



Lexington-Fayette Urban County Government

Lexington, Kentucky
Horse Capital of the World

Division of Central Purchasing

Date of Issue: February 9, 2017

INVITATION TO BID #26-2017 Mowing for Environmental Services

Bid Opening Date: February 23, 2017

Bid Opening Time: 2:00 PM

Address: 200 East Main Street, 3rd Floor, Room 338, Lexington, Kentucky 40507

Type of Bid: Price Contract

Pre Bid Meeting: February 16, 2017

Pre Bid Time: 2:00 PM

Address: 125 Lisle Industrial Ave., Lexington, KY

Sealed bids will be received in the office of the Division of Central Purchasing, 200 East Main Street, Lexington, Kentucky, until **2:00 PM**, prevailing local time on **02/23/2017**. Bids must be received by the above-mentioned date and time. Mailed bids should be sent to:

**Division of Central Purchasing
200 East Main Street, Room 338
Lexington, KY 40507, (859) 258-3320**

The Lexington-Fayette Urban County Government assumes no responsibility for bids that are not addressed and delivered as indicated above. **Bids that are not delivered to the Division of Central Purchasing by the stated time and date will be rejected.** All bids must be signed and have the company name and address, bid invitation number, and the name of the bid on the outside of the envelope.

Bids are to include all shipping costs to the point of delivery located at: VARIOUS LOCATIONS, Lexington, KY

Bid Security Required: ___ Yes X No *Cashier Check, Certified Check, Bid Bond (Personal checks and company checks will not be acceptable).*

Performance Bond Required: ___ Yes X No

<p align="center">Check One:</p> <p>___ Bid Specifications Met ___ Exceptions to Bid Specifications. <i>Exceptions shall be itemized and attached to bid proposal submitted.</i></p>		<p>Proposed Delivery:</p> <p>___ days after acceptance of bid.</p>
<p>Procurement Card Usage—The Lexington-Fayette Urban County Government may be using Procurement Cards to purchase goods and services and also to make payments. Will you accept Procurement Cards? ___ Yes <u>✓</u> No</p>		

Submitted by: Cosby's Custom Mowing
Firm Name

1936 FT HARROD WAY
Address

Craig Orchard Ky 40419
City, State & Zip

Bid must be signed: Cesly D. Burke *owner*
(original signature) **Signature of Authorized Company Representative - Title**

CESLY DEE BURKE
Representative's Name (Typed or printed)

(606) 308-2679
Area Code - Phone - Extension Fax #

cosbyburke27@gmail.com
E-Mail Address

AFFIDAVIT

Comes the Affiant, Casey Burke, and after being first duly sworn under penalty of perjury as follows:

1. His/her name is Casey Burke and he/she is the individual submitting the bid or is the authorized representative of Casey's Custom Mowing the entity submitting the bid (hereinafter referred to as "Bidder")
2. Bidder will pay all taxes and fees, which are owed to the Lexington-Fayette Urban County Government at the time the bid is submitted, prior to award of the contract and will maintain a "current" status in regard to those taxes and fees during the life of the contract.
3. Bidder will obtain a Lexington-Fayette Urban County Government business license, if applicable, prior to award of the contract.
4. Bidder has authorized the Division of Central Purchasing to verify the above-mentioned information with the Division of Revenue and to disclose to the Urban County Council that taxes and/or fees are delinquent or that a business license has not been obtained.
5. Bidder has not knowingly violated any provision of the campaign finance laws of the Commonwealth of Kentucky within the past five (5) years and the award of a contract to the Bidder will not violate any provision of the campaign finance laws of the Commonwealth.
6. Bidder has not knowingly violated any provision of Chapter 25 of the Lexington-Fayette Urban County Government Code of Ordinances, known as "Ethics Act."
7. Bidder acknowledges that "knowingly" for purposes of this Affidavit means, with respect to conduct or to circumstances described by a statute or ordinance defining an offense, that a person is aware or should have been aware that his conduct is of that nature or that the circumstance exists.

Further, Affiant sayeth naught. [Signature]

STATE OF Kentucky

COUNTY OF Fayette

The foregoing instrument was subscribed, sworn to and acknowledged before me by Casey Burke on this the 22nd day of February, 2017.

My Commission expires: April 30, 2020

[Signature] #555712
NOTARY PUBLIC, STATE AT LARGE

Please refer to Section II. Bid Conditions, Item "U" prior to completing this form.

I. GREEN PROCUREMENT

A. ENERGY

The Lexington-Fayette Urban County Government is committed to protecting our environment and being fiscally responsible to our citizens.

The Lexington-Fayette Urban County Government mandates the use of Energy Star compliant products if they are available in the marketplace (go to www.Energystar.gov). If these products are available, but not submitted in your pricing, your bid will be rejected as non-compliant.

ENERGY STAR is a government program that offers businesses and consumers energy-efficient solutions, making it easy to save money while protecting the environment for future generations.

Key Benefits

- These products use 25 to 50% less energy
- Reduced energy costs without compromising quality or performance
- Reduced air pollution because fewer fossil fuels are burned
- Significant return on Investment
- Extended product life and decreased maintenance

B. GREEN SEAL CERTIFIED PRODUCTS

The Lexington-Fayette Urban County Government is also committed to using other environmentally friendly products that do not negatively impact our environment. Green Seal is a non-profit organization devoted to environmental standard setting, product certification, and public education.

Go to www.Greenseal.org to find available certified products. These products will have a reduced impact on the environment and on human health. The products to be used must be pre-approved by the LFUCG prior to commencement of any work in any LFUCG facility. If a Green Seal product is not available, the LFUCG must provide a signed waiver to use an alternate product. Please provide information on the Green Seal products being used with your bid response.

C. GREEN COMMUNITY

The Lexington-Fayette Urban County Government (LFUCG) serves as a principal, along with the University of Kentucky and Fayette County Public Schools, in the Bluegrass Partnership for a Green Community. The Purchasing Team component of the Partnership collaborates on economy of scale purchasing that promotes and enhances environmental initiatives. Specifically, when applicable, each principal is interested in obtaining best value products and/or services which promote environment initiatives via solicitations and awards from the other principals.

If your company is the successful bidder on this Invitation For Bid, do you agree to extend the same product/service pricing to the other principals of the Bluegrass Partnership for a Green Community (i.e. University of Kentucky and Fayette County Schools) if requested?

Yes No

II. Bid Conditions

- A. No bid may be withdrawn for a period of sixty (60) days after the date and time set for opening.
- B. No bid may be altered after the date and time set for opening. In the case of obvious errors, the Division of Central Purchasing may permit the withdrawal of a bid. The decision as to whether a bid may be withdrawn shall be that of the Division of Central Purchasing.
- C. Acceptance of this proposal shall be enactment of an Ordinance by the Urban County Council.
- D. The bidder agrees that the Urban County Government reserves the right to reject any and all bids for either fiscal or technical reasons, and to award each part of the bid separately or all parts to one vendor.
- E. Minor exceptions may not eliminate the bidder. The decision as to whether any exception is minor shall be entirely that of the head of the requisitioning Department or Division and the Director of the Division of Central Purchasing. The Urban County Government may waive technicalities and informalities where such waiver would best serve the interests of the Urban County Government.
- F. Manufacturer's catalogue numbers, trade names, etc., where shown herein are for descriptive purposes and are to guide the bidder in interpreting the standard of quality, design, and performance desired, and shall not be construed to exclude proposals based on furnishing other types of materials and/or services. However, any substitution or departure proposed by the bidder must be clearly noted and described; otherwise, it will be assumed that the bidder intends to supply items specifically mentioned in this Invitation for Bids.
- G. The Urban County Government may require demonstrations of the materials proposed herein prior to acceptance of this proposal.
- H. Bids must be submitted on this form and must be signed by the bidder or his authorized representative. Unsigned bids will not be considered.
- I. Bids must be submitted prior to the date and time indicated for opening. Bids submitted after this time will not be considered.
- J. All bids mailed must be marked on the face of the envelope:

"Bid on #26-2017 Mowing for Environmental Services"

and addressed to: Division of Central Purchasing
 200 East Main Street, Room 338
 Lexington, Kentucky 40507

The Lexington-Fayette Urban County Government assumes no responsibility for bids that are not addressed and delivered as indicated above. Bids that are not delivered to the Division of Central Purchasing by the stated time and date will be rejected.

- K. Bidder is requested to show both unit prices and lot prices. In the event of error, the unit price shall prevail.
- L. A certified check or Bid Bond in the amount of XX percent of the bid price must be attached hereto. This check must be made payable to the Lexington-Fayette Urban County Government, and will be returned when the material and/or services specified herein have been delivered in accordance with specifications. In the event of failure to perform within the time period set forth in this bid, it is agreed the certified check may be cashed and the funds retained by the Lexington-Fayette Urban County Government as liquidated damages. Checks of unsuccessful bidders will be returned when the bid has been awarded.
- M. The delivery dates specified by bidder may be a factor in the determination of the successful bidder.
- N. Tabulations of bids received may be mailed to bidders. Bidders requesting tabulations must enclose a stamped, self-addressed envelope with the bid.
- O. The Lexington-Fayette Urban County Government is exempt from Kentucky Sales Tax and Federal Excise Tax on materials purchased from this bid invitation. Materials purchased by the bidder for construction projects are not tax exempt and are the sole responsibility of the bidder.

- P. All material furnished hereunder must be in full compliance with OSHA regulations.
- Q. If more than one bid is offered by one party, or by any person or persons representing a party, all such bids shall be rejected.
- R. Signature on the face of this bid by the Bidder or his authorized representative shall be construed as acceptance of and compliance with all terms and conditions contained herein.
- S. The Entity (regardless of whether construction contractor, non-construction contractor or supplier) agrees to provide equal opportunity in employment for all qualified persons, to prohibit discrimination in employment because of race, color, creed, national origin, sex or age, and to promote equal employment through a positive, continuing program from itself and each of its sub-contracting agents. This program of equal employment opportunity shall apply to every aspect of its employment policies and practices.
- T. The Kentucky Equal Employment Opportunity Act of 1978 (KRS 45.560-45.640) requires that any county, city, town, school district, water district, hospital district, or other political subdivision of the state shall include in directly or indirectly publicly funded contracts for supplies, materials, services, or equipment hereinafter entered into the following provisions:

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age or national origin;*
- (2) The contractor will state in all solicitations or advertisements for employees placed by or on behalf of the contractors that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age or national origin;*
- (3) The contractor will post notices in conspicuous places, available to employees and applicants for employment, setting forth the provisions of the non-discrimination clauses required by this section; and*
- (4) The contractor will send a notice to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding advising the labor union or workers' representative of the contractor's commitments under the nondiscrimination clauses.*

The Act further provides:

KRS 45.610. Hiring minorities - Information required

- (1) For the length of the contract, each contractor shall hire minorities from other sources within the drawing area, should the union with which he has collective bargaining agreements be unwilling to supply sufficient minorities to satisfy the agreed upon goals and timetable.*
- (2) Each contractor shall, for the length of the contract, furnish such information as required by KRS 45.560 to KRS 45.640 and by such rules, regulations and orders issued pursuant thereto and will permit access to all books and records pertaining to his employment practices and work sites by the contracting agency and the department for purposes of investigation to ascertain compliance with KRS 45.560 to 45.640 and such rules, regulations and orders issued pursuant thereto.*

KRS 45.620. Action against contractor - Hiring of minority contractor or subcontractor

- (1) If any contractor is found by the department to have engaged in an unlawful practice under this chapter during the course of performing under a contract or subcontract covered under KRS 45.560 to 45.640, the department shall so certify to the contracting agency and such certification shall be binding upon the contracting agency unless it is reversed in the course of judicial review.*
- (2) If the contractor is found to have committed an unlawful practice under KRS 45.560 to 45.640, the contracting agency may cancel or terminate the contract, conditioned upon a program for future compliance approved by the contracting agency and the department. The contracting agency may declare such a contractor ineligible to bid on further contracts with that agency until such time as the contractor complies in full with the requirements of KRS 45.560 to 45.640.*

- (3) *The equal employment provisions of KRS 45.560 to 45.640 may be met in part by a contractor by subcontracting to a minority contractor or subcontractor. For the provisions of KRS 45.560 to 45.640, a minority contractor or subcontractor shall mean a business that is owned and controlled by one or more persons disadvantaged by racial or ethnic circumstances.*

KRS 45.630 Termination of existing employee not required, when

Any provision of KRS 45.560 to 45.640 notwithstanding, no contractor shall be required to terminate an existing employee upon proof that that employee was employed prior to the date of the contract.

KRS 45.640 Minimum skills

Nothing in KRS 45.560 to 45.640 shall require a contractor to hire anyone who fails to demonstrate the minimum skills required to perform a particular job.

It is recommended that all of the provisions above quoted to be included as special conditions in each contract. In the case of a contract exceeding \$250,000, the contractor is required to furnish evidence that his work-force in Kentucky is representative of the available work-force in the area from which he draws employees, or to supply an Affirmative Action plan which will achieve such representation during the life of the contract.

- U. Any party, firm or individual submitting a proposal pursuant to this invitation must be in compliance with the requirements of the Lexington-Fayette Urban County Government regarding taxes and fees before they can be considered for award of this invitation and must maintain a "current" status with regard to those taxes and fees throughout the term of the contract. The contractor must be in compliance with Chapter 13 from the Code of Ordinances of the Lexington-Fayette Urban County Government. The contractor must be in compliance with Ordinance 35-2000 pursuant to contractor registration with the Division of Building Inspection. If applicable, said business must have a Fayette County business license.

Pursuant to KRS 45A.343 and KRS 45A.345, the contractor shall

- (1) *Reveal any final determination of a violation by the contractor within the previous five year period pursuant to KRS Chapters 136 (corporation and utility taxes), 139 (sales and use taxes), 141 (income taxes), 337 (wages and hours), 338 (occupational safety and health of employees), 341 (unemployment and compensation) and 342 (labor and human rights) that apply to the contractor; and*
- (2) *Be in continuous compliance with the above-mentioned KRS provisions that apply to the contractor for the duration of the contract.*

A contractor's failure to reveal the above or to comply with such provisions for the duration of the contract shall be grounds for cancellation of the contract and disqualification of the contractor from eligibility for future contracts for a period of two (2) years.

- V. Vendors who respond to this invitation have the right to file a notice of contention associated with the bid process or to file a notice of appeal of the recommendation made by the Director of Central Purchasing resulting from this invitation.

Notice of contention with the bid process must be filed within 3 business days of the bid/proposal opening by (1) sending a written notice, including sufficient documentation to support contention, to the Director of the Division of Central Purchasing or (2) submitting a written request for a meeting with the Director of Central Purchasing to explain his/her contention with the bid process. After consulting with the Commissioner of Finance the Chief Administrative Officer and reviewing the documentation and/or hearing the vendor, the Director of Central Purchasing shall promptly respond in writing findings as to the compliance with bid processes. If, based on this review, a bid process irregularity is deemed to have occurred the Director of Central Purchasing will consult with the Commissioner of Finance, the Chief Administrative Officer and the Department of Law as to the appropriate remedy.

Notice of appeal of a bid recommendation must be filed within 3 business days of the bid recommendation by (1) sending a written notice, including sufficient documentation to support appeal, to the Director, Division of Central Purchasing or (2) submitting a written request for a meeting with the Director of Central Purchasing to explain his appeal. After reviewing the documentation and/or hearing the vendor and consulting with the Commissioner of Finance and the Chief Administrative Officer, the Director of Central Purchasing shall in writing, affirm or withdraw the recommendation.

III. Procurement Contract Bid Conditions

- A. The terms of this agreement shall be for 2 year(s) from the date of acceptance of this contract by the Lexington-Fayette Urban County Government. This agreement may be automatically extended for an additional 2-1 year renewal. This contract may be canceled by either party thirty (30) days after delivery by canceling party of written notice of intent to cancel to the other contracting party.
- B. Price Changes (**Space Checked Applies**)
 - 1. Prices quoted in response to the Invitation shall be firm prices for the first 90 days of the Procurement Contract. After 90 days, prices may be subject to revision and such changes shall be based on general industry changes. Revision may be either increases or decreases and may be requested by either party. There will be no more than one (1) price adjustment per quarter. Requests for price changes shall be received in writing at least twenty (20) days prior to the effective date and are subject to written acceptance before becoming effective. Proof of the validity of a request for revision shall be responsibility of the requesting party. The Lexington-Fayette Urban County Government shall receive the benefit of any decline that the seller shall offer his other accounts.
 - 2. No provision for price change is made herein. Prices are to be firm for the term of this contract.
 - 3. Procurement Level Contract
- C. If any contract item is not available from the vendor, the Lexington-Fayette Urban County Government, at its option, may permit the item to be back-ordered or may procure the item on the open market.
- D. All invoices must bear reference to the Lexington-Fayette Urban County Government Purchasing document numbers which are being billed.
- E. This contract may be canceled by the Lexington-Fayette Urban County Government if it is determined that the Bidder has failed to perform under the terms of this agreement, such cancellation to be effective upon receipt of written notice of cancellation by the Bidder.
- F. No substitutions for articles specified herein may be made without prior approval of the Division of Central Purchasing.

