



# CENTRAL BUSINESS SYSTEMS

Your TOTAL TECHNOLOGY Solution

## Maintenance Agreement

R-377-2016  
Contract #: 142-2016

COMPANY: Lexington Parks and Recreation		Rep:
ATTN: Christina Hill		
ADDRESS: 545 N. Upper St. 3 <sup>rd</sup> Floor		
CITY: Lexington		
TELEPHONE: 859-288-2922	STATE: KY	ZIP: 40508
FAX:		
ANNUAL MAINTENANCE: No	MULTI YEAR:	# OF YEARS:
MAINTENANCE INCL. IN LEASE: Yes	LEASE TERM: 60	#MONTHS @ \$42.40 /MO:

### Equipment Covered

MODEL	DESCRIPTION	SERIAL NUMBER	CHARGE
IH600AF	Hasler mailing system		
IHWP70	Hasler 70 LB weigh platform		
			\$

This document includes important information about the Maintenance Agreement between Central Business Systems and the customer listed above.

**For Annual Agreement:** Central Business Systems will receive in advance, the amount listed above for a Maintenance Agreement on your Postage/Mailing Equipment. Contract will begin within 30 days of equipment installation. The agreement will renew at the end of the coverage period, automatically, for one year at the new yearly rate unless cancelled in writing by certified mail not less than 30 days nor more than 90 days prior to scheduled termination date.

**For Leased Maintenance:** Your Postage/Mailing Equipment is covered by a maintenance agreement and is non-cancelable and will remain in effect for the term of the lease. Coverage begins on the commencement date of the lease.

This coverage extends only to you, the original purchaser of the equipment, and is **Non-Transferable**. You are entitled to service if a hardware repair is required on your Postage/Mailing Equipment within the coverage period. This limited coverage is valid only within Central Business Systems normal service area and hours.

Initial Sy for JG Date 6/23/16

Lexington  
859-278-1890

Louisville  
502-238-3196

Charleston  
304-343-0218

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## What are the terms of this Hardware Maintenance Agreement?

During the coverage period, Central Business Systems will repair or replace defective hardware components with serviceable components that are equivalent or superior in performance. On certain types of Postage/Mailing Equipment, Central Business Systems will perform, at least once during the coverage period, a **Regular Inspection** to include cleaning, lubrication, adjustments and testing if required.

Service will be performed during **Normal Business Hours**, Monday through Friday, 8:00 AM to 5:00 PM. Emergency Service required after **Normal Business Hours** and on **Observed Holidays** of Central Business Systems is not included under the Maintenance Agreement and will be billed at overtime hourly rates.

## How do I obtain service?

To obtain service, call Central Business Systems. An attempt will be made to diagnose and troubleshoot your problem over the telephone and, if necessary, a Technical Representative will be dispatched to your location.

If you chose to mail your product to Central Business Systems, you must prepay any shipping charges, taxes, or duties associated with transportation of the product. In addition, you are responsible for insuring any product shipped or returned. You assume risk or loss during shipping.

**NOTE:** shipping user-replaceable parts, such as keyboards, computer mice, cables, monitors, brushes, sponges and similar devices, directly to you, may fulfill Maintenance service agreement.

## What is not covered by this Maintenance Agreement?

- Products purchased from anyone other than Central Business Systems
- Consumable supplies.
- Additional Training after the basic installation training is not covered but can be purchased
- Damage from misuse, abuse, neglect or theft.
- Damage from acts of God.
- Damage from use outside the product's specifications or storage parameters.
- Damage from use over the manufacture's recommended monthly usage is not covered and additional charges may apply
- Damage from use of parts not manufactured for, or sold by Central Business Systems.
- Damage from modification or incorporation into other products.
- Damage from repair or replacement of parts by other than an authorized service provider Central Business Systems.
- Rate change upgrades.
- Electrical damage caused by not using an approved surge protector

**PLEASE NOTE** – Backups of all programs and data is the responsibility of the customer. Central Business Systems can assist, for an additional fee above the normal Software Maintenance Agreement, in the recovery and restoration process.

- Postage/Mailing Equipment refers to Postage Meter Bases, Feeders, Stackers, Modems, Scales, Folder/Inserters, Tabbing Equipment, Letter Openers, Personal Computers and Printers sold by Central Business System. Postage Meters are not sold by Central Business Systems and therefore are not covered by this Maintenance Agreement.
- Central Business Systems shall not be liable in any event for any incidental, consequential or special damage in connection with service, parts and labor provided hereunder or resulting from any use or failure of equipment, including, without limitation, liability for the Customer's expenses or loss of income while equipment is out of operation.

