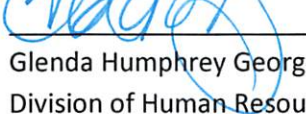




**M E M O R A N D U M**

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
Glenda Humphrey George, Director  
Division of Human Resources

**DATE:** June 13, 2025

**RE:** Amendment to Authorized Strength - FY 2026 Budget

The attached action is requesting authorization to amend the classified and unclassified civil service authorized strength as follows:

In the classified civil service authorized strength:

- Create one (1) classified civil service position of Engineering Technician Sr. (Grade 517N) in the Division of Streets and Roads, effective July 1, 2025.

In the unclassified civil service authorized strength:

- Create one (1) unclassified civil service position of Administrative Specialist Sr., (Grade 518N) in the Office of the Mayor, effective July 1, 2025.

Funding for these positions is included in the FY 2026 approved budget.

**File Number:** 0607.25

**Director/Commissioner:** Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton 859-258-3037.