EQUAL OPPORTUNITY AGREEMENT

The Law

- Title VII of the Civil Rights Act of 1964 (amended 1972) states that it is unlawful for an employer to discriminate in employment because of race, color, religion, sex, age (40-70 years) or national origin.
- Executive Order No. 11246 on Nondiscrimination under Federal contract prohibits employment discrimination by contractor and sub-contractor doing business with the Federal Government or recipients of Federal funds. This order was later amended by Executive Order No. 11375 to prohibit discrimination on the basis of sex.
- Section 503 of the Rehabilitation Act of 1973 states:

The Contractor will not discriminate against any employee or applicant for employment because of physical or mental disability.

- Section 2012 of the Vietnam Era Veterans Readjustment Act of 1973 requires Affirmative Action on behalf of disabled veterans and veterans of the Vietnam Era by contractors having Federal contracts.
- Section 206(A) of Executive Order 12086, Consolidation of Contract Compliance Functions for Equal Employment Opportunity, states:

The Secretary of Labor may investigate the employment practices of any Government contractor or sub-contractor to determine whether or not the contractual provisions specified in Section 202 of this order have been violated.

The Lexington-Fayette Urban County Government practices Equal Opportunity in recruiting, hiring and promoting. It is the Government's intent to affirmatively provide employment opportunities for those individuals who have previously not been allowed to enter into the mainstream of society. Because of its importance to the local Government, this policy carries the full endorsement of the Mayor, Commissioners, Directors and all supervisory personnel. In following this commitment to Equal Employment Opportunity and because the Government is the benefactor of the Federal funds, it is both against the Urban County Government policy and illegal for the Government to let contracts to companies which knowingly or unknowingly practice discrimination in their employment practices. Violation of the above mentioned ordinances may cause a contract to be canceled and the contractors may be declared ineligible for future consideration.

Please sign this statement in the appropriate space acknowledging that you have read and understand the provisions contained herein. Return this document as part of your application packet.

Bidders

I/We agree to comply with the Civil Rights Laws listed above that govern employment rights of minorities, women, veteran status, disability and age.

Cory D. Bode
Signature

Cash's Custom Mowing
Name of Business


GENERAL PROVISIONS OF BID CONTRACT

By signing the below, bidder acknowledges that it understands and agrees with the following provisions related to its bid response and the provision of any goods or services to LFUCG upon selection by LFUCG pursuant to the bid request:

1. Bidder shall comply with all Federal, State & Local regulations concerning this type of service or good.
2. Failure to submit ALL forms and information required by LFUCG may be grounds for disqualification.
3. Addenda: All addenda, if any, must be considered by the bidder in making its response, and such addenda shall be made a part of the requirements of the bid contract. Before submitting a bid response, it is incumbent upon bidder to be informed as to whether any addenda have been issued, and the failure of the bidder to cover any such addenda may result in disqualification of that response.
4. Bid Reservations: LFUCG reserves the right to reject any or all bid responses, to award in whole or part, and to waive minor immaterial defects in proposals. LFUCG may consider any alternative proposal that meets its basic needs.
5. Liability: LFUCG is not responsible for any cost incurred by bidder in the preparation of its response.
6. Changes/Alterations: Bidder may change or withdraw a proposal at any time prior to the opening; however, no oral modifications will be allowed. Only letters, or other formal written requests for modifications or corrections of a previously submitted proposal which is addressed in the same manner as the bid response, and received by LFUCG prior to the scheduled closing time for receipt of bids, will be accepted. The bid response when opened, will then be corrected in accordance with such written request(s), provided that the written request is contained in a sealed envelope which is plainly marked "modifications of bid response".
7. Clarification of Submittal: LFUCG reserves the right to obtain clarification of any point in a bid or to obtain additional information from any bidder.
8. Bribery Clause: By his/her signature on its response, bidder certifies that no employee of his/hers, any affiliate or subcontractor, has bribed or attempted to bribe an officer or employee of the LFUCG.
9. Additional Information: While not necessary, the bidder may include any product brochures, software documentation, sample reports, or other documentation that may assist LFUCG in better understanding and evaluating the bid response. Additional documentation shall not serve as a substitute for other documentation which is required by the LFUCG to be submitted with the bid response.
10. Ambiguity, Conflict or other Errors: If a bidder discovers any ambiguity, conflict, discrepancy, omission or other error in the bid request of LFUCG, it shall immediately notify LFUCG of such error in writing and request modification or clarification of the document if allowable by the LFUCG.
11. Agreement to Bid Terms: In submitting its bid response, the bidder agrees that it has carefully examined the specifications and all provisions relating to LFUCG's bid request, including but not limited to the bid contract. By submission of its bid response, bidder states that it understands the meaning, intent and requirements of LFUCG's bid request and agrees to the same. The successful bidder shall warrant that it is familiar with and understands all provisions herein and shall warrant that it can comply with them. No additional compensation to bidder shall be authorized for services, expenses, or goods reasonably covered under these provisions that the bidder omits from its bid response.
12. Cancellation: LFUCG may unilaterally terminate the bid contract with the selected bidder(s) at any time, with or without cause, by providing at least thirty (30) days advance written notice unless a different advance written notice period is negotiated prior to contract approval. Payment for services or goods received prior to termination shall be made by the LFUCG provided these goods or services were provided in a manner acceptable to the

LFUCG. Payment for those goods and services shall not be unreasonably withheld.

13. **Assignment of Contract:** The selected bidder(s) shall not assign or subcontract any portion of the bid contract with LFUCG without the express written consent of LFUCG. Any purported assignment or subcontract in violation hereof shall be void. It is expressly acknowledged that LFUCG shall never be required or obligated to consent to any request for assignment or subcontract; and further that such refusal to consent can be for any or no reason, fully within the sole discretion of LFUCG.
14. **No Waiver:** No failure or delay by LFUCG in exercising any right, remedy, power or privilege hereunder, nor any single or partial exercise thereof, nor the exercise of any other right, remedy, power or privilege shall operate as a waiver hereof or thereof. No failure or delay by LFUCG in exercising any right, remedy, power or privilege under or in respect of this bid proposal or bid contract shall affect the rights, remedies, powers or privileges of LFUCG hereunder or shall operate as a waiver thereof.
15. **Authority to do Business:** Each bidder must be authorized to do business under the laws of the Commonwealth of Kentucky and must be in good standing and have full legal capacity to provide the goods or services specified in the bid proposal. Each bidder must have all necessary right and lawful authority to submit the bid response and enter into the bid contract for the full term hereof including any necessary corporate or other action authorizing the bidder to submit the bid response and enter into this bid contract. If requested, the bidder will provide LFUCG with a copy of a corporate resolution authorizing this action and/or a letter from an attorney confirming that the proposer is authorized to do business in the Commonwealth of Kentucky. All bid responses must be signed by a duly authorized officer, agent or employee of the bidder.
16. **Governing Law:** This bid request and bid contract shall be governed by and construed in accordance with the laws of the Commonwealth of Kentucky. In the event of any proceedings regarding this matter, the bidder agrees that the venue shall be the Fayette County Circuit Court or the U.S. District Court for the Eastern District of Kentucky, Lexington Division and that the bidder expressly consents to personal jurisdiction and venue in such Court for the limited and sole purpose of proceedings relating to these matters or any rights or obligations arising thereunder.
17. **Ability to Meet Obligations:** Bidder affirmatively states that there are no actions, suits or proceedings of any kind pending against bidder or, to the knowledge of the bidder, threatened against the bidder before or by any court, governmental body or agency or other tribunal or authority which would, if adversely determined, have a materially adverse effect on the authority or ability of bidder to perform its obligations under this bid response or bid contract, or which question the legality, validity or enforceability hereof or thereof.
18. Bidder understands and agrees that its employees, agents, or subcontractors are not employees of LFUCG for any purpose whatsoever. Bidder is an independent contractor at all times related to the bid response or bid contract.
19. If any term or provision of this bid contract shall be found to be illegal or unenforceable, the remainder of the contract shall remain in full force and such term or provision shall be deemed stricken.


Signature

2/21/17
Date

WORKFORCE ANALYSIS FORM

Name of Organization: Casey's Custom Moving

Categories	Total	White (Not Hispanic or Latino)		Hispanic or Latino		Black or African-American (Not Hispanic or Latino)		Native Hawaiian and Other Pacific Islander (Not Hispanic or Latino)		Asian (Not Hispanic or Latino)		American Indian or Alaskan Native (not Hispanic or Latino)		Two or more races (Not Hispanic or Latino)		Total	
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Administrators	1		1														1
Professionals																	
Superintendents																	
Supervisors																	
Foremen	1	1															1
Technicians	4	1	1			1											3
Protective Service																	
Para-Professionals																	
Office/Clerical																	
Skilled Craft																	
Service/Maintenance																	
Total:	6																4

Prepared by: Casey Barta Owner Date: 2/21/17
 (Name and Title)

Revised 2015-Dec-15

**DIRECTOR, DIVISION OF CENTRAL PURCHASING
LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
200 EAST MAIN STREET
LEXINGTON, KENTUCKY 40507**

**NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION TO ENSURE
EQUAL EMPLOYMENT OPPORTUNITIES AND DBE CONTRACT PARTICIPATION**

The Lexington-Fayette Urban County Government has set a goal that not less than ten percent (10%) of the total value of this contract be subcontracted to MBE/WBE's. The goal for the utilization of certified MBE/WBE's as subcontractors are recommended goals. Contractors who fail to meet such goals will be expected to provide written explanations to the Director of the Division of Central Purchasing of efforts they have made to accomplish the recommended goals and the extent to which they are successful in accomplishing the recommended goals will be a consideration in the procurement process.

For assistance in locating MBE/WBE Subcontractors contact Sherita Miller at 859/258-3320 or by writing the address listed below:

Sherita Miller, Division of Central Purchasing
Lexington-Fayette Urban County Government
200 East Main Street – Room 338
Lexington, Kentucky 40507
smiller@lexingtonky.gov

Lexington-Fayette Urban County Government
MWDBE PARTICIPATION GOALS

A. GENERAL

- 1) The LFUCG request all potential contractors to make a concerted effort to include Minority-Owned (MBE), Woman-Owned (WBE) and Disadvantaged (DBE) Business Enterprises and Veteran-Owned Small Businesses (VOSB) as subcontractors or suppliers in their bids.
- 2) Toward that end, the LFUCG has established 10% of total procurement costs as a Goal for participation of Minority-Owned, Woman-Owned and Disadvantaged Businesses on this contract.
- 3) **It is therefore a request of each Bidder to include in its bid, the same goal (10%) for MWDBE participation and other requirements as outlined in this section.**
- 4) The LFUCG has also established a 3% of total procurement costs as a Goal for participation for of Veteran-Owned Businesses.
- 5) **It is therefore a request of each Bidder to include in its bid, the same goal (3%) for Veteran-Owned participation and other requirements as outlined in this section.**

B. PROCEDURES

- 1) The successful bidder will be required to report to the LFUCG, the dollar amounts of all payments submitted to Minority-Owned or Woman-Owned subcontractors and suppliers for work done or materials purchased for this contract. (See Subcontractor Monthly Payment Report)
- 2) Replacement of a Minority-Owned, Woman-Owned or Veteran-Owned subcontractor or supplier listed in the original submittal must be requested in writing and must be accompanied by documentation of Good Faith Efforts to replace the subcontractor / supplier with another MWDBE Firm; this is subject to approval by the LFUCG. (See LFUCG MWDBE Substitution Form)
- 3) For assistance in identifying qualified, certified businesses to solicit for potential contracting opportunities, bidders may contact:
 - a) The Lexington-Fayette Urban County Government, Division of Central Purchasing (859-258-3320)
- 4) The LFUCG will make every effort to notify interested MWDBE and Veteran-Owned subcontractors and suppliers of each Bid Package, including information on the scope of work, the pre-bid meeting time and location, the bid date, and all other pertinent information regarding the project.

C. DEFINITIONS

- 1) A Minority-Owned Business Enterprise (MBE) is defined as a business which is certified as being at least 51% owned and operated by persons of African American, Hispanic, Asian, Pacific Islander, American Indian or Alaskan Native Heritage.
- 2) A Woman-Owned Business Enterprise (WBE) is defined as a business which is certified as being at least 51% owned and operated by one or more Non-Minority Females.
- 3) A Disadvantaged Business (DBE) is defined as a business which is certified as being at least

51% owned and operated by a person(s) that are economically and socially disadvantaged.

- 4) A Veteran-Owned Small Business (VOSB) is defined as a business which is certified as being at least 51% owned and operated by a veteran and/or a service disabled veteran.
- 5) Good Faith Efforts are efforts that, given all relevant circumstances, a bidder or proposer actively and aggressively seeking to meet the goals, can reasonably be expected to make. In evaluating good faith efforts made toward achieving the goals, whether the bidder or proposer has performed the efforts outlined in the Obligations of Bidder for Good Faith Efforts outlined in this document will be considered, along with any other relevant factors.

D. OBLIGATION OF BIDDER FOR GOOD FAITH EFFORTS

- 1) **The bidder shall make a Good Faith Effort to achieve the Participation Goal for MWDBE subcontractors/suppliers. The failure to meet the goal shall not necessarily be cause for disqualification of the bidder; however, bidders not meeting the goal are required to furnish with their bids written documentation of their Good Faith Efforts to do so.**
- 2) Award of Contract shall be conditioned upon satisfaction of the requirements set forth herein.
- 3) The Form of Proposal includes a section entitled "MWDBE Participation Form". The applicable information must be completed and submitted as outlined below.
- 4) **Failure to submit this information as requested may be cause for rejection of bid or delay in contract award.**

E. DOCUMENTATION REQUIRED FOR GOOD FAITH EFFORTS

- 1) Bidders reaching the Goal are required to submit only the MWDBE Participation Form." The form must be fully completed including names and telephone number of participating MWDBE firm(s); type of work to be performed; estimated value of the contract and value expressed as a percentage of the total Lump Sum Bid Price. The form must be signed and dated, and is to be submitted with the bid.
- 2) Bidders not reaching the Goal must submit the "MWDBE Participation Form", the "Quote Summary Form" and a written statement documenting their Good Faith Effort to do so. If bid includes no MWDBE and/or Veteran participation, bidder shall enter "None" on the subcontractor / supplier form). In addition, the bidder must submit written proof of their Good Faith Efforts to meet the Participation Goal:
 - a. Advertised opportunities to participate in the contract in at least two (2) publications of general circulation media; trade and professional association publications; small and minority business or trade publications; and publications or trades targeting minority, women and disadvantaged businesses not less than fifteen (15) days prior to the deadline for submission of bids to allow MWDBE firms and Veteran-Owned businesses to participate.
 - b. Included documentation of advertising in the above publications with the bidders good faith efforts package
 - c. Attended LFUCG Central Purchasing Economic Inclusion Outreach event

- d. Attended pre-bid meetings that were scheduled by LFUCG to inform MWDBEs and/or Veteran-Owned businesses of subcontracting opportunities
- e. Sponsored Economic Inclusion event to provide networking opportunities for prime contractors and MWDBE firms and Veteran-Owned businesses
- f. Requested a list of MWDBE and/or Veteran subcontractors or suppliers from LFUCG and showed evidence of contacting the companies on the list(s).
- g. Contacted organizations that work with MWDBE companies for assistance in finding certified MWDBE firms and Veteran-Owned businesses to work on this project. Those contacted and their responses should be a part of the bidder's good faith efforts documentation.
- h. Sent written notices, by certified mail, email or facsimile, to qualified, certified MWDBEs soliciting their participation in the contract not less than seven (7) days prior to the deadline for submission of bids to allow them to participate effectively.
- i. Followed up initial solicitations by contacting MWDBEs and Veteran-Owned businesses to determine their level of interest.
- j. Provided the interested MWDBE firm and/or Veteran-Owned business with adequate and timely information about the plans, specifications, and requirements of the contract.
- k. Selected portions of the work to be performed by MWDBE firms and/or Veteran-Owned businesses in order to increase the likelihood of meeting the contract goals. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate MWDBE and Veteran participation, even when the prime contractor may otherwise perform these work items with its own workforce.
- l. Negotiated in good faith with interested MWDBE firms and Veteran-Owned businesses not rejecting them as unqualified without sound reasons based on a thorough investigation of their capabilities. Any rejection should be so noted in writing with a description as to why an agreement could not be reached.
- m. Included documentation of quotations received from interested MWDBE firms and Veteran-Owned businesses which were not used due to uncompetitive pricing or were rejected as unacceptable and/or copies of responses from firms indicating that they would not be submitting a bid.
- n. Bidder has to submit sound reasons why the quotations were considered unacceptable. The fact that the bidder has the ability and/or desire to perform the contract work with its own forces will not be considered a sound reason for rejecting a MWDBE and/or Veteran-Owned business's quote. Nothing in this provision shall be construed to require the bidder to accept unreasonable quotes in order to satisfy MWDBE and Veteran goals.