Customer Signature



Date

6/23/16

**Section (A) Dealer Information**

Dealer Office Number: 9860	Dealer Office Name: Central Business Systems, Inc.	Phone #: (859) 276-1690	Date Submitted: 05/06/16
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**Section (B) Billing Information**

Company Name (Full legal name) Lexington Parks and Recreation		
DBA:		
Billing Address: 545 N. Upper St. 3rd Floor		
Billing City: Lexington	State: KY	Zip Code + 4: 40508-1481
Billing Contact Name: Christina Hill	Contact Phone Number: (859) 288-2922	
Billing Contact Title: Supervisor	Contact Fax Number:	
Billing Contact email Address: chill@lexingtonky.gov	Purchase Order Number:	

**Section (C) Installation Information (if different than Billing Information)**

Company Name (Full legal name)		
DBA		
Installation Address (No PO Boxes or General Delivery)		
Installation City:	State:	Zip Code + 4:
Installation Contact Name:	Phone Number:	
Installation Contact Title:	Fax Number:	
Installation Contact email Address:		

**Section (D) Products**

Quantity	Model / Part Number	Description (Include Serial Number, if applicable)	<input type="checkbox"/> See additional listed products on attached continuation schedule.
1	IH600AF	Hasler IH600AF mailing system	
2	IHWP70	70 LB Scale	
3			
4			
5			

**Section (E) Lease Payment Information & Lease Payment Schedule**

<b>Tax Status:</b> <input type="radio"/> Taxable <input checked="" type="radio"/> Tax-Exempt. <i>Certificate attached.</i>	Period	# of Months	Monthly Payment (plus applicable taxes)
	First	60	164.97
	Next		
	Next		
	Next		
	Current Lease Number:		
<b>Billing Frequency:</b> <input checked="" type="radio"/> Monthly <input type="radio"/> Quarterly <input type="radio"/> Annually	<b>Billing Method:</b> <input checked="" type="radio"/> Standard <input type="radio"/> Government Payment in Arrears		

**Section (G) Postage Meter & Postage Funding Information**

Main Post Office Name:	Post Office 5-Digit Zip Code:
<b>Postage Funding Method:</b> <input checked="" type="radio"/> Bill Me <input type="radio"/> Prepay by Check <input type="radio"/> ACH Debit <i>Attach ACH Authorization Form</i>	<b>Postage Funding Account:</b> <input type="radio"/> OMAS / CPU <input type="radio"/> OMAS Agency Code <i>Attach USPS CPU Authorization Letter</i>
<input type="radio"/> POC <input checked="" type="radio"/> TMS <input type="radio"/> New <input type="radio"/> Existing Existing Account Number	

**Section (F) ACH Direct Debit for Lease Payments (Attach Voided Check)**

Bank Name	Bank Contact Name
Bank City, State	Bank Contact Phone Number
Bank Routing Number	Bank Account Number

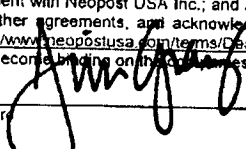
**Section (H) Services**

<b>Rate Protection:</b> <input checked="" type="radio"/> Online Postal Rates <input type="radio"/> RCP (Shipped Update) <input type="radio"/> None	<b>Covered Product:</b> IH600AF
<b>iMeter Apps:</b> <input type="checkbox"/> Online Postal Expense Management <input type="checkbox"/> Online E-Services <input type="checkbox"/> Online E-Services with Electronic Return Receipt	
<b>Software:</b> <input type="checkbox"/> Software Advantage	<b>Covered Product:</b>
<b>Dealer Services:</b> <input checked="" type="checkbox"/> Maintenance <input checked="" type="checkbox"/> Installation / Training	

**Section (I) Approval**

Existing customers who currently fund the Postage account by ACH Debit will not be converted to neoFunds/TotalFunds unless initiated here \_\_\_\_\_.

This document consists of a Government Product Lease ("Lease") with MailFinance Inc.; and a Postage Meter Rental Agreement ("Rental Agreement"), and an Online Services and Software Agreement with Neopost USA Inc.; and a neoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version DealerGovLease-06-13), which are also available at <http://www.neopostusa.com/terms/DealerGovLease-06-13.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the customer identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Authorized Signatory: 	Print Name and Title: <u>Jim Galey, Mayor</u>	Date Accepted: <u>6/23/16</u>
Accepted by Neopost USA and its Affiliates		Date Accepted: _____