

**KENTUCKY BICYCLE AND BIKEWAY COMMISSION
PAULA NYE MEMORIAL EDUCATIONAL GRANT
GRANT ACCEPTANCE AND REPORTING AGREEMENT**



Grantee: Lexington Fayette Urban County Government
Contact: Ms. Irene Gooding, Grants & Special Programs

Grant #: 2015-09

Amount of Grant: \$10,000

Purpose of Grant: Bicycling & Pedestrian Safety Marketing Campaign

Congratulations on being awarded Grant No. 2015-09 in support of your project. By signing below, you recognize and acknowledge the obligations and conditions that accompany the Grant. By complying with these requirements, the KBBC can monitor the success of the Paula Nye Grant Program.

General Conditions:

1. This Grant is to be used only for the purpose described in your proposal which is hereby incorporated into this Agreement by reference.
2. The Grant is subject to modification only with the KBBC's prior approval; however, the KBBC highly recommends that you utilize the funds in a manner that extends or expands the project's purposes and goals.
3. The Grant period shall not exceed two (2) years from receipt of the funds, however, the Grantee may request an extension which may be granted by the KBBC with a demonstration of good cause.
4. The Grantee shall return to KBBC any unexpended funds at the end of the Grant period unless a modification to utilize the funds in support of the project is approved by the KBBC.

Reporting:

The Grantee shall submit Project Progress and Summary Reports ("Reports") to the KBBC as follows: Progress Report – If the project timeframe exceeds six months, the Grantee shall submit a Progress Report by the sixth month anniversary of this Agreement. Summary Report – Within 30 days of the proposed project completion, Grantee shall submit a final Summary Report. The Repots should include pictures, copies of community outreach and public relations materials and should address the following:

1. The Report should provide a brief summary of how the Grant was used including a financial synopsis which highlights what was spent against what was proposed in your budget.
2. Receipts for equipment acquired must be maintained by the Grantee along with an accounting of all funds expended on the project. Grantee acknowledges that the use of Grant funds is subject to audit by the KBBC.
3. The Report should address outcomes achieved as a result of the Grant with attention to the community served, how many recipients were involved in the program and benefits to the community.
4. Future plans for the program including plans for any remaining equipment or materials purchased with Grant funds.

Signature

Date

Please return the completed form to:
Paula Nye Memorial Bicycle-Pedestrian Educational Grant
Kentucky Bicycle and Bikeway Commission
c/o Troy Hearn, Bicycle and Pedestrian Program- Statewide Coordinator
Division of Planning, Kentucky Transportation Cabinet
200 Mero Street
Frankfort, KY 40622