- o. Made an effort to offer assistance to or refer interested MWDBE firms and Veteran-Owned businesses to obtain the necessary equipment, supplies, materials, insurance and/or bonding to satisfy the work requirements of the bid proposal.
- p. Made efforts to expand the search for MWBE firms and Veteran-Owned businesses beyond the usual geographic boundaries.
- q. Other--any other evidence that the bidder submits which may show that the bidder has made reasonable good faith efforts to include MWDBE and Veteran participation.

Note: Failure to submit any of the documentation requested in this section may be cause for rejection of bid. Bidders may include any other documentation deemed relevant to this requirement which is subject to review by the MBE Liaison. Documentation of Good Faith Efforts must be submitted with the Bid, if the participation Goal is not met.



MINORITY BUSINESS ENTERPRISE PROGRAM

Sherita Miller, MPA
Minority Business Enterprise Liaison
Division of Central Purchasing
Lexington-Fayette Urban County Government
200 East Main Street
Lexington, KY 40507
smiller@lexingtonky.gov
859-258-3323

OUR MISSION: The mission of the Minority Business Enterprise Program is to facilitate the full participation of minority and women owned businesses in the procurement process and to promote economic inclusion as a business imperative essential to the long term economic viability of Lexington-Fayette Urban County Government.

To that end the city council adopted and implemented resolution 167-91—Disadvantaged Business Enterprise (DBE) 10% Goal Plan in July of 1991. The resolution states in part (a full copy is available in Central Purchasing):

“A Resolution supporting adoption of the administrative plan for a ten percent (10%) Minimum goal for disadvantaged business enterprise participation in Lexington-Fayette Urban County Government construction and professional services contracts; Providing that as part of their bids on LFUCG construction contracts, general Contractors shall make a good faith effort to award at least ten percent (10%) of All subcontracts to disadvantaged business enterprises; providing that divisions of LFUCG shall make a good faith effort to award at least ten percent of their Professional services and other contracts to disadvantaged business enterprises...”

A Disadvantaged Business Enterprise is defined as a business that has been certified as being at least 51% owned, operated and managed by a U.S. Citizen of the following groups:

- African-American
- Hispanic-American
- Asian/Pacific Islander
- Native American/Native Alaskan
- Non-Minority Female
- Economically and Socially Disadvantaged

In addition, to that end the city council also adopted and implemented resolution 167-91—Veteran-owned Businesses, 3% Goal Plan in July of 2015. The resolution states in part (a full copy is available in Central Purchasing):

“A resolution adopting a three percent (3%) minimum goal for certified veteran-owned small businesses and service disabled veteran-owned businesses for certain of those Lexington-Fayette Urban County contracts related to construction for professional services, and authorizing the Division of Purchasing to adopt and implement guidelines and/or policies consistent with the provisions and intent of this resolution by no later than July 1, 2015.”

We have compiled the list below to help you locate certified MBE, WBE and DBE certified businesses. Below is a listing of contacts for LFUCG Certified MWDBEs and Veteran-Owned Small Businesses in (<https://lexingtonky.ionwave.net>)

Business	Contact	Email Address	Phone
LFUCG	Sherita Miller	smiller@lexingtonky.gov	859-258-3323
Commerce Lexington – Minority Business Development	Tyrone Tyra	ttyra@commercelexington.com	859-226-1625
Tri-State Minority Supplier Diversity Council	Susan Marston	smarston@tsmsdc.com	502-365-9762
Small Business Development Council	Shirie Hawkins UK SBDC	smack@uky.edu	859-257-7666
Community Ventures Corporation	Phyllis Alcorn	palcorn@cvky.org	859-231-0054
KY Transportation Cabinet (KYTC)	Melvin Bynes	Melvin.bynes2@ky.gov	502-564-3601
KYTC Pre-Qualification	Shella Eagle	Shella.Eagle@ky.gov	502-782-4815
Ohio River Valley Women’s Business Council (WBENC)	Sheila Mixon	smixon@orwbc.org	513-487-6537
Kentucky MWBE Certification Program	Yvette Smith, Kentucky Finance Cabinet	Yvette.Smith@ky.gov	502-564-8099
National Women Business Owner’s Council (NWBOC)	Janet Harris-Lange	janet@nwbo.org	800-675-5066
Small Business Administration	Robert Coffey	robertcoffey@sba.gov	502-582-5971
LaVoz de Kentucky	Andres Cruz	lavozydeky@yahoo.com	859-621-2106
The Key News Journal	Patrice Muhammad	paaticem@keynewsjournal.com	859-373-9428



LFUCG MWDBE PARTICIPATION FORM

Bid/RFP/Quote Reference # 26-2017

The MWDBE and/or veteran subcontractors listed have agreed to participate on this Bid/RFP/Quote. If any substitution is made or the total value of the work is changed prior to or after the job is in progress, it is understood that those substitutions must be submitted to Central Purchasing for approval immediately. **Failure to submit a completed form may cause rejection of the bid.**

MWDBE Company, Name, Address, Phone, Email	MBE WBE or DBE	Work to be Performed	Total Dollar Value of the Work	% Value of Total Contract
1.				
2.				
3.				
4.				

The undersigned company representative submits the above list of MWDBE firms to be used in accomplishing the work contained in this Bid/RFP/Quote. Any misrepresentation may result in the termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and false claims.

Casby's Coaction mowing
Company

2/21/17
Date

Craig D. [Signature]
Company Representative

owner
Title



LFUCG MWDBE SUBSTITUTION FORM

Bid/RFP/Quote Reference # 26-2017

The substituted MWDBE and/or veteran subcontractors listed below have agreed to participate on this Bid/RFP/Quote. These substitutions were made prior to or after the job was in progress. These substitutions were made for reasons stated below and are now being submitted to Central Purchasing for approval. By the authorized signature of a representative of our company, we understand that this information will be entered into our file for this project. **Failure to submit this form may cause rejection of the bid.**

SUBSTITUTED MWDBE Company Name, Address, Phone, Email	MWDBE Formally Contracted/ Name, Address, Phone, Email	Work to Be Performed	Reason for the Substitution	Total Dollar Value of the Work	% Value of Total Contract
1.					
2.					
3.					
4.					

The undersigned acknowledges that any misrepresentation may result in termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and false claims.

Casdy's Custom Mowing
Company

2/21/17
Date

Casdy D. Bore
Company Representative

owner
Title



MWDBE QUOTE SUMMARY FORM

Bid/RFP/Quote Reference # 26-2017

The undersigned acknowledges that the minority and/or veteran subcontractors listed on this form did submit a quote to participate on this project. Failure to submit this form may cause rejection of the bid.

Company Name <i>Casey's Custom Mowing</i>	Contact Person <i>Casey Burke</i>
Address/Phone/Email <i>1436 Ft. Harrod Way Crab Orchard, Ky 40419</i>	Bid Package / Bid Date

MWDBE Company Address	Contact Person	Contact Information (work phone Email, cell)	Date Contacted	Services to be performed	Method of Communication (email, phone meeting, ad, event etc)	Total dollars \$\$ Do Not Leave Blank (Attach Documentation)	MBE * AA HA AS NA Female	Veteran

(MBE designation / AA=African American / HA= Hispanic American/AS = Asian American/Pacific Islander/ NA= Native American)

The undersigned acknowledges that all information is accurate. Any misrepresentation may result in termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and claims.

Casey's Custom Mowing
Company
2/21/17
Date

Casey Burke
Company Representative
owner
Title



LFUCG SUBCONTRACTOR MONTHLY PAYMENT REPORT

The LFUCG has a 10% goal plan adopted by city council to increase the participation of minority and women owned businesses in the procurement process. The LFUCG also has a 3% goal plan adopted by cited council to increase the participation of veteran owned businesses in the procurement process. In order to measure that goal LFUCG will track spending with MWDBE and Veteran contractors on a monthly basis. By the signature below of an authorized company representative, you certify that the information is correct, and that each of the representations set forth below is true. Any misrepresentation may result in termination of the contract and/or prosecution under applicable Federal and State laws concerning false statements and false claims. Please submit this form monthly to the Division of Central Purchasing/ 200 East Main Street / Room 338 / Lexington, KY 40507.

Bid/RFP/Quote # 26-2017

Total Contract Amount Awarded to Prime Contractor for this Project _____

Project Name/ Contract #	Work Period/ From: _____ To: _____
Company Name:	Address:
Federal Tax ID:	Contact Person:

Subcontractor Vendor ID (name, address, phone, email)	Description of Work	Total Subcontract Amount	% of Total Contract Awarded to Prime for this Project	Total Amount Paid for this Period	Purchase Order number for subcontractor work (please attach PO)	Scheduled Project Start Date	Scheduled Project End Date

By the signature below of an authorized company representative, you certify that the information is correct, and that each of the representations set forth below is true. Any misrepresentations may result in the termination of the contract and/or prosecution under applicable Federal and State laws concerning false statements and false claims.

CASEY CUSTOM MOWING
Company

Casey D. Boone
Company Representative

2/21/17
Date

owner
Title

LFUCG STATEMENT OF GOOD FAITH EFFORTS

Bid/RFP/Quote # 26-2017

By the signature below of an authorized company representative, we certify that we have utilized the following Good Faith Efforts to obtain the maximum participation by MWDBE and Veteran-Owned business enterprises on the project and can supply the appropriate documentation.

_____ Advertised opportunities to participate in the contract in at least two (2) publications of general circulation media; trade and professional association publications; small and minority business or trade publications; and publications or trades targeting minority, women and disadvantaged businesses not less than fifteen (15) days prior to the deadline for submission of bids to allow MWDBE firms and Veteran-Owned businesses ~~firms~~ to participate.

_____ Included documentation of advertising in the above publications with the bidders good faith efforts package

_____ Attended LFUCG Central Purchasing Economic Inclusion Outreach event

_____ Attended pre-bid meetings that were scheduled by LFUCG to inform MWDBEs and/or Veteran-Owned Businesses of subcontracting opportunities

_____ Sponsored Economic Inclusion event to provide networking opportunities for prime contractors and MWDBE firms and Veteran-Owned businesses

_____ requested a list of MWDBE and/or Veteran subcontractors or suppliers from LFUCG and showed evidence of contacting the companies on the list(s).

_____ Contacted organizations that work with MWDBE companies for assistance in finding certified MWBDE firms and Veteran-Owned businesses to work on this project. Those contacted and their responses should be a part of the bidder's good faith efforts documentation.

_____ Sent written notices, by certified mail, email or facsimile, to qualified, certified MWDBEs soliciting their participation in the contract not less than seven (7) days prior to the deadline for submission of bids to allow them to participate effectively.

_____ Followed up initial solicitations by contacting MWDBEs and Veteran-Owned businesses to determine their level of interest.

_____ Provided the interested MWBDE firm and/or Veteran-Owned business with adequate and timely information about the plans, specifications, and requirements of the contract.

_____ Selected portions of the work to be performed by MWDBE firms and/or Veteran-Owned businesses in order to increase the likelihood of meeting the contract goals. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate MWDBE and Veteran participation, even when the prime contractor may otherwise perform these work items with its own workforce

_____ Negotiated in good faith with interested MWDBE firms and Veteran-Owned businesses not rejecting them as unqualified without sound reasons based on a thorough investigation of their capabilities. Any rejection should be so noted in writing with a description as to why an

agreement could not be reached.

_____ Included documentation of quotations received from interested MWDBE firms and Veteran-Owned businesses which were not used due to uncompetitive pricing or were rejected as unacceptable and/or copies of responses from firms indicating that they would not be submitting a bid.

_____ Bidder has to submit sound reasons why the quotations were considered unacceptable. The fact that the bidder has the ability and/or desire to perform the contract work with its own forces will not be considered a sound reason for rejecting a MWDBE and/or Veteran-Owned business's quote. Nothing in this provision shall be construed to require the bidder to accept unreasonable quotes in order to satisfy MWDBE and Veteran goals.

_____ Made an effort to offer assistance to or refer interested MWDBE firms and Veteran-Owned businesses to obtain the necessary equipment, supplies, materials, insurance and/or bonding to satisfy the work requirements of the bid proposal

_____ Made efforts to expand the search for MWBE firms and Veteran-Owned businesses beyond the usual geographic boundaries.

_____ Other--any other evidence that the bidder submits which may show that the bidder has made reasonable good faith efforts to include MWDBE and Veteran participation.

NOTE: Failure to submit any of the documentation requested in this section may be cause for rejection of bid. Bidders may include any other documentation deemed relevant to this requirement which is subject to approval by the MBE Liaison. Documentation of Good Faith Efforts must be submitted with the Bid, if the participation Goal is not met.

The undersigned acknowledges that all information is accurate. Any misrepresentations may result in termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and claims.

Cash's Custom Mowing
Company

Cooper D. B... ..
Company Representative

2/21/17
Date

Owner
Title

Will have one female
& one minority on crew.

**RISK MANAGEMENT PROVISIONS
INSURANCE AND INDEMNIFICATION**

INDEMNIFICATION AND HOLD HARMLESS PROVISION

- (1) It is understood and agreed by the parties that Contractor hereby assumes the entire responsibility and liability for any and all damages to persons or property caused by or resulting from or arising out of any act or omission on the part of Contractor or its employees, agents, servants, owners, principals, licensees, assigns or subcontractors of any tier (hereinafter "CONTRACTOR") under or in connection with this agreement and/or the provision of goods or services and the performance or failure to perform any work required thereby.
- (2) CONTRACTOR shall indemnify, save, hold harmless and defend the Lexington-Fayette Urban County Government and its elected and appointed officials, employees, agents, volunteers, and successors in interest (hereinafter "LFUCG") from and against all liability, damages, and losses, including but not limited to, demands, claims, obligations, causes of action, judgments, penalties, fines, liens, costs, expenses, interest, defense costs and reasonable attorney's fees that are in any way incidental to or connected with, or that arise or are alleged to have arisen, directly or indirectly, from or by CONTRACTOR's performance or breach of the agreement and/or the provision of goods or services provided that: (a) it is attributable to personal injury, bodily injury, sickness, or death, or to injury to or destruction of property (including the loss of use resulting therefrom), or to or from the negligent acts, errors or omissions or willful misconduct of the CONTRACTOR; and (b) not caused solely by the active negligence or willful misconduct of LFUCG.
- (3) In the event LFUCG is alleged to be liable based upon the above, CONTRACTOR shall defend such allegations and shall bear all costs, fees and expenses of such defense, including but not limited to, all reasonable attorneys' fees and expenses, court costs, and expert witness fees and expenses, using attorneys approved in writing by LFUCG, which approval shall not be unreasonably withheld.
- (4) These provisions shall in no way be limited by any financial responsibility or insurance requirements, and shall survive the termination of this agreement.
- (5) LFUCG is a political subdivision of the Commonwealth of Kentucky. CONTRACTOR acknowledges and agrees that LFUCG is unable to provide indemnity or otherwise save, hold harmless, or defend the CONTRACTOR in any manner.

FINANCIAL RESPONSIBILITY

BIDDER/CONTRACTOR understands and agrees that it shall, prior to final acceptance of its bid and the commencement of any work, demonstrate the ability to assure compliance with the above Indemnity provisions and these other risk management provisions.

INSURANCE REQUIREMENTS

YOUR ATTENTION IS DIRECTED TO THE INSURANCE REQUIREMENTS BELOW, AND YOU MAY NEED TO CONFER WITH YOUR INSURANCE AGENTS, BROKERS, OR CARRIERS TO DETERMINE IN ADVANCE OF SUBMISSION OF A RESPONSE THE AVAILABILITY OF THE INSURANCE COVERAGES AND ENDORSEMENTS REQUIRED HEREIN. IF YOU FAIL TO COMPLY WITH THE INSURANCE REQUIREMENTS BELOW, YOU MAY BE DISQUALIFIED FROM AWARD OF THE CONTRACT.

