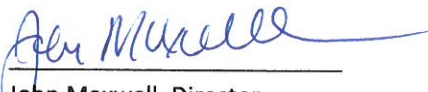




**MEMORANDUM**

**TO:** Jim Gray, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
John Maxwell, Director  
Division of Human Resources

**DATE:** November 14, 2016

**SUBJECT:** Transfer positions – Division of Enterprise Solutions and CIO

**Request:**

The attached action is requesting authorization to transfer one (1) position of Administrative Officer Sr. (Grade 526E) and one (1) position of Deputy Chief Information Officer (Grade 533E) and the incumbents from the Division of Enterprise Solutions to the Department of Information Technology, effective upon passage of Council.

**Why are you requesting:**

Council authorization is being requested to move the above mentioned positions from the Division of Enterprise Solutions to the Department of Information Technology to align with where the positions are budgeted.

**What is the cost in this budget year and future budget year?**

There is no budgetary impact for this action.

**File Number:**

12916-16

**Director/Commissioner:** John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.

