



**TO:** Jim Gray, Mayor  
Urban County Council

**FROM:** Brandi Peacher  
Director of Project Management

**DATE:** June 11, 2018

**SUBJECT:** A request to accept donated marketing items, with a value of \$2,400, for the Town Branch Commons project to be utilized at the groundbreaking ceremony and future events.

**Request:**

A request is made for Council authorization to accept donated marketing materials for the Town Branch Commons Project. Project consultants, AECOM and Gresham Smith & Partners, have offered donated items with a total value of approximately \$2,400. Items to be used to promote the Town Branch Commons project during public events.

**Why are you requesting?**

Project consultants, AECOM and Gresham Smith & Partners would like to donate a printed rendering banner, groundbreaking ceremony materials, and marketing materials such as project flags and giveaway bags, stickers, and water bottles with the project logo. Items will be used at the Town Branch Commons groundbreaking ceremony and utilized at future public events.

**What is the cost in this budget year and future budget years?**

The cost for this FY is: none  
The cost for future FY is: none

**Are the funds budgeted?**

**Account number:**

**File Number:**

**Director/Commissioner:** Geoff Reed