Required Insurance Coverage

BIDDER/CONTRACTOR shall procure and maintain for the duration of this contract the following or equivalent insurance policies at no less than the limits shown below and cause its subcontractors to maintain similar insurance with limits acceptable to LFUCG in order to protect LFUCG against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by CONTRACTOR. The cost of such insurance shall be included in any bid:

<u>Coverage</u>	<u>Limits</u>
General Liability (Insurance Services Office Form CG 00 01)	\$1 million per occurrence, \$2 million aggregate or \$2 million combined single limit
Commercial Automobile Liability (Insurance Services Office Form CA 0001)	combined single, \$1 million per occurrence
Worker's Compensation	Statutory
Employer's Liability	\$500,000.00

The policies above shall contain the following conditions:

- a. All Certificates of Insurance forms used by the insurance carrier shall be properly filed and approved by the Department of Insurance for the Commonwealth of Kentucky (DOI). LFUCG shall be named as an additional insured in the General Liability Policy and Commercial Automobile Liability Policy using the Kentucky DOI approved forms.
- b. The General Liability Policy shall be primary to any insurance or self-insurance retained by LFUCG.
- c. The General Liability Policy shall include a Products and Completed Operations endorsement or Premises and Operations Liability endorsement unless deemed not to apply by LFUCG.
- d. LFUCG shall be provided at least 30 days advance written notice via certified mail, return receipt requested, in the event any of the required policies are canceled or non-renewed.
- e. Said coverage shall be written by insurers acceptable to LFUCG and shall be in a form acceptable to LFUCG. Insurance placed with insurers with a rating classification of no less than Excellent (A or A-) and a financial size category of no less than VIII, as defined by the most current Best's Key Rating Guide shall be deemed automatically acceptable.

Renewals

After insurance has been approved by LFUCG, evidence of renewal of an expiring policy must be submitted to LFUCG, and may be submitted on a manually signed renewal endorsement form. If the policy or carrier has changed, however, new evidence of coverage must be submitted in accordance with these Insurance Requirements.

Deductibles and Self-Insured Programs

IF YOU INTEND TO SUBMIT A SELF-INSURANCE PLAN IT MUST BE FORWARDED TO LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT, DIVISION OF RISK MANAGEMENT, 200 EAST MAIN STREET, LEXINGTON, KENTUCKY 40507 NO LATER THAN A MINIMUM OF FIVE (5) WORKING DAYS PRIOR TO THE RESPONSE DATE.

Self-insurance programs, deductibles, and self-insured retentions in insurance policies are subject to separate approval by Lexington-Fayette Urban County Government's Division of Risk Management, upon review of evidence of BIDDER/CONTRACTOR's financial capacity to respond to claims. Any such programs or retentions must provide LFUCG with at least the same protection from liability and defense of suits as would be afforded by first-dollar insurance coverage. If BIDDER/CONTRACTOR satisfies any portion of the insurance requirements through deductibles, self-insurance programs, or self-insured retentions, BIDDER/CONTRACTOR agrees to provide Lexington-Fayette Urban County Government, Division of Risk Management, the following data prior to the final acceptance of bid and the commencement of any work:

- a. Latest audited financial statement, including auditor's notes.
- b. Any records of any self-insured trust fund plan or policy and related accounting statements.
- c. Actuarial funding reports or retained losses.
- d. Risk Management Manual or a description of the self-insurance and risk management program.
- e. A claim loss run summary for the previous five (5) years.
- f. Self-Insured Associations will be considered.

Safety and Loss Control

CONTRACTOR shall comply with all applicable federal, state, and local safety standards related to the performance of its works or services under this Agreement and take necessary action to protect the life, health and safety and property of all of its personnel on the job site, the public, and LFUCG.

Verification of Coverage

BIDDER/CONTRACTOR agrees to furnish LFUCG with all applicable Certificates of Insurance signed by a person authorized by the insurer to bind coverage on its behalf prior to final award, and if requested, shall provide LFUCG copies of all insurance policies, including all endorsements.

Right to Review, Audit and Inspect

CONTRACTOR understands and agrees that LFUCG may review, audit and inspect any and all of its records and operations to insure compliance with these Insurance Requirements.

DEFAULT

BIDDER/CONTRACTOR understands and agrees that the failure to comply with any of these insurance, safety, or loss control provisions shall constitute default and that LFUCG may elect at its option any single remedy or penalty or any combination of remedies and penalties, as available, including but not limited to purchasing insurance and charging BIDDER/CONTRACTOR for any such insurance premiums purchased, or suspending or terminating the work.

2017 ENVIRONMENTAL SERVICES MOWING
Request for Bid #26-2017
Table of Contents

A. General Information

B. Mowing Specifications

C. Bid Package Detail Information

- Social Services/PSOC Facilities
- Fire Facilities
- Man O' War
- Citation
- Central
- North 1
- North 2
- East 1
- East 2
- East 3
- West 1
- West 2
- South 1
- South 2
- South 3
- South 4
- South 5

Figure 1 – ZONE MAP

D. Pricing Sheet (separate file)

E. Detailed Maps (separate files)

A. GENERAL INFORMATION

- Work detailed in this Request for Bid is under the management of Lexington-Fayette Urban County Government's (LFUCG's) Division of Environmental Services (DES). The contact information for the DES Mowing Contracts Manager shall be provided at the time of contract approval.

- Please note budget constraints, weather, sale of property, or other factors may occur at any time during a mowing season which would cause a mowing area to be removed from a contract or number of mows reduced.
- This Request for Bid includes mowing of road rights-of-way (ROW), medians, lots, facilities, and water quality lots (including greenways).
- The scope of this work includes: (a) litter and debris removal, (b) mowing (turf and brush cut), (d) string trimming of slopes, fence lines, trees (where applicable), concrete medians, and other hardscapes, (e) edging, and (f) removal of grass/leaves from hardscapes via blowing, raking, or sweeping.
- This scope of work does NOT include use of herbicide.
- Each of the 17 bid packages is a stand-alone package to be awarded separately. Bid packages shall not be split.
- Bidders may choose to bid on one, many, or all of the 17 bid packages.
- Review the Mowing Bid Specifications carefully. Failure to follow these specifications may result in contract cancellation. Specifications have **changed significantly** from the 2015 scope. The bid package areas have been completely revised to make them geographically based. In addition, some mowing areas have been removed and many mowing areas have been added to contract mowing areas.
- Review the Bid Package Information and the provided Map for valuable detail on the work locations. Bidders are encouraged to visit locations to view the work areas. NOTE: LFUCG shall provide selected contractors with a notebook with detailed color maps for their bid package area prior to start of mowing.

B. MOWING SPECIFICATIONS

B.1 Administrative

- B.1.1 The mowing season will begin in April and end in late October. These dates may be altered at the discretion of the Division of Environmental Services.
- B.1.2 This agreement shall be for a period of two (2) years with an option to renew for two (2) one-year renewals if mutually agreed upon by both parties.
- B.1.3 The Contractor hereby agrees to indemnify and hold harmless the LFUCG, its employees and agents, from any claims or demands whatsoever arising from the Contractor's performance under this contract.
- B.1.4 The Contractor shall keep in force at all times liability insurance in amounts specified herein. The Contractor hereby accepts responsibility for any loss or damage to property owned by LFUCG or the general public caused by the

Contractor's employees or agents. Contractor shall replace or repair same at his own cost and expense in like kind and at the direction of the Division of Environmental Services. If damaged property resulting from the Contractor's operations has to be repaired or replaced by the LFUCG, the cost of such work shall be deducted from the Contractor's payment. Failure to maintain such insurance shall be cause for cancellation of this contract without notice.

- B.1.5 In the event that any trees, shrubs, or other landscaping is hit or damaged by activities associated with this contract, LFUCG's arborist shall inspect for damage and determine the impact to the plant's health. Should the arborist determine the tree or landscaping is damaged beyond repair, the Contractor shall be charged for the estimated replacement value of the trees, shrubs, or landscaping.
- B.1.6 This contract may be canceled by either party by delivering written notice of intent to cancel to the other party not less than 30 days before the proposed date of termination. Written notice to the LFUCG should be sent to the Division of Central Purchasing.
- B.1.7 The LFUCG may cancel this contract without notice if the Contractor fails to perform the services herein. In the event of such cancellation, the LFUCG may make arrangements as it deems necessary to secure the services specified.
- B.1.8 LFUCG reserves the right to remove a mowing area from a Contractor with 5 days notice. The bid amount for the package will be reduced by the bidder's Average Cost/Acre (from the Price Sheet) multiplied by the area removed.
- B.1.9 The failure of either party to insist on strict performance of any of the terms or conditions of this contract shall not be construed as a waiver of the right to insist upon strict enforcement of such provisions in the future.
- B.1.10 LFUCG reserves the right to add new properties to existing bid packages based upon geographic location (e.g. North 1, East 2 etc.), with additional payment computed based upon the bidder's Average Cost/Acre (from the Price Sheet). If the existing Contractor declines the additional work, LFUCG shall seek services from available Contractors on the approved contract list. LFUCG expects significant areas of water quality/greenway mowing will be added over the next two years. Approximate areas are provided in the Notes in Section C.
- B.1.11 The Division of Environmental Services stipulates that acreages provided in the bid package information are approximate quantities, calculated by delineating areas on LFUCG's Geographic Information System (GIS) and shown on the attached map. It is the responsibility of the Contractor to review each location visually prior to submitting a bid to verify mowing area, topography, site constraints, etc.

B.1.12 Selected contractors shall be prepared to meet the following mowing schedule, evenly staggered to minimize excessive clumping and provide for a manicured look. Weather conditions may affect the scheduled mows (i.e. dry weather in the summer will likely result in skipped cuts, while wet weather in the spring may require weekly cuts). Contractors should only bid on packages for which they have adequate resources to meet this schedule.

Estimated Number of Cuts by Bid Package

	Bid Package	April - June	July - October	Notes
1)	Social Services/PSOC Facilities	12	16	Weekly
2)	Fire Facilities	10-12	13-16	Weekly (may change for conditions)
3)	Man O' War	10-12	13-16	Weekly (may change for conditions)
4)	Citation	9	11-12	Every 10 days
5)	Central	10-12	13-16	Weekly (may change for conditions)
6)	North 1	10-12	13-16	Weekly (may change for conditions)
7)	North 2	10-12	13-16	Weekly (may change for conditions)
8)	East 1	10-12	13-16	Weekly (may change for conditions)
9)	East 2	10-12	13-16	Weekly (may change for conditions)
10)	East 3	10-12	13-16	Weekly (may change for conditions)
11)	West 1	10-12	13-16	Weekly (may change for conditions)
12)	West 2	10-12	13-16	Weekly (may change for conditions)
13)	South 1	10-12	13-16	Weekly (may change for conditions)
14)	South 2	10-12	13-16	Weekly (may change for conditions)
15)	South 3	10-12	13-16	Weekly (may change for conditions)
16)	South 4	10-12	13-16	Weekly (may change for conditions)
17)	South 5	10-12	13-16	Weekly (may change for conditions)

B.1.13 The estimated number of cuts per month provided in the above table is not a guarantee of work. Number of cuts is variable and will be determined by the Division of Environmental Services each month depending upon weather and budgetary constraints. A contractor shall not exceed the number of agreed upon mows. LFUCG shall not pay for unauthorized cuts.

B.1.14 LFUCG may request additional cuts due to special events or other unforeseen circumstances. Contractor is to respond to additional cut requests as soon as possible but no longer than 48 hours. Verified weather conditions at mowing locations may extend contractor response time.

B.1.15 Bidders shall include with their proposal a complete description of services provided by their firm, list of equipment, number of employees, and references.

B.1.16 Bidders shall allow personnel from the Division of Environmental Services and/or the Division of Purchasing to inspect the Contractor's equipment and signage

prior to the contract being awarded. The Contractor's equipment must be well maintained to operate safely on public property with all appropriate safety guards. If the Division of Environmental Services and/or the Division of Central Purchasing substantiates that a Contractor's equipment and/or signage does not meet the specification requirements, the Contractor will be eliminated from the bidding process.

- B.1.17 The inspection of equipment and signage, the experience of the bidder, previous experience in past mowing contracts with LFUCG, and bidder personnel resources will all be factored into the placement of a contractor with each bid package. The number of bid packages any given contractor receives will be based on bids as well as the level of resources (i.e. equipment and personnel) of each low bidder. Work shall be allocated commensurate with bidders' resources.
- B.1.18 This contract may not be sub-contracted in whole or in part without approval of the LFUCG. The Contractor shall remain responsible for the performance of the contract and the Contractor shall be liable for compliance by any sub-contractor with the terms of this contract. A copy of any sub-contract shall be submitted, prior to its execution, to the LFUCG's Divisions of Purchasing and Environmental Services for approval.

B.2 Types of Mowing and Definitions

- B.2.1 Turf mowing with a finishing (i.e. lawn) mower shall be used for the vast majority of the work in this scope. Turf mowing shall provide a clean cut to a **height of 3-4 inches**.
- B.2.2 Brush cut mowing may be used in the bottoms of detention basins or wet greenway areas, in areas where honeysuckle stumps exist, or on roadside sections (i.e. not medians or within 10 feet of sidewalk) of the Citation Bid Package. Brush cut mowing shall provide a clean cut to a **height of 4-5 inches**.
- B.2.3 String trimming / weed-eating shall consist of using a string trimmer to cut slopes, around hardscapes, concrete joints, gutter lines, fence lines, and areas that a mower can not maintain due to stumps or other obstructions.
- B.2.4 Edging shall consist of using a stick edger or string trimmer to create a vertical edge of grass at a curb line or a sidewalk edge.
- B.2.5 Terms:
- Hardscapes - any asphalt or concrete surface including but not limited to sidewalks, curbs, gutters, parking lots, roads, etc.
 - Litter / Debris - items that have been discarded or washed or blown into a work area such as tires, plastic, paper, metal, glass, cans, bottles, etc. Includes fallen limbs up to 6" in diameter. Also includes large rocks, broken off pieces of asphalt, or concrete.

- No Mow Zones - areas along streams and drainage areas that will not be mowed. Most of these areas have been planted with native riparian species and maintained by horticultural contractors. These areas are not to be mowed. Most no mow zones are denoted by green or white thin vertical stakes marked with “stream buffer” or “no mow zone”.
- Obstacles - any objects that stand in the way or holds up the mowing process. This may include but not limited to sign posts, light posts, fences, guard rails, headwalls, utility boxes, bridge end abutments, trees and landscape plantings.
- Rights-of-Way (ROW) – for the purposes of this scope, ROW refers to the public areas along the sides of roads, as a way to differentiate from medians.

B.3 Specifications for Mowing

- B.3.1 Practice safety first; all safety measures, equipment, guards, and chutes are in place while mowing. Always mow with the safety of the operator, others, vehicles, and property in mind. Contractors are required to follow OSHA and Department of Transportation regulations regarding employee safety.
- B.3.2 All mowing along roadways shall follow all requirements for traffic control and traffic control devices of the MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), published by the Federal Highway Administration.
- B.3.3 Contractor employees shall wear HI VISIBILITY clothing (i.e. vest, shirt, or jacket) and proper attire remaining fully dressed during the performance of all work under this contract, whether in a roadway or not. Working without a shirt or appropriate closed toe protective footwear is prohibited.
- B.3.4 Public roads, walkways and sidewalks shall not be blocked to vehicular or pedestrian traffic while performing mowing operations.
- B.3.5 All mowers used for mowing ROW and medians shall be fitted with mulching blades with the discharge pointing down AND chutes blocked to eliminate projection of grass or debris onto streets. No mowers shall be used on medians and ROW that do not have these protections in place. Blowing grass and debris into the road is a hazard for people and property and will not be tolerated.
- B.3.6 All mowing associated with this contract, except areas listed in B.3.7, shall be turf mowing to a grass height between 3 and 4 inches in height. Cutting too short is prohibited. Scalping shall be avoided.
- B.3.7 Brush cut mowing or string trimming may be used instead of turf mowing in the bottom areas of detention basins, in areas where honeysuckle stumps exist, on steep slopes, or on roadside sections (i.e. not medians or within 10 feet of sidewalks) of the Citation Bid Package. Brush cut hog mowing shall provide a clean cut to a height of 4-5 inches.

B.3.8 Edging is required to varying degrees depending upon location as follows:

- Curb lines and sidewalks on Lots, Water Quality Lots, and Facilities shall be initially edged with a stick edger or similar device, and the edge kept clean over time by use of a string trimmer or edger as needed to prevent grass/weeds from growing across the curb or sidewalk.
- Curb lines and sidewalks on Medians and ROW shall be kept clean by string trimming to eliminate grass/weeds growing horizontally across the curb.

