



**MEMORANDUM**

**TO:** Janet Graham, Commissioner  
Department of Law

**FROM:** Alisha Lyle, Administrative Specialist Principal  
Division of Human Resources

**DATE:** November 30, 2018

**RE:** Summary of Personnel Actions for Resolutions  
(Council Meeting – December 4, 2018)

---

The following have been approved by the Mayor and are hereby submitted for Council approval for conditional offers to the following:

**PROBATIONARY CLASSIFIED CIVIL SERVICE APPOINTMENTS**

**New Hires**

Brooke Bowery, Administrative Specialist, Grade 513N, \$17.220 hourly in the Division of Revenue, effective December 17, 2018.

David Baker, Software Developer Sr., Grade 525E, \$2,576.08 biweekly in the Division of Computer Services, effective December 17, 2018.

Ernie Carpenter, Trades Worker Sr., Grade 511N, \$17.268 hourly in the Division of Streets and Roads, effective December 17, 2018.



Jon Taylor, Skilled Trades Worker Sr., Grade 517N, \$22.037 hourly in the Division of Water Quality, effective January 22, 2019.

Camille Brann, Administrative Specialist Sr., Grade 516N, \$20.987 hourly in the Division of Waste Management, effective December 17, 2018.

Hunter McGuire, Traffic Signal Technician Sr., Grade 515N, \$20.160 hourly in the Division of Traffic Engineering, effective December 17, 2018.

Shyla Bourne, Administrative Specialist Sr., Grade 516N, \$20.724 hourly in the Department of Law, effective December 12, 2018.

Travis Bowman, Administrative Specialist, Grade 513N, \$17.475 hourly in the Division of Community Corrections, effective January 3, 2019.

Elizabeth Adams, Polygraph Technician, Grade 514N, \$24.038 hourly in the Division of Police, effective January 7, 2019.

Francis Hayden, Polygraph Technician, Grade 514N, \$24.038 hourly in the Division of Police, effective upon passage of Council.

Philip Honican, Stores Clerk, Grade 508N, \$14.918 hourly in the Division of Fire and Emergency Services, effective December 17, 2018.

Matthew Probus, Code Enforcement Officer, Grade 516N, \$20.739 hourly in the Division of Code Enforcement, effective December 17, 2018.

Kevin Ezell, Building Inspector, Grade 517N, \$23.142 hourly in the Division of Building Inspection, effective December 17, 2018.

Lindsey Hooker, Child Care Program Aide, Grade 508N, \$13.860 hourly in the Division of Family Services, effective December 17, 2018.

Jesse Henderson, Public Service Worker Sr., Grade 509N, \$15.500 hourly in the Division of Parks and Recreation, effective upon passage of Council.



Jennifer Hubbard-Sanchez, Recreation Manager, Grade 518E, \$2,176.00 biweekly in the Division of Parks and Recreation, effective upon passage of Council.

Joseph Elam, Skilled Trades Worker Sr., Grade 517N, \$25.906 hourly in the Division of Parks and Recreation, effective December 17, 2018.

Lauren Hedge, Planner, Grade 517N, \$22.227 hourly in the Division of Planning, effective January 7, 2019.

Lauren Weaver, Planner Sr., Grade 521N, \$25.371 hourly in the Division of Planning, effective January 7, 2019.

Valerie Friedmann, Planner Sr., Grade 521N, \$26.470 hourly in the Division of Planning, effective December 10, 2018.

John Williams, Public Service Worker, Grade 507N, \$13.175 hourly in the Division of Waste Management, effective January 7, 2019.

#### **PROBATIONARY COMMUNITY CORRECTIONS OFFICER APPOINTMENTS**

Steven Sanford, Community Corrections Officer Recruit, Grade 110N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

Devin Hodge, Community Corrections Officer Recruit, Grade 110N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

Rob Smith, Community Corrections Officer Recruit, Grade 110N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

Charles King, Community Corrections Officer Recruit, Grade 110N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

Vance Dowling, Community Corrections Officer Recruit, Grade 110N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

Billy Welch, Community Corrections Officer Recruit, Grade 110N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.



## **UNCLASSIFIED CIVIL SERVICE APPOINTMENT**

### **New Hires**

Daquan Burdette, Public Service Worker, Grade 507N, \$12.723 hourly in the Division of Waste Management, effective upon passage of Council.

Adale Robinson, Public Service Worker, Grade 507N, \$13.285 hourly in the Division of Waste Management, effective January 7, 2019.

Josiah Richardson, Security Officer - PT, Grade 507N, \$12.776 hourly in the Department of Public Safety, effective upon passage of Council.

## **UNCLASSIFIED CIVIL SERVICE APPOINTMENTS TO THE OFFICE OF THE MAYOR**

### **New Hire**

Mark Tyler Scott, Chief of Staff, Grade 537E, \$4,996.15 biweekly in the Office of the Mayor, effective January 3, 2019.

