

Grant Award Modifications Request

Grant Award Modifications (GAM) Request Information

Instructions

1. If this is the first GAM request, complete all applicable and required fields, and click save.
2. If this is NOT the first GAM request, click the **ADD** button at the top of the page to create additional GAM Request forms, if necessary.
 - After you have **SAVED** the second GAM Request page, a folder icon followed by a right arrow icon will appear next to the Grant Award Modifications Request menu item in the left-navigation menu.
 - Clicking the arrow will display a sub-menu containing the list of the GAM pages already entered.
 - Click one of the links to access a page.
3. Select the appropriate checkbox(es) to specify the adjustment request type.
4. Explain the reason for the amendment in the text area provided in the **GAM Request Justification** section.
5. Additional sections may appear for completion depending on the type of amendment request selected. **All fields are required.**
6. Once the form is complete, click **Save** and submit the request for approval.

<u>GAM Request #</u>	<u>Date of Request</u>
1	03/01/2024

Request Type

Instructions

- Select the checkbox(es) of the Request Type(s) that best describes this GAM Request. **Select all that apply.**
- Complete the additional sections applicable to each Request Type selection.

Grant Period Extension Request

☒ Budget Revision Request

Change of Official(s) Request

Budget Revision Request

Instructions

- Review the current grant budget.
- Detail any requested adjustment(s) in the justification.

Line Item	Current Federal Budget	Current Cash Match Budget	Current In-Kind Budget	Current Total Budget
Personnel	\$0	\$0	\$0	\$0
Overtime	\$0	\$0	\$0	\$0

Contractual Services	\$29,302	\$0	\$0	\$29,302
Travel	\$6,000	\$0	\$0	\$6,000
Operating Expenses	\$2,500	\$0	\$0	\$2,500
Equipment	\$0	\$0	\$0	\$0
Total	\$37,802	\$0	\$0	\$37,802

GAM Request Justification

Instructions

- Provide a detailed explanation to justify the adjustment(s) requested on this form.

Change of Scope Request -

The Lexington Police Department proposes to implement a Forensic Nursing Advocacy Program. The purpose is to support the efforts of the agency's current Sexual Assault Nurse Examiner Program by providing timely follow-up with Sexual Assault survivors and reviewing and digitally archiving historical sexual assault case files.

Project activities include recruiting, selecting, and hiring advocates; conducting follow-up with survivors; connecting survivors with resources; purchasing digitization equipment; reviewing historical SANE files; and archiving files.

Expected outcomes include improving the support for Sexual Assault Survivors in Central Kentucky and improving the storage, retention, and accessibility of historical Sexual Assault Forensic Examination files in Fayette County and the Bluegrass Region.

Sexual Assault survivors are the intended beneficiaries of the project.

Revised Budget Narrative**Instructions**

- If you are only changing personnel or the grant period, put N/A in the text box below. .

2024 GAM Proposal - Budget Narrative**Contractual:**

\$29,302

Contract Forensic Nursing Advocates, will provide direct advocacy services to sexual assault victims and will provide evaluation and archiving services to secure and modernize non-digital sexual assault case files.

The services provided by the Forensic Nursing Advocates are foundational to the stated goals of the project. The advocates will provide the knowledge and experience necessary to complete each of the goal objectives.

Advocates will be selected based on their training and experience in the fields of Forensic Nursing and/or Social Services/Advocacy. Contracts will be awarded based on merit and continued based on documented performance.

Contract shifts of 4 hours each will be compensated at a rate of \$220/shift. This rate was calculated based on the current median range of total pay for RN Nurse Advocates, as listed by an on-line employment resource.

(https://www.glassdoor.com/Salaries/registered-nurse-advocate-salary-SRCH_KO0,25.htm).

Advocates will be responsible for some or all of the following responsibilities during the course of each shift:

- Direct advocacy (estimated 25%)
- Resource development (estimated 10%)
- Review and evaluation of historical sexual assault case files (estimated 30%)
- Archival of historical sexual assault files (estimated 30%)
- Training (estimated 5%)

Operating Expenses (Office Supplies):

\$2,500

Digitization and storage hardware and software will be purchased in compliance with all applicable Federal and State guidelines. Purchased equipment will be used 100% for project-related purposes, specifically to accomplish program Goal #2.

Goal #2: To improve the storage, retention, and accessibility of historical Sexual Assault Forensic Examination files in Fayette County and the Bluegrass Region.

Equipment budget was calculated based on cumulative cost estimates for business scanners, pdf editing software, and digital storage devices/media. No equipment purchased will have a value exceeding \$5,000.

Training/Travel:

\$6,000

Training/Travel funds will be used for VOCA funded staff to engage in advanced training on topics directly related to the project. All travel arrangements will be made in compliance with applicable Federal and State guidelines. A detailed breakdown of costs will be available after training opportunities have been announced later in the year. Arrangements will be made based on economical considerations and personnel selection will be made based on development need.

Supporting Documentation**Instructions**

- Use the space provided below to attach supporting documentation for this GAM Request.
- Provide a title or short description for each file.
- Use the add/delete (+)/(-) buttons at the end of each row to attach/detach additional files.

Title/Description	Attachment
GAM Proposal	2024 LPD VOCA GAM Proposal.docx
GAM Budget Narrative	GAM - Revised Proposal Budget Narrative.docx
GAM Budget Before and After Spreadsheets	VOCA-2023-Lexingto-00136 GAM Request Budget (1).pdf
Underserved survivors of sexual assault: a systematic scoping review	Bach et al. - Underserved survivors of sexual assault a systema.pdf
Sustainability of an HIV PEP Program for Sexual Assault Survivors: "Lessons Learned" from Health Care Providers	Du Mont et al. - 2011 - Sustainability of an HIV PEP Program for Sexual As.pdf

<i>Access Barriers to Long-term Healthcare for Female Sexual Assault Survivors</i>	<i>Farley - 2022 - Access Barriers to Long-term Healthcare for Female.pdf</i>
<i>Barriers to Accessing Mental Health Care after A Sexual Assault Medical Forensic Exam</i>	<i>Gilmore et al. - 2021 - Barriers to Accessing Mental Health Care after A S.pdf</i>
<i>Transitioning to Electronic Documentation for Sexual Assault Nurse Examiners</i>	<i>Hartman - 2022 - Is Electronic Documentation More Effective Compare.pdf</i>
<i>The Implementation of the Sexual Assault Forensic Examination Telehealth Center: A Program Evaluation</i>	<i>Miyamoto et al. - 2021 - The Implementation of the Sexual Assault Forensic .pdf</i>
<i>Sexual Assault: Disclosure, Healthcare Barriers and Facilitators, and Interventions</i>	<i>Stepnitz - 2022 - Sexual Assault Disclosure, Healthcare Barriers an.pdf</i>

FOR INTERNAL USE ONLY

<u>GMD USE ONLY</u>	
Program (if applicable)	<input checked="" type="checkbox"/> APPROVED
Financial (if applicable)	<input checked="" type="checkbox"/> APPROVED
Manager (if applicable)	<input checked="" type="checkbox"/> APPROVED