B.3.9 This contract requires the Contractor to maintain a clean manicured appearance within the entire mowing area including steep slopes, and includes cutting of weeds and grass via string trimming at the base of fence lines, in joints and cracks, and around obstacles such as utility poles, guard rails, fences, buildings, steps, and headwalls. This includes string trimming and/or blowing or brooming (reminder: no herbicide shall be used) to remove sediment and vegetation growing in:

- gutter lines (i.e. the 90 degree angle where the vertical curb ends and the gutter begins),
- gutter joints (i.e. the joint between the concrete gutter and the road asphalt pavement), and
- joints and cracks on concrete medians, sidewalks, and parking lots.

Care shall be taken not to mar obstacles or damage concrete joints or further damage failing concrete/asphalt. In such areas, the Contractor may ask for assistance from LFUCG in controlling weeds.

B.3.10 There are some areas of ROW that currently have overgrowth of honeysuckle or invasive pear trees which prevent mowing. These invasive shrubs/trees are in the process of being removed by DES staff from all mowing areas in this contract. Areas which have had these invasives removed or cut to the ground shall be mowed as part of this contract starting with the first mow in April. In general, stumps are cut to 2-3" from the ground, but higher stumps could remain. The Contractor is required to string trim or brush cut mow these areas. In addition, the Contractor is required to immediately begin mowing areas once shrubs/trees are removed going forward throughout the period of the contract. The bid package areas are computed based assuming all honeysuckle/pears have been removed and the entire corridor or lot is mowable from fence to fence. (Note: This primarily applies to detention basins, and corridors such as Man O' War Blvd, Alumni Drive, Citation Blvd, and Armstrong Mill, where honeysuckle removal operations are currently ongoing, but other areas may also be affected over the course of the contract.) In areas where the honeysuckle is yet to be removed, the Contractor shall mow up to the edge of the shrubs.

B.3.11 All mowing shall be performed to minimize and/or eliminate projection of grass onto hardscapes, sidewalks, trails, or gutters. All grass clippings shall be removed off of hardscapes, including out of gutter lines, prior to leaving the work site with a blower, broom, rake etc. Shred all excess clumps of grass. Reduce speed to reduce clumping of grass. Mowing blades are to be sharp to prevent tearing of grass and minimize clumping. In the case of excessive grass clippings or other material which could cause a stormwater blockage or other potential problem, the Contractor shall remove it from the site and properly dispose of it.

B.3.12 At no time shall the Contractor allow mowed clippings or litter or debris to be blown, swept, or raked into any planting bed, tree mulch ring, gutter, storm drain, yard inlet, curb inlet, or drainageway, swale, or creek.

B.3.13 All designated "no mow zones" shall be off limits to mowing and string trimming. No Mow Zone locations are denoted in Section C. The Contractor will be informed if additional No Mow Zones are added.

B.3.14 Trees, shrubs, and landscaping shall be protected at all times.

- ROW and Medians: Most, if not all, planted trees in these areas will have been protectively mulched by the Division of Environmental Services prior to start of mowing operations. This mulch is placed in part to keep mowing equipment from coming too close to the trees and eliminate the need for string trimming. Contractors shall mow to the edge of the mulch (i.e. no grass left uncut next to the mulch). If there are trees that are not mulched, the Contractor shall stay 2 feet away from the tree trunks to avoid hitting the trees or branches. No string trimming is required around these planted trees on ROW and medians. DES will maintain these areas. However, volunteer (i.e. not planted) trees along rural type roadsides (e.g. Stone Rd, Cane Run Rd) shall be carefully string-trimmed around to reduce unsightly high vegetation. In such cases, avoid nicking trees or removing bark.
- Lots and Water Quality Lots/Greenways: The Contractor shall keep mowing operations 2 feet away from landscaping and trees. The Contractor shall carefully string trim, only if needed, around trees or landscaping in these areas to a height of 6-8" only to knock down high weeds/grass. (It is LFUCG's preference to leave some higher grass around a tree than damage a tree.) String trimming should be done in a fashion that avoids nicking trees or removing bark. String trim up to mulched areas or clearly defined planting beds or trees maintained by others.

- Facilities: The Contractor shall keep mowing operations 2 feet away from landscaping and trees. The Contractor shall carefully string trim, only if needed, around trees or landscaping in these areas to a height of approximately 6" to address unsightly high grass/weeds. The Contractor shall carefully string trim around landscaping and trees, avoiding hitting them with the string.
- The Contractor shall not blow grass clippings onto planter beds, landscaping, or mulch rings.

B.3.15 In some locations, abutting property owners may mow parts of a bid package. In those locations, the Contractor may skip over these areas as long as they are being maintained meeting the quality of this scope. These areas are mostly on Man O' War Blvd and Citation Blvd, and are sporadic. If a Contractor notices a location in a bid package (e.g. a stand-alone median) that is clearly being maintained by someone else, the Contractor is obligated to inform the DES Contracts Mowing Manager for consideration for removal from the contract mowing list.

B.3.16 The following activities are **not** included in this contract and will be handled by others:

- Weed pulling/ maintenance of landscaping beds, trees, and mulched areas
- Use of herbicide.

B.4 Litter and Debris Removal

B.4.1 This operation shall include the **removal of all litter and/or debris** from all designated mowing areas including landscaped areas, hardscapes, curbs and gutters, and storm drain inlets **prior to mowing**. **No litter, grass, or debris shall be placed, pushed or blown into storm drains.** Leaving mowed over trash or placing trash/grass in a storm drain is a violation of this contract and may result in removal from the contract.

B.4.2 The Contractor shall be responsible to remove and dispose of limbs smaller than six (6) inches in diameter. Contact the Division of Environmental Services to remove larger limbs.

B.4.3 If the Contractor comes across any debris that appears to be hazardous in nature (e.g. weapons, drugs, chemical spill etc.), leave in place and contact 911 and LFUCG's Mowing Contracts Manager.

B.5 Invoicing, Inspection, and Tracking

B.5.1 Payment Terms are Net 30 from date of invoice.

B.5.2 Invoices must list the full contractor name and address, LFUCG address and contact, locations serviced, date or date range of service, and reference purchase order number. Invoices can be for a single cut, multiple cuts, or monthly.

B.5.3 Due to the different funding sources for mowing operations, purchase orders shall be created for separate bid packages AND for each type of area within each bid package, including:

- ROADS
- WATER QUALITY
- FACILITIES.

A separate invoice must be provided for each purchase order. (For example, Bid Package Fire Facilities requires one invoice, while Bid Package North 1 requires three invoices.)

Invoices for WATER QUALITY and FACILITIES purchase orders shall be broken down into percentages based upon categories of work and formatted as follows:

• Litter Removal	-	\$	(10%)
• String trimming	-	\$	(25%)
• Edging	-	\$	(20%)
• Mowing	-	\$	(45%)
100% total bid price/cut			

Invoices for ROADS purchase orders shall be broken down into percentages based upon categories of work and formatted as follow, including providing the number of trash bags (or weight of trash) collected:

• Litter Removal	-	\$	(10%) (# of bags collected =)
• String trimming	-	\$	(35%)
• Edging	-	\$	(10%)
• Mowing	-	\$	(45%)
100% total bid price/cut			

Failure to satisfactorily perform the work under one or more of these categories shall result in partial payment on an invoice based upon the percentages listed above.

B.5.4 Invoices shall be emailed to sbogner@lexingtonky.gov and wjohnson@lexingtonky.gov or mailed or hand-delivered to:

LFUCG DIVISION OF ENVIRONMENTAL SERVICES
200 E. MAIN STREET, FLOOR 9
LEXINGTON, KY 40507

Emailing is preferred. Please include invoice # and area in subject line of emails. Please follow the following naming convention for invoices and email attachments:

Company Name_Invoice#_Bid Pkg_Type
 Ex.: HR Mowing_1105_North 1_ROADS

- B.5.5 Work sites may be inspected by LFUCG personnel prior to approval of invoices for processing.
- B.5.6 The Contractor shall create a mowing route for each bid package. The Contractor shall track mow dates on a spreadsheet that lists each location in the bid package and the date mowing occurred. This table shall be emailed to the DES Mowing Contracts Manager at wjohnson@lexingtonky.gov on a weekly basis.

B.6:Insurance - See Attached Risk Management Provisions

- B.6.1 The Contractor shall be required to submit a Certificate of Insurance coverage as required by the Risk Management Provisions.
- B.6.2 Submission Requirements:
 The Contractor shall furnish before the contract is awarded a Certificate of Insurance to the Division of Central Purchasing. The Contractor shall also be required to submit updated insurance certificates quarterly to the Division of Environmental Services contract manager for compliance purposes. Valid Certificates of Insurance shall be maintained by the Contractor throughout the term of this Contract and any renewal thereof. Original copies of the insurance policy, with all endorsements, shall be provided upon request. Failure to comply with this Section shall constitute an event of default under this contract.

C. BID PACKAGE DETAIL INFORMATION

Bid Packages are organized by geographic location. See Figure 1 at the end of this Section for an overview of the 17 areas. See the following detail tables and the accompanying detailed maps for the location of each mowing area.

BID PACKAGE: SOCIAL SERVICES/PSOC FACILITIES

ID	Parcel	Location	Mowing Acres
1	115 CISCO RD	Public Safety Operations Center (PSOC)	1.3

BID 26-2017 PRICING SHEET
MOWING FOR ENVIRONMENTAL SERVICES

Price per acre must be rounded to a **WHOLE** dollar amount.

DATE: 2/21/17

CONTRACTOR: CASEY'S CUSTOM MOWING

BID PKG	BID FOR ROADS		BID FOR WATER QUALITY		BID FOR FACILITIES		TOTAL \$ PER CUT FOR PKG.
	acres	\$ per acre	acres	\$ per acre	acres	\$ per acre	
1) SOC. SERV. & PSOC					12.5		
2) FIRE					3.4	35	119.00
3) MAN O' WAR	102.8						
4) CITATION	88.3						
5) CENTRAL	12.4	45	1.4	45			621.00
6) NORTH 1	16.7		7.8		13.3		
7) NORTH 2	4	40	12.7	40			668.00
8) EAST 1	7.2		21.6				
9) EAST 2	18.8		10.6				
10) EAST 3	23.8	35	1.1	35	7.1	35	1,120.00
11) WEST 1	8.7	35	18	35			934.50
12) WEST 2	7.8	35					273.00
13) SOUTH 1	7.2		9.9				
14) SOUTH 2	38.9				1.6		
15) SOUTH 3	16.8	45	8.5	45			1,138.50
16) SOUTH 4	23.6	45	10.5	45			1,534.50
17) SOUTH 5	2.1	35	2.7	35			168.00



ADDENDUM #1

Bid Number: **#26-2017**

Date: February 10, 2017

Subject: **Mowing for Environmental Services**

Address inquiries to:
Kristie Thomas
(859) 258-3320

TO ALL PROSPECTIVE SUBMITTERS:

Please be advised of the following clarifications to the above referenced Bid:

The Bid Package tables from Section C of the Technical Specifications have been reformatted for better viewing purposes. Revised tables are attached.

Todd Slatin, Director
Division of Central Purchasing

All other terms and conditions of the Bid and specifications are unchanged.
This letter should be signed, attached to and become a part of your Bid.

COMPANY NAME: Casox's Custom mowing

ADDRESS: 1436 FT Harrod court Crab Orchard Ky 40419

SIGNATURE OF BIDDER: Casox's



BID PACKAGE: SOCIAL SERVICES/PSOC FACILITIES

ID	Parcel		Location	Mowing Acres
1	115	CISCO RD	Public Safety Operations Center (PSOC) <ul style="list-style-type: none"> • includes mowing of all grass and string trimming along fence inside of chain link fence area – enter office for access 	1.3
2	1105 1109 1113	HARRY SYKES WAY	Parking lot <ul style="list-style-type: none"> • including fence lines all sides and weeds growing in cracks in parking lot 	0.2
3	1135	HARRY SYKES WAY	Family Care, Day Treatment, Safety City and trail area <ul style="list-style-type: none"> • avoid pollinator gardens and forested area maintained by LFUCG • includes mowing inside of Family Care playground and Safety City fenced areas 	11.0
BID PACKAGE SOCIAL SERVICES/PSOC FACILITIES TOTAL ACREAGE:				12.5 AC.

Notes:

- *Includes mowing inside of fences at Family Care playground, Safety City, and PSOC. Coordinate with each of these offices to schedule appropriate times for mowing.*
- *Includes string trimming along all fences on the properties, including the back property line.*
- *Includes string trimming weeds growing in parking lots – keep clean appearance (reminder: no herbicide shall be used).*
- *Avoid all pollinator garden and new tree planting areas (maintained by LFUCG).*

BID PACKAGE: FIRE FACILITIES

ID	Parcel		Location	Mowing Acres
1	1375	OLD FRANKFORT PIKE	Fire Training Facility (see map for detail) (Coordinate with office on all mowing – equipment and other obstructions may be present – string trimming around equipment may be required)	2.6
2	1405	OLD FRANKFORT PIKE	Fire Community Services (see map for detail)	0.8
BID PACKAGE FIRE FACILITIES TOTAL ACREAGE:				3.4 AC.

Notes:

- *Coordinate with the Fire Training Facility staff prior to mowing. Mowing areas may vary depending upon how equipment is stored on site.*
- *Includes string trimming along all fences on the properties.*
- *Includes string trimming weeds growing in parking lots – keep clean appearance.*

BID PACKAGE: MAN O' WAR

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	Medians	40	Man O' War Blvd	From Terminal Dr to just past Helmsdale Dr in Hamburg area (see map for details)	18.48
2	ROW	-	Man O' War Blvd	From Terminal Dr to Helmsdale Dr in Hamburg area (see map for details)	84.29
BID PACKAGE MAN O' WAR TOTAL ACREAGE:					102.8 AC.

Notes:

- *This package does NOT include mowing around the beautification areas along Man O' War around the airport (see map for details). This area is mowed by LFUCG.*
- *Some areas along Man O' War are maintained by abutting property owners but it can vary year to year, therefore all of the ROW is included in the mowing acres above.*
- *ROW lines are demarcated by wire fence or plank fence along most of the corridor length.*
- *Medians include any concrete tips or concrete medians within the corridor ROW.*
- *This bid package does NOT include the detention basins at the intersection of Armstrong Mill – these are in bid package South 4.*

BID PACKAGE: CITATION

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	ROW	-	Alexandria Dr	Both sides, from Leestown Rd to Viley Road – varies (see map for details)	13.09
2	Medians	1	Alexandria Dr	At Leestown intersection	0.24
3	ROW	-	Citation Blvd	Both sides, Leestown Rd to dead end	61.06
4	Medians	17	Citation Blvd	Both sides, Leestown Rd to dead end	11.56
5	ROW	-	Jaggie Fox Way	East side along chain link fence from Citation Blvd to Innovation Dr	0.56
6	ROW	-	Viley Rd	Viley Rd ROW both sides: <ul style="list-style-type: none"> • East side, from Bridle Ct to Alexandria Dr • West side, from 1213 Viley stone wall to Alexandria Dr (see map for details) 	1.78
BID PACKAGE CITATION TOTAL ACREAGE:					88.3 AC.

