FA9

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
FIXED ASSET INVENTORY TRANSFER AND EQUIPMENT RETIREMENT FORM

Please Check One		To SURPLUS an item check TRANSFER column			Complete for "DELETES" ONLY		
Transfer	Delete	Inventory Tag No.	Item Description	Old Dept No.	New Dept No.	Reason for Request and Method of Disposal	Date
	✓	368	MS 261 Stihl Chainsaw	331		Donated to Letcher CO.	10-9-22
			serial # 206164661601			Road Department.	
	✓	384	MS 461 Stihl Chainsaw	331		Donated to Letcher CO.	10-9-22
			serial #180235767			Road Department	
	✓	394	MS 271 Stihl Chainsaw	331		Donated to Letcher CO	10-9-22
			Serial #506077961			Road Department	
	✓	223	TS 700 walk behind	331		Donated to Letcher CO	10-9-22
			concrete saw			Road Department	
			serial # 1892366604				

PLEASE PRINT AND SIGN YOUR NAME BELOW	PLEASE PRINT AND SIGN YOUR NAME BELOW
Inventory Coordinator: Erin Dixon	Inventory Coordinator: Erin Dixon
Division Approval: Rob Allen	Division Approval: Rob Allen
Date: 1-10-23	Date: 1-10-23