Notes:

- *Some areas along Citation Blvd are maintained by abutting property owners but it can vary year to year, therefore all of the ROW is included in the mowing acres above.*
- *ROW lines are demarcated by wire fence or plank fence along most of the corridor length.*

BID PACKAGE: CENTRAL

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	ROW	-	Beck Alley	Off E Vine St, next to bus terminal (has landscape maintained by others)	0.07
2	ROW	-	Beltine Ave	Along RR tracks, Maple Ave to Donley St	0.30
3	Medians	1	Breckinridge St	Triangular median at Chestnut St	0.02
4	Medians	1	Bryan Ave	Triangular median at intersection w/ Castlewood Dr	0.08
5	Medians	2	Campsie Pl	Off 350 N Martin Luther King Blvd	0.07
6	Medians	3	DeWeese St	Off E Short St and Elm Tree Ln	0.02
7	ROW	-	CSX Railway 1	W Fourth St to W Fifth St	0.52
8	ROW	-	CSX Railway 2	W Sixth St to Bellaire Ave	1.87
9	ROW	-	E Loudon Ave	All 4 corners of RR bridge	0.80
10	Medians	12	E Loudon Ave	Bryan Ave to Meadow Ln	0.95
11	Medians	2	E Main St	Concrete medians: <ul style="list-style-type: none"> • 1 at Vine St. intersection • 1 at Midland Ave intersection 	0.02
12	ROW	-	Elm Tree Ln	Main St to W Fifth St – varies (see map for details)	1.31
13	Medians	7	Elm Tree Ln	Main St to W Fifth St <ul style="list-style-type: none"> • 1 concrete median • 6 turf medians 	0.65
14	Lot	-	Elm Tree Ln	Lyric Theatre Parking Lot <ul style="list-style-type: none"> • 300 Elm Tree Ln • 308 Elm Tree Ln (includes stringtrimming along fences)	0.10
15	Medians	2	Fayette Park	Off 500 N Broadway (protect significant landscaping in these medians maintained by others)	0.39
16	Lots	-	Grinstead St	Grinstead Area: <ul style="list-style-type: none"> • 529 E Third St • 531 E Third St • 535 E Third St • 542 Grinstead St • 546 Grinstead St • 550 Grinstead St • 552 Grinstead St 	0.67
17	Medians	3	Hampton Ct (Push Mower Only)	Off 455 W Third St (protect significant landscaping in these medians maintained by others)	0.34
18	ROW	-	Hummons Ave	ROW on Hummons Ave – varies (see map for details)	0.39
19	Medians	1	Kentucky Ct	Off 500 Euclid Ave	0.03
				<i>(continued on next page)</i>	

BID PACKAGE: CENTRAL

ID	Type	# of Medians	Street Name	Location	Mowing Acres
20	Medians	5	Midland Ave	Concrete medians: <ul style="list-style-type: none"> • 3 at E Short St • 1 at Shropshire Ave • 1 at Lewis St 	0.10
21	Medians	1	Rose St	Concrete median btwn E. Main and E. Vine St	0.04
22	Medians	3	Shelby St	Btwn Shropshire Ave and Rock Castle	0.24
23	Medians	1	Shropshire Ave	Btwn E Loudon and Tom Aly	0.04
24	Medians	1	Shropshire Ave	Btwn Fifth St and Sixth St	0.84
25	Medians	6	Transylvania Park	Rose Ln to E Maxwell St (stringtrim around bushes as needed)	1.57
26	Medians	5	W Loudon Ave	Newtown Pike to Russell Cave Rd - 1 turf median - 1 concrete median	0.77
27	Medians	1	Warfield Pl	Off E Loudon	0.05
28	ROW	-	Water St	Median across from 365 E Vine St btwn E. Vine and E. Main St	0.12
29	ROW	-	Wilgus Ave	Utility Strip	0.03
ROADS TOTAL:					12.4 AC.
30	WQ Lot	<ul style="list-style-type: none"> • 642 E LOUDON AVE. • 644 E LOUDON AVE. • 646 E LOUDON AVE • 648 E LOUDON AVE. • 650 E LOUDON AVE. • 816 MAGOFFIN ST. 	Castlewood Greenway & Detention Basin	1.4	
WATER QUALITY TOTAL:					1.4 AC.
BID PACKAGE CENTRAL TOTAL ACREAGE:					13.8 AC.

BID PACKAGE: NORTH 1

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	Medians	1	Briarwood Dr	Off 1500 Georgetown Rd	0.05
2	Medians	1	Douglas Ave	515 Douglas Ave	0.18
3	ROW	-	Duncan Machinery Dr	At Old Frankfort Pike	0.36
4	ROW	-	Finney Dr	Off Georgetown St at New Circle Rd – road to fence	0.24
5	ROW	-	Frankfort Ct	Btwn Frankfort Ct and Old Frankfort Pike – road to fence	2.9
6	ROW	-	Georgetown St	East side, from Briarwood Dr to Oakwood Dr	0.30
7	Medians	1	Glen Arvin Cir	Parcel 515, off Georgetown St	0.30
8	Medians	2	Howard St	Off Georgetown St	0.20
9	ROW	-	Laco Dr	Btwn Laco Dr and Old Frankfort Pike along New Circle	2.40
10	ROW	-	Leestown Rd	North side, from Taylor Dr to 1315 W Main St – includes stringtrimming along roadside at stone wall.	3.00
11	Medians	1	Leestown Rd	At Clyde St./W. Main/Old W Main intersection	0.04
12	Medians	2	Leestown Rd	From New Circle to Boiling Springs • 1 concrete median • 1 turf median	0.20
13	Medians	1	Leestown Rd	At Bracktown Rd	0.20
14	ROW	-	Manchester St	North side, from RR bridge to Thompson Rd	0.49
15	Medians	5	Nandino Blvd	Btwn Georgetown and Newtown	0.58
16	Medians	5	Newtown Pike	Concrete medians: • 1 btwn RR and W Third • 2 btwn W Third/W Fourth • 1 @ Imperial Ave • 1 @ New Circle	0.13
17	Medians	10	Newtown Pike	Turf Medians: • 1 @ Charles Ave • 1 @ W Fourth St • 1 @ Georgetown St • 1 @ Maryland Ave	0.12
18	Medians	16	Newtown Pike	Turf Medians from Main St to New Circle. (Does not include first median with plantings and banners – maintained by LFUCG)	0.94
<i>(continued on next page)</i>					

BID PACKAGE: NORTH 1 (cont.)

ID	Type	# of Medians	Street Name	Location	Mowing Acres
19	ROW	-	Newtown Pike	From Main St to New Circle – varies (see map for details) – Does NOT include beautification areas	1.10
20	Median	1	Oakwood Dr	Off Georgetown Rd	0.11
21	ROW	-	Old Frankfort Pike	Along stone wall (see map for details)	0.72
22	ROW	-	Price Rd	Under and to both sides of W Main St bridge, west side	0.04
23	ROW	-	Price Rd	Along fence at back of cemetery, from Old Main to apartments	0.44
24	Lot	-	Rain Garden Way	524 Rain Garden Way vacant lot	0.16
25	Medians	2	Rain Garden Way	Off Georgetown St. (Protect rain garden area maintained by LFUCG.)	0.18
26	ROW	-	Robinson Way	West side along greenway	0.05
27	ROW	-	Robinson Way	East side from Leestown to Ferndale Pass (see map for details)	0.30
28	ROW	-	Taylor Dr	Fence line along New Circle ROW	0.19
29	ROW	-	W Main St	At viaduct near Newtown – includes down slope to bottom	0.74
ROADS TOTAL:					16.7 AC.
ID	WQ Lot		Location		Mowing Acres
30	672	COFFEE TREE LN	Off Douglas Avenue		0.6
31	908	LIMA CT	Retention Area – Basin		1.5
32	2260	DANFORTH DR	Detention Basin		3.8
	2261				
33	2440	PRESCOTT LN	Off Stockton – Off Citation		1.5
34	2789	JACQUELYN LN	Small area around ROW (see map)		0.2
35		LUCILLE DR	ROW at north and south sides of culvert crossing (see map)		0.2
WATER QUALITY TOTAL:					7.8 AC.

BID PACKAGE: NORTH 1 (cont.)

ID	Type	# of Medians	Street Name	Location	Mowing Acres
35	Facility	-	Byrd Thurman Dr	Fleet Services Facility • 669 Byrd Thurman Drive	4.63
36	Facility	-	Byrd Thurman Dr	Waste Mgmt Facility • 669 Byrd Thurman Drive	4.47
37	Facility	-	Georgetown St	Black and Williams Facility • 498-504 Georgetown St • 517 Booker St	0.28
38	Facility	-	Old Frankfort Pike	Streets and Roads Facility • 1515 Old Frankfort Pike	2.18
39	Facility	-	Thompson Rd	Municipal Recycling Facility • 360 Thompson Rd	1.69
FACILITIES TOTAL:					13.3 AC.
BID PACKAGE NORTH 1 TOTAL ACREAGE:					37.8 AC.

Notes: It is anticipated that future greenways will be accepted by LFUCG in 2017. This could result in additional mowing acres (up to 17 acres) in the North 1 zone. The bidder mowing this package will be given the first opportunity to accept these new parcels at the \$/acre price for Water Quality Lots per the Price Sheet.

BID PACKAGE: NORTH 2

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	Medians	1	Asbury Ln	Off 1600 Russell Cave Rd	0.12
2	ROW	-	Cane Run Rd	From Used Car Dealership to across from Elkhorn Park, east side	0.34
3	Medians	1	Cane Run Rd	Peninsula median across from Asbury Ln	0.18
4	Medians	1	Circle Dr	At Parkside Dr off N. Broadway	0.02
5	Medians	1	Dover Rd	Concrete median at N Broadway	0.01
6	Medians	1	Dover Rd	At Hawthorn Ln	0.18
7	Medians	1	Dover Rd	At Woodlark Ave	0.18
8	Medians	1	Dover Rd	At Palmyra Ave	0.18
9	ROW	-	Faith St	From Russell Cave to dead end (see map)	0.21
10	Medians	1	Grantchester St	At Palmyra Ave	0.05
11	Medians	1	Grantchester St	At Woodlark Ave	0.06
12	Medians	1	Grantchester St	At Dover Rd	0.24
13	Medians	8	Haggard Ln	Off N Broadway before 175	0.24
14	ROW	-	Hawthorne Ln	East side, behind 500 - 512 Cane Run	0.08
15	ROW	-	Judy Ln	South side, along fence and guard rail from N Broadway to 538 Judy Ln	0.36
16	ROW	-	Parkside Dr	South side between Cabot and Shandon (see map)	0.08
17	Lot	-	Strawberry Fields	101 Strawberry Fields Rd	1.10
18	Lot	-	Strawberry Fields	100 Strawberry Fields Rd - access lot	0.25
19	ROW	-	Ward Dr	Dead end on south side	0.10
20	ROW	-	Ward Dr	Dead end on north side	0.03
ROADS TOTAL:					4.0 AC.
ID	WQ Lot		Location		Mowing Acres
21	2301	CABOT DR	Off Parkside Dr. - Off Paris Pike		0.4
22	2303	CABOT DR	Off Parkside Dr. - Off Paris Pike		0.3
23	2305	CABOT DR	Off Parkside Dr. - Off Paris Pike		0.3
24	2307	CABOT DR	Off Parkside Dr. - Off Paris Pike		0.3
25	2309	CABOT DR	Off Parkside Dr. - Off Paris Pike		0.3
26	2311	CABOT DR	Off Parkside Dr. - Off Paris Pike		0.3
27	2313	CABOT DR	Off Parkside Dr. - Off Paris Pike		0.3
<i>(continued on next page)</i>					

BID PACKAGE: NORTH 2 (cont.)

ID	WQ Lot		Location	Mowing Acres
28	805	FARRA CT	Off Radcliffe - Off Russell Cave	0.1
29	809	FARRA CT	Off Radcliffe - Off Russell Cave	0.3
30	542	GRANTCHESTER ST	Off Dover - Off Russell Cave	0.4
31	549	GRANTCHESTER ST	Off Dover - Off Russell Cave	0.5
32	905	N LIMESTONE	Outside of Loudon Avenue	0.2
33	907	N LIMESTONE	Outside of Loudon Avenue	0.2
34	909	N LIMESTONE	Outside of Loudon Avenue	0.2
35	1651	OLD PARIS RD	Outside I-75	0.4
36	2025	OLD PARIS RD	Outside I-75	0.2
37	2027	OLD PARIS RD	Outside I-75	0.2
38	504	PARKSIDE DR	Off Russell Cave	0.3
39	621	PARKSIDE DR	Off Russell Cave	0.3
40	2304	SHANDON DR	Off Parkside Dr. - Off Paris Pike	0.2
41	2308	SHANDON DR	Off Parkside Dr. - Off Paris Pike	0.2
42	2312	SHANDON DR	Off Parkside Dr. - Off Paris Pike	0.2
43	2316	SHANDON DR	Off Parkside Dr. - Off Paris Pike	0.3
44	2320	SHANDON DR	Off Parkside Dr. - Off Paris Pike	0.3
45	1701	SILVER LN	Off Dreamland - Off Russell Cave	0.3
46		SILVER LANE CREEK LINE	Between basin and Dover	0.4
47	560	SOUTHRIDGE DR	Off Silverland Dr - Off Dreamland	0.3
48	564	SOUTHRIDGE DR	Off Silverland Dr - Off Dreamland	0.3
49	100	STRAWBERRY FIELDS	Basin – including ROW areas	3.9
50	525	THURMAN DR	Off Dreamland - Off Russell Cave	0.3
51	529	THURMAN DR	Off Dreamland - Off Russell Cave	0.3
52	533	THURMAN DR	Off Dreamland - Off Russell Cave	0.2
			WATER QUALITY TOTAL:	12.7 AC.
			BID PACKAGE NORTH 2 TOTAL ACREAGE:	16.7 AC.

BID PACKAGE: EAST 1

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	Medians	1	Anniston Dr	Off Bryan Station Rd	0.19
2	ROW	-	Bryan Ave	SE side, strip btwn Meadow Park and 1452 Bryan Ave	0.05
3	Medians	1	Bryanwood Pkwy	Off 1700 Bryan Station Rd	0.13
4	ROW	-	Buena Vista Rd	East side adjacent to I-75 ROW up to fence	0.85
5	Lot	-	Carlisle Ave	416 Carlisle Ave	0.17
6	ROW	-	Eastland Pkwy	2 sections near Ft Sumpter Dr off Winchester Rd (see map)	1.30
7	Medians	1	Eastland Pkwy	In front of parcel 2022, near Gainesville Ct	0.04
8	Medians	1	Eastland Pkwy	In front of parcel 2004, near Tampa Ct	0.04
9	ROW	-	Emerson Dr	Dead end beside 682	0.01
10	Medians	2	Grandin Rd	Off Eastin Rd off Bryan Station Rd	0.27
11	ROW	-	Hisle Way	South side, from Kilkenny Dr to curve	0.25
12	Lot		Locust Ave	436 Locust Ave	0.18
13	Medians	7	Industry Rd	Off Winchester Rd at Eastland Dr	0.67
14	Medians	3	Mariemont Dr	Off Bryan Station Rd	0.63
15	Medians	1	Meadow Park	Off Bryan Ave	0.91
16	Medians	5	Rookwood Pkwy	Off Bryan Station Rd	0.53
17	Medians	1	Sierra Dr	Off 1900 Bryan Station Rd	0.48
18	Medians	2	Strathmore Rd	Off Brookmeade Dr off Eastin Rd off Bryan Station	0.46
ROADS TOTAL:					7.2 AC.
ID	WQ Lot		Location		Mowing Acres
19	1426	BRYAN AVE	Next to 400 Meadow Park		0.2
20	1441	BRYAN AVE	Across from Meadow Park		0.2
21	1443	BRYAN AVE	Across from Meadow Park		0.2
22	1960	BRYAN STATION RD	Detention - off Bryan Station Rd. (no mow Reforest the Bluegrass areas – maintained by LFUCG)		6.1
23	1500	CLARKSDALE CT			0.6
24	1504	CLARKSDALE CT			0.3
25	1508	CLARKSDALE CT			0.4
26	1512	CLARKSDALE CT			0.3
<i>(continued on next page)</i>					

BID PACKAGE: EAST 1 (cont.)

ID	WQ Lot		Location	Mowing Acres
27	1514	CLARKSDALE CT		0.3
28	205	EASTIN RD	Access from Laclede Avenue; directly abutting a private basin (see map)	0.9
29	1436	EDGELAWN AVE	Off Bluegrass Avenue – Off Bryan Avenue	0.4
30	1438	EDGELAWN AVE	Off Bluegrass Avenue – Off Bryan Avenue	0.3
31	1439	EDGELAWN AVE	Off Bluegrass Avenue – Off Bryan Avenue	0.1
32	1439	EDGELAWN AVE	Off Bluegrass Avenue – Off Bryan Avenue	0.1
33	1440	EDGELAWN AVE	Off Bluegrass Avenue – Off Bryan Avenue	0.5
34	1441	EDGELAWN AVE	Off Bluegrass Avenue – Off Bryan Avenue	0.2
35	1443	EDGELAWN AVE	Off Bluegrass Avenue – Off Bryan Avenue	0.2
36	1444	EDGELAWN AVE	Off Bluegrass Avenue – Off Bryan Avenue	0.3
37	1445	EDGELAWN AVE	Off Bluegrass Avenue – Off Bryan Avenue	0.2
38	1447	EDGELAWN AVE	Off Bluegrass Avenue – Off Bryan Avenue	0.2
39	1450	EDGELAWN AVE	Off Bluegrass Avenue – Off Bryan Avenue	0.5
40	1602	FT SUMTER DR	Off Eastland Pkwy - Off Winchester (avoid no mow zones)	0.4
41	1604	FT SUMTER DR	Off Eastland Pkwy - Off Winchester (avoid no mow zones)	0.4
42	1612	FT SUMTER DR	Off Eastland Pkwy - Off Winchester (avoid no mow zones)	0.3
43	1614	FT SUMTER DR	Off Eastland Pkwy - Off Winchester (avoid no mow zones)	0.4
44	1700	FT SUMTER DR	Off Eastland Pkwy - Off Winchester (avoid no mow zones)	0.3
45	1657	GAYLE DR	Off Eastland Pkwy - Off Winchester (avoid no mow zones)	0.3
46	1661	GAYLE DR	Off Eastland Pkwy - Off Winchester (avoid no mow zones)	0.3
47	1665	GAYLE DR	Off Eastland Pkwy - Off Winchester (avoid no mow zones)	0.5
48	400	MEADOW PARK	Corner of Bryan Avenue	0.3
49	417	MORGAN AVE	Corner of Bryan Avenue	0.1
50	422	MORGAN AVE	Corner of Bryan Avenue	0.1
51	423	MORGAN AVE	Corner of Bryan Avenue	0.1
52	424	MORGAN AVE	Corner of Bryan Avenue	0.1
53	425	MORGAN AVE	Corner of Bryan Avenue	0.1
54	426	MORGAN AVE	Corner of Bryan Avenue	0.1
			<i>(continued on next page)</i>	

BID PACKAGE: EAST 1 (cont.)

ID	WQ Lot	Location	Mowing Acres
55	133	NORTHWOOD DR	Off Bryan Ave. - Off Old Paris Rd.
56	137	NORTHWOOD DR	Off Bryan Ave. - Off Old Paris Rd.
57	729	ROLAND AVE	Corner of Cantrill and Eastland Pkwy (avoid no mow zone)
58	405	SHAWNEE AVE	Off Bryan Avenue
59	406	SHAWNEE AVE	Off Bryan Avenue
60	407	SHAWNEE AVE	Off Bryan Avenue
61	408	SHAWNEE AVE	Off Bryan Avenue
62	1950	WICKLAND DR	Off Hermitage Dr. - Off Bryan Station
63	1954	WICKLAND DR	Off Hermitage Dr. - Off Bryan Station
64	<ul style="list-style-type: none"> • 2121 EXECUTIVE DR • 2120 EXECUTIVE DR • 2180 CALL DR 	Bluegrass Wilkes Greenway (avoid no mow zones)	1.3
65	<ul style="list-style-type: none"> • 685 DARTMOOR CT • 689 DARTMOOR CT • 693 DARTMOOR CT • 697 DARTMOOR CT • 701 DARTMOOR CT • 705 DARTMOOR CT • 709 DARTMOOR CT 	Phoenix Greenway	1.6
		WATER QUALITY TOTAL:	21.6 AC.
		BID PACKAGE EAST 1 TOTAL ACREAGE:	28.8 AC.

BID PACKAGE: EAST 2

ID	Type	# of Medlans	Street Name	Location	Mowing Acres
1	Medians	5	Chelsea Woods Dr	Off Old Todds Rd (including Chelsea Ct)	0.10
2	Medians	1	Chenault Rd	At Cochran Rd	0.05
3	Medians	1	Chenault Rd	End of Chenault Rd	0.08
4	Medians	1	Chinoe Rd	At Richmond Rd	0.22
5	Medians	1	Culpepper Rd	At Cooper Dr	0.06
6	Medians	1	Emery Ct	Off Courtney Ave off Henry Clay Blvd	0.09
7	Medians	1	Fincastle Rd	At Desha Rd	0.35
8	Medians	1	Fincastle Rd	At McDowell Rd	0.42
9	Medians	4	Fincastle Rd	At Woodspoint Rd	0.80
10	ROW	-	Finney Dr	Off Georgetown St at New Circle Rd	0.24
11	Medians	1	Floral Park	Off Elizabeth St off Waller Ave	0.03
12	Medians	1	Fontaine Rd	At Richmond Rd	0.03
13	Medians	4	Fontaine Rd	At Ridgeway Rd	0.60
14	Medians	1	Hart Rd	In front of 1953 Hart Rd	0.02
15	ROW	-	Henry Clay Bvd	NW, NE, SE side of RR bridge	0.13
16	Median	1	Idle Hour Dr	Off 2000 Richmond Rd	0.07
17	ROW	-	Lakeshore Dr	North side in front of pump station down to bridge entrance to island	0.05
18	Median	1	Lakeshore Dr	At Richmond Rd	0.04
19	Medians	4	Mentelle Park	Off Richmond Rd	0.73
20	ROW	-	Mt. Tabor Rd	At Cedarcrest Dr (see map for details)	0.14
21	ROW	-	Old Todds Rd	Both sides, from Codell Dr to Cadentown Rd – varies (see map for details)	3.40
22	ROW	-	Richmond Rd	Both sides, from Chinoe Rd to New Circle Rd – varies (see map for details)	6.00
23	ROW	-	Richmond Rd	West side, along guardrail from Walmart entrance to Man O' War	0.18
24	Medians	4	Richmond Rd	At New Circle interchange • 1 concrete median • 3 turf medians	0.24
25	ROW	-	Robertson Ave	Along RR, corner of 399 Sherman Ave to Lincoln Ave	0.43
26	Medians	6	S Hanover Ave	Tates Creek Rd to Richmond Rd	2.22
27	Medians	3	Slashes Rd	Off S Hanover Ave, Ashland Area	1.45
28	ROW	-	Squires Cir	Dead end btwn 300 and 400 Lakebow Ct	0.07
29	Medians	2	St. Ann Dr	Off Richmond Rd • 1 concrete median • 1 turf median	0.08
30	Medians	2	St. Margaret Dr	Off Richmond Rd • 1 concrete median • 1 turf median	0.10
31	ROW	-	St. Julie Dr	Dead end beside golf course	0.04
32	Medians	2	Starshoot Pkwy	Btwn Liberty Rd and Shetland Dr	0.28
33	ROW	-	Woodward Ln	Median to dead end	0.35
ROADS TOTAL:					19.1 AC.

22

BID PACKAGE: EAST 2 (cont.)

ID	WQ Lot		Location	Mowing Acres
34	1797	COURTNEY AVE	Off Liberty Rd. - Off Appletree Lane	0.6
35	1050	DELAWARE AVE	Btwn 1400-1440, Off Henry Clay or Winchester Rd	1.8
36	660	EUREKA SPRINGS DR	Off East Hill Dr. – Off Man O' War Blvd .	1.6
37	2002	FAMILY CIRCLE	Off New Circle Road	0.5
38	1760	LIBERTY RD	Across from Parks and Recreation North Base	3.9
39	1764	LIBERTY RD	Across from Parks and Recreation North Base	0.3
40	1768	LIBERTY RD	Across from Parks and Recreation North Base	0.3
41	352	OWSLEY AVE	End of Owsley Avenue	0.2
42	354	OWSLEY AVE	End of Owsley Avenue	0.4
43	405	PLAINVIEW RD	Off Patchen Dr.	0.3
44	209	ST ANN DR	Off Richmond Road – Across from Idle Hour Park (avoid no mow zones)	0.3
45	213	ST ANN DR	Off Richmond Road – Across from Idle Hour Park	0.4
			WATER QUALITY TOTAL:	10.6 AC.
			BID PACKAGE EAST 2 TOTAL ACREAGE:	29.7 AC.

BID PACKAGE EAST 3

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	Lot	-	Blackford Pkwy	Glen Garth Greenspace: • 3052 Blackford Pkwy	0.33
2	ROW	-	Bryant Rd	West side, from Pleasant Ridge to trail	0.37
3	Lots	•	Cherry Meadow	Cherry Meadow Greenspace: • 3141 Cherry Meadow Path • 3333 Scottish Trace	0.38
4	ROW	-	Chilesburg Rd	Both sides, from Hays Blvd to Chilesburg Ct (see map for details)	3.34
5	Lot	-	Chilesburg Ct	832 Chilesburg Ct	4.88
6	ROW	-	Pleasant Ridge Dr	Along privacy fence between Timber Creek Dr and Aspen St	0.49
7	Medians	12	Pleasant Ridge Dr	Off Man O War in Hamburg area, small medians along edge of road	0.06
8	ROW	•	Polo Club Dr	Both sides, from Man O War Blvd to Winchester Rd	5.88
9	Medians	3	Polo Club Dr	From Man O War Blvd to Winchester Rd (fyi - trees to be planted in medians in 2017)	5.24
10	Lots	-	Scottish Trace	Scottish Trace Greenspace: • 3136 Scottish Trace • 3332 Scottish Trace	0.64
11	ROW	-	Yorkshire Blvd	South side, from Richmond Rd to Palumbo Dr (mow to fence)	2.18
ROADS TOTAL:					23.8 AC.
12	WQ Lot	-	Barrington Ln	Barrington Greenway • 2244 Barrington Ln (Mahala) • 2245 Barrington Ln (Sunningdale) (avoid no mow zones)	0.91
13	WQ Lot	•	Royal Troon Rd	Btwn 3261 and 3269 Royal Troon Rd – access lot into greenway which is maintained by others	0.2
WATER QUALITY TOTAL:					1.1 AC.
14	Facility	-	Winchester Rd	Winchester Rd Pump Station • 2589 Winchester Rd	7.1
FACILITIES TOTAL:					7.1 AC.
BID PACKAGE EAST 3 TOTAL ACREAGE:					32.0 AC.

Notes: It is anticipated that future greenways will be accepted by LFUCG in 2017. This could result in additional mowing acres (up to 42 acres) in the East 3 zone. The bidder mowing this package will be given the first opportunity to accept these new parcels at the \$/acre price for Water Quality Lots per the Price Sheet.

BID PACKAGE: WEST 1

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	Medians	4	Alexandria Dr	In front of Gardenside Center	0.61
2	Medians	3	Beacon Hill Rd	Mason Headley Rd to Lane Allen Rd	0.57
3	ROW	-	Colonial Dr	Off Versailles Rd, btwn 1205 and 1209	1.27
4	Medians	1	Colonial Dr	At John Alden Ln	0.19
5	Medians	1	Colonial Dr	At Mayflower Ln	0.08
6	ROW	-	Driscoll St	Off Manchester St, along the RR	0.21
7	ROW	-	Duntreath Dr	Along fence line between Mason Headley and Wolf Run Dr, south side	0.05
8	ROW	-	Duntreath Dr	From Mason Headley to 1651 Duntreath, north side	0.23
9	Medians	7	Georgian Way	Off Lane Allen Rd, Beaumont Park	1.09
10	Medians	1	John Alden Ln	In front of 4157 John Alden Ln, off Colonial Dr	0.02
11	ROW	-	Mason Headley Rd	From Versailles Rd to The Lane, west side (mow to fence)	0.36
12	ROW	-	Molloy Ave	Backs up to 1306 Versailles Rd (Recycling Complex)	0.16
13	Medians	10	Oxford Cir	Off 1900 Versailles Rd	0.76
14	Medians	1	Plymouth Rock Ct	Off John Alden Ln off Colonial Dr	0.02
15	ROW	-	S. Forbes Rd	From Manchester St south to RR	0.61
16	ROW	-	S. Forbes Rd	From 584 S Forbes Rd to RR track, east side	0.20
17	ROW	-	S. Forbes Rd	From Manchester St to entrance to gravel pit, west side	0.26
18	ROW	-	S. Forbes Rd	In front of 255 S Forbes Rd to RR track, west side	0.37
19	Medians	1	Standish Way	At John Alden, off Colonial Dr	0.09
20	Medians	1	Standish Way	In front of 1290 Standish Way, off Colonial Dr	0.17
21	Medians	2	Standish Way	At Mayflower Ln. off Colonial Dr.	0.09
22	ROW	-	Versailles Rd	Slope along Hillcrest Cemetery, north side (stringtrim around trees)	0.64
23	ROW	-	Versailles Rd	South side, from Mason Headley to Rite Aid along black fence	0.63
ROADS TOTAL:					8.7

BID PACKAGE: WEST 1 (cont.)

ID	WQ Lot	Location	Mowing Acres
24	<ul style="list-style-type: none"> • 1103 KILRUSH DR • 1104 KILRUSH DR • 1107 KILRUSH DR • 1108 KILRUSH DR • 1111 KILRUSH DR • 1115 KILRUSH DR • 1119 KILRUSH DR • 1123 KILRUSH DR • 1127 KILRUSH DR • 1131 KILRUSH DR • 1135 KILRUSH DR • 1139 KILRUSH DR • 1143 KILRUSH DR • 1147 KILRUSH DR • 1151 KILRUSH DR • 1155 KILRUSH DR • 1159 KILRUSH DR • 1163 KILRUSH DR • 1167 KILRUSH DR 	<p align="center">Kilrush Greenway (avoid no mow zones)</p>	2.6
25	<ul style="list-style-type: none"> • 775 LANE ALLEN RD • 779 LANE ALLEN RD • 783 LANE ALLEN RD • 787 LANE ALLEN RD • 805 LANE ALLEN RD 	<p align="center">Upper Wolf Run Greenway (@ Allendale and Lane Allen) (avoid no mow zones on 805 Lane Allen)</p>	1.8
26	<ul style="list-style-type: none"> • 862 FURLONG DR • 866 FURLONG DR • 870 FURLONG DR • 874 FURLONG DR • 878 FURLONG DR • 882 FURLONG DR • 886 FURLONG DR • 890 FURLONG DR • 894 FURLONG DR • 898 FURLONG DR 	<p align="center">Upper Wolf Run Greenway (@ Furlong) (avoid no mow zones)</p>	2.2
<i>(continued on next page)</i>			

BID PACKAGE: WEST 1 (cont.)

ID	WQ Lot	Location	Mowing Acres
27	<ul style="list-style-type: none"> • 2020 DEAUVILLE DR • 2024 DEAUVILLE DR • 2028 DEAUVILLE DR • 2032 DEAUVILLE DR • 2036 DEAUVILLE DR • 2040 DEAUVILLE DR • 2044 DEAUVILLE DR • 2048 DEAUVILLE DR • 2052 DEAUVILLE DR • 2056 DEAUVILLE DR • 2060 DEAUVILLE DR • 2064 DEAUVILLE DR • 2068 DEAUVILLE DR • 2072 DEAUVILLE DR • 2076 DEAUVILLE DR • 2080 DEAUVILLE DR • 2088 DEAUVILLE DR • 2096 DEAUVILLE DR • 2100 DEAUVILLE DR • 2104 DEAUVILLE DR 	Vaughn's Branch Greenway (@ Deauville) (avoid no mow zones)	5.4
28	257 PERRY ST	Off Manchester Street – Corner of Edmonds	0.1
29	258 PERRY ST	Off Manchester Street – Corner of Edmonds	0.1
30	262 PERRY ST	Off Manchester Street – Corner of Edmonds	0.1
31	901 RED MILE RD	Off Red Mile Rd	3.5
32	878 SUMMERVILLE DR	Off Beacon Hill Road – east of Mason Headley (see map for details) (most of area is no mow zone)	0.2
33	885 SUMMERVILLE DR	Off Beacon Hill Road – east of Mason Headley (see map for details) (most of area is no mow zone)	0.1
34	1816 VERSAILLES RD	Access through 1814 Apartment Complex (avoid no mow zone – see map)	1.9
WATER QUALITY TOTAL:			18.0 AC.
BID PACKAGE WEST 1 TOTAL ACREAGE:			26.7 AC.

BID PACKAGE: WEST 2

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	Medians	1	Alexandria Dr	Off Harrodsburg btwn Azalea Dr & Gulfstream Dr	0.02
2	Medians	1	Bucoto Ct	Off 850 S Broadway	0.01
3	ROW	-	Cave Hill Lane	From Harrodsburg Rd to Ft. Harrods, north side	0.79
4	ROW	-	Cave Hill Lane	From Robinhill Way to around bend, south side	0.42
5	Medians	2	Clays Mill Rd	Turf medians at Harrodsburg Rd intersection	0.03
6	Medians	2	Clays Mill Rd	Concrete medians at Harrodsburg Rd intersection	0.02
7	Medians	10 <i>20</i>	Harrodsburg Rd	Concrete medians: <ul style="list-style-type: none"> • 2 @ Clays Mill • 1 @ Picadome Elementary • 1 @ Shaker Service Rd • 1 btwn Della & McCubbing • 1 btwn Larkspur & Cardinal • 1 btwn Pasadena & New Circle • 1 @ Mason Headley • 2 @ Waller Avenue 	0.37
8	Medians	10	Harrodsburg Rd	Turf Medians: <ul style="list-style-type: none"> • 20 btwn American Ave and New Circle • 2 @ Clays Mill • 1 @ Lane Allen • 1 @ Shaker Service Rd 	2.65
9	ROW	-	Harrodsburg Rd	North side in front of 2257 to 2339	0.28
10	ROW	-	Harrodsburg Rd	South side in front of 2312 to 2352	0.19
11	Medians	4	Red Mile Rd	Versailles Rd to S Broadway	0.46
12	ROW	-	S Broadway	NE, SE, NW side of RR bridge – varies (see map)	1.20
13	Medians	3	S Broadway Park	Off 900 S Broadway, east of Red Mile Rd	0.59
14	ROW	-	Virginia Ave	All 4 corners of RR bridge	0.64
15	ROW	-	Virginia Ave	In front of 349 Old Virginia Ave	0.13
ROADS TOTAL:					7.8 AC.
BID PACKAGE WEST 2 TOTAL ACREAGE:					7.8 AC.

BID PACKAGE: SOUTH 1

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	Medians	1	Arcadia Park	Off 1700 Nicholasville Rd	0.23
2	Medians	1	Barberry Ln	Off 1600 Nicholasville Rd	0.05
3	Medians	1	Bluebird Ln	End of Mockingbird Ln	0.01
4	Medians	3	Cherokee Park	Off 1700 Nicholasville Rd	1.85
5	ROW	-	Dantzler Ct	Across from 317, backs up to 232 and 241	0.49
6	Medians	1	Dantzler Ct	In front of 241 Dantzler Ct off Elizabeth St	0.05
7	Medians	1	Dantzler Ct	At Elizabeth St	0.07
8	Medians	1	Dantzler Dr	At Elizabeth St	0.07
9	ROW	-	Eastway Dr	Btwn 2468 and 2492 Eastway Dr	0.08
10	Medians	1	Elam Park	Off Rosemont Garden	0.11
11	Medians	1	Floral Park	Off Elizabeth St off Waller Ave	0.03
12	Medians	3	Forest Park Rd	Off 1400 Nicholasville Rd and Waller Ave	0.40
13	Medians	1	Goodrich Ave	Off 1900 Nicholasville Rd	0.09
14	Medians	2	Greenbriar Rd	Both cul-de-sac ends	0.10
15	Medians	2	Hiltonia Park	Off 1806 Nicholasville Rd by Central Baptist	0.31
16	ROW	-	Jesselin Dr	At Crestwood Dr	0.24
17	Medians	1	Lafayette Pkwy	Off Rosemont Garden	0.18
18	Medians	1	Malabu Ct	Off Malabu Dr off Nicholasville Rd	0.03
19	ROW	-	McCubbing Dr	Behind parcels 524-530	0.48
20	Lot	-	Nicholasville Rd	Old Sr. Citizen Center – 1530 Nicholasville Rd	1.25
21	ROW	-	Nicholasville Rd	West side in front of 2239 to 2295	0.25
22	Medians	1	Penmoken Park	Off 1800 Nicholasville Rd	0.07
23	ROW	-	Shady Ln	Along fence at back side of Arboretum	0.17
24	ROW	-	Southland Dr	North and south side under RR bridge	0.41
25	Medians	1	Tahoma Rd	Off 1900 Nicholasville Rd.	0.10
26	Medians	1	Venice Park	Off Rosemont Garden	0.03
27	Medians	1	Westwood Ct	Off Elizabeth St btwn Waller Ave and Rosemont Garden	0.03
				ROADS TOTAL:	7.2 AC.

BID PACKAGE: SOUTH 1 (cont.)

ID	WQ Lot		Location	Mowing Acres
28	2848	ARK ROYAL WAY	Off 400 Block of Pasadena- Basin	0.2
29	1856	CLAYS MILL RD	Adjacent to creek (avoid no mow zone)	0.3
30	1869	CLAYS MILL RD	Across from Southbend Drive intersection (avoid no mow zone)	0.5
31	305	DANTZLER CT	Off Elizabeth Street	0.2
32	309	DANTZLER CT	Off Elizabeth Street	0.2
33	313	DANTZLER CT	Off Elizabeth Street	0.2
34	276	DERBY DR	Off Regency Road – Off Southland Drive	0.2
35	280	DERBY DR	Off Regency Road – Off Southland Drive	0.2
36	284	DERBY DR	Off Regency Road – Off Southland Drive	0.2
37	288	DERBY DR	Off Regency Road – Off Southland Drive	0.2
38	244	E LOWRY LN	Between 242 and 246, Runs Parallel to Zandale – Basin	0.2
39	134	ELAM PARK		0.2
40	135	ELAM PARK		0.2
41	137	ELAM PARK		0.2
42	166	GOODRICH AVE	Off Nicholasville Road (avoid no mow zones)	0.2
43	168	GOODRICH AVE	Off Nicholasville Road (avoid no mow zones)	0.2
44	170	GOODRICH AVE	Off Nicholasville Road (avoid no mow zones)	0.2
45	277	LAFAYETTE PKWY	End of Southland Drive	0.2
46	279	LAFAYETTE PKWY	End of Southland Drive	0.2
47	281	LAFAYETTE PKWY	End of Southland Drive	0.2
48	283	LAFAYETTE PKWY	End of Southland Drive	0.2
49	285	LAFAYETTE PKWY	End of Southland Drive	0.2
50		LAFAYETTE PKWY	Edges around 2 center median streams	0.6
51	565	LONE OAK DR	Off Southbend Drive – Off Clays Mill Road	0.2
52	566	LONE OAK DR	Off Southbend Drive – Off Clays Mill Road (avoid no mow zone)	0.4
53	456	PASADENA DR	Between Southview and Stone Road	0.2
54	1873	PENSACOLA DR	End of Goodrich Drive – Off Nicholasville Road (avoid no mow zones)	0.1
55	1875	PENSACOLA DR	End of Goodrich Drive – Off Nicholasville Road (avoid no mow zones)	0.2
			<i>(continued on next page)</i>	

BID PACKAGE: SOUTH 1 (cont.)

ID	WQ Lot		Location	Mowing Acres
56	1877	PENSACOLA DR	End of Goodrich Drive – Off Nicholasville Road (avoid no mow zones)	0.3
57	512	SOUTHBEND DR	Between Clays Mill Drive and Lafayette Pkwy	0.2
58	516	SOUTHBEND DR	Between Clays Mill Drive and Lafayette Pkwy	0.2
59		SOUTHBEND DR	- Edge of stream at roadside from Clays Mill to Lone Oak (Note: the opposite side is a no mow zone) - Top edges both sides around center median stream	0.2
60	84	SOUTHPORT DR	Between Clays Mill Drive and Lafayette Pkwy	2.1
61		ZANDALE DR	Edges around center median stream	0.4
			WATER QUALITY TOTAL:	9.9 AC.
			BID PACKAGE SOUTH 1 TOTAL ACREAGE:	17.1 AC.

BID PACKAGE: SOUTH 2

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	Medians	1	Albany Rd	At Windermere Rd	0.03
2	ROW	-	Alumni Dr	From Tates Creek Rd to Buckhorn Dr – varies (see map)	23.97
3	Medians	5	Alumni Dr	Concrete medians: From Tates Creek to Buckhorn Dr – varies (see map)	0.36
4	Medians	4	Alumni Dr	Turf medians: From Tates Creek to Buckhorn Dr – varies (see map)	0.63
5	Medians	1	Brookhill Cir	Off Brookhill Dr	0.01
6	Medians	1	Brookhill Dr	Off Lansdowne Dr	0.15
7	Medians	1	Dove Run Rd	Btwn 3370 Tates Creek and Montavesta	0.03
8	Medians	1	Lakehill Cir	Off Lakeside Dr off Alumni Dr	0.32
9	Medians	2	Lakeside Dr	Off Alumni Dr at Shadybrook Ln	0.20
10	Medians	1	Lansdowne Circle	Off Zandale Dr off Lansdowne Dr	0.07
11	ROW	-	Lansdowne Dr	East and west side under New Circle Rd bridge	0.37
12	Medians	12	Lansdowne Dr	Tates Creek Rd to New Circle Rd	2.70
13	Medians	2	Lansdowne Dr	At Zandale Dr	0.07
14	Medians	1	Lansdowne Dr	Btwn Tates Creek Rd and Montavesta Rd (avoid landscaped areas – maintained by others)	0.17
15	Medians	1	Lansdowne Estates	Across from 793 Zandale Dr	0.09
16	Medians	2	Moundview Ct	Off Wood Valley Ct off Montavesta Rd	0.12
17	Medians	1	Mount Dr	Btwn Chinoe Rd and Montavesta Rd (avoid landscaped areas – maintained by others)	0.09
18	ROW	-	Old Mt Tabor Rd	South side, peninsula between Old Mt Tabor and Eastbrook	0.19
19	ROW	-	Old Mt Tabor Rd	South side, bridge over creek	0.05
20	ROW	-	Old Mt Tabor Rd	North side, Alumni Drive to past bridge	0.41
21	Medians	1	Raven Cir	Off Lansdowne Dr	0.02
22	Medians	1	Rebecca Dr	Off Tates Creek Rd at Breckenwood	0.01
23	Medians	1	Rebecca Dr	Off Tates Creek Rd at Windermere Rd	0.02
				(continued on next page)	

BID PACKAGE: SOUTH 3

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	ROW	-	Clays Mill Rd	From Man O' War Blvd to county line, both sides (see map for area mowed by neighborhood) – mow to fences	5.22
2	ROW	•	Clays Mill Rd	From Waco Rd to Man O' War Blvd along fences/walls and other areas as delineated on map – varies (see map for detail)	2.12
3	ROW	-	Higbee Mill Rd	North side, Cornwall Dr to Higbee Mill Park	0.36
4	ROW	-	Higbee Mill Rd	South side, Clays Mill to Cornwall Dr	0.50
5	Medians	1	Monticello Blvd	Off Clays Mill Rd	0.08
6	ROW	-	Old Harrodsburg Rd	Between Harrodsburg Rd and Old Harrodsburg Rd	1.00
7	ROW	-	Old Harrodsburg Rd	Area in front of church	0.78
8	ROW	-	Old Harrodsburg Rd	Area between Old Harrodsburg Rd and Military Pike	0.83
9	ROW	-	Old Higbee Mill Rd	Between Harrodsburg Rd to Man O' War Blvd – varies (see map for detail)	3.36
10	ROW	-	Reserve Ct	At Old Higbee Mill, both north and south sides	0.28
11	ROW	-	Stone Rd	Clays Mill to Pasadena Dr – varies (see map for detail)	2.18
12	Medians	1	Sweetbriar Cir	Off Weber Way off Clays Mill	0.04
13	Medians	1	Winthrop Dr	Off Man O' War between Nicholasville Rd and Boston Rd	0.08
ROADS TOTAL:					16.8 AC.
ID	WQ Lot		Location		Mowing Acres
14	3225	KEITHSHIRE WAY	Basin		1.2
15	645	MANNINGTON PL	Basin Bottom (HOA mows around the top)		3.4
16	410	SPORTING CT	Basin beside Quest Community Church		1.9
17	237	RUCCIO WAY	Basin behind KY Basketball Assoc.		2.0
WATER QUALITY TOTAL:					8.5 AC.
BID PACKAGE SOUTH 3 TOTAL ACREAGE:					25.3 AC.

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BID PACKAGE: SOUTH 2 (cont.)

ID	Type	# of Medians	Street Name	Location	Mowing Acres
24	ROW	-	Shadybrook Ln	North side from 1861 to Lakeside Dr	0.59
25	Medians	1	Summit Dr	At Cooper Dr.	0.17
26	Medians	21	Tates Creek Rd	Turf Medians: Btwn Lakewood Dr to New Circle Rd	7.41
27	Medians	2	Tates Creek Rd	Concrete Medians: Near New Circle (see map for details)	0.12
28	ROW	-	Tates Creek Rd	In front of pedestrian handrail across from Speedway	0.22
29	ROW	-	Tates Creek Rd	West side, Malabu Drive to New Circle adjacent to stream including guardrail	0.19
30	Medians	2	Valhalla Dr	Between Pimlico Pkwy and Alumni Dr	0.08
				ROADS TOTAL:	38.9 AC.
31	Facility	-	Buckhorn Drive	Alumni Pump Station • 3314 Buckhorn Drive • 3318 Buckhorn Drive (UNDER CONSTRUCTION - Mowable area will vary over time)	1.61
				FACILITIES TOTAL:	1.6 AC.
				BID PACKAGE SOUTH 2 TOTAL ACREAGE:	40.5 AC.

BID PACKAGE: SOUTH 4

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	Medians	4	Appian Way	At Armstrong Mill Rd	0.23
2	ROW	-	Arbor Dr	Along fence line for Man O' War and around cul-de-sac	0.23
3	ROW	•	Armstrong Mill Rd	From Tates Creek Rd to Kenesaw Dr, both sides – varies (see map) - Includes the detention basin areas on the north and south sides of the Man O' War intersection	12.97
4	Medians	1	Armstrong Mill Rd	Btwn Appian Way and Greentree	0.47
5	Medians	1	Bowie Dr	Off Pimlico Pkwy	0.03
6	ROW	-	Buckhorn Dr	Along privacy fence, from Man O' War to Deer Lake	0.14
7	Medians	1	Camelot Dr	Off Wilson Downing Rd	0.04
8	ROW	-	Centre Pkwy	1102 by the creek	0.10
9	ROW	-	Chinoe Rd	Under New Circle Rd bridge – both sides	0.50
10	ROW	-	Deer Lake Dr	Along Man O' War fence between 1515 to 1553 Deer Lake	0.12
11	Medians	1	Lansdowne Dr	Concrete median south of E. Reynolds Rd.	0.03
12	Medians	8	Lansdowne Dr	New Circle Rd to Wilson Downing Rd	1.50
13	ROW	-	Nicholasville Rd	East side, Wilson Downing Rd to Brigadoon Pkwy	0.65
14	ROW	-	Pimlico Pkwy	ROW along sidewalk across from 3435 Pimlico Pkwy	0.05
15	Medians	1	River Park Dr	Off Armstrong Mill	0.06
16	ROW	-	Squires Hill Ln	From Summerhill Dr to end of subdivision fence	0.42
17	ROW	-	Wilson Downing Rd	North Side, Nicholasville Rd to Brigadoon Pkwy – mow to fence including swale	0.66
18	ROW	-	Wilson Downing Rd	North Side, Lansdowne Dr to Tates Creek Rd – mow to fences	3.05
19	ROW	-	Wilson Downing Rd	S. Side, school prop line to Tates Creek Centre Dr – mow to fences	1.95
20	Medians	1	Wilson Downing Rd	Across from Temple Dr – mow to fences	0.41
ROADS TOTAL:					23.6 AC.

BID PACKAGE: SOUTH 4 (cont.)

ID	WQ Lot		Location	Mowing Acres
21	3427	COLDSTREAM CT	Off Gainesway Dr. (avoid no mow zones)	0.3
22	3430	COLDSTREAM CT	Off Gainesway Dr. (avoid no mow zones)	0.3
23	3431	COLDSTREAM CT	Off Gainesway Dr. (avoid no mow zones)	0.2
24	3428	CRIMSON KING CT	Off Gainesway Dr. (avoid no mow zones)	0.4
25	3429	CRIMSON KING CT	Off Gainesway Dr. (avoid no mow zones)	0.3
26	3432	CRIMSON KING CT	Off Gainesway Dr. (avoid no mow zones)	0.2
27	1205	GAINESWAY DR	Left corner lot	0.3
28	1205	GAINESWAY DR	Right corner lot	0.2
29	3474	PIMLICO PKWY	Next to Centre Pkwy	7.5
30	1316	TANFORAN DR	Off Pimlico Pkwy	0.4
31	3833	WALHAMPTON DR	Off Nicholasville - Off E. Tiverton	0.2
32	3837	WALHAMPTON DR	Off Nicholasville - Off E. Tiverton	0.2
			WATER QUALITY TOTAL:	10.5 AC.
			BID PACKAGE SOUTH 4 TOTAL ACREAGE:	34.1 AC.

BID PACKAGE SOUTH 5

ID	Type	# of Medians	Street Name	Location	Mowing Acres
1	Medians	6	Southpoint Dr	Off Nicholasville Rd	2.1
ROADS TOTAL:					2.1 AC.
ID	WQ Lot		Location		Mowing Acres
2	4338	BROOKRIDGE DR	Off Southpoint Dr.		0.2
3	4339	BROOKRIDGE DR	Off Southpoint Dr. (avoid no mow zones)		0.3
4	928	CALYPSO BREEZE DR	Left off of Federal Dr. - off of Tates Creek		1.8
5	190	MANITOBA LN	Off Nicholasville - Off Toronto - Off Winnepeg - Off Northbay		0.2
6	4580	SARON DR	Off Man O' War between Tates Creek & Clearwater		0.2
WATER QUALITY TOTAL:					2.7 AC.
BID PACKAGE SOUTH 5 TOTAL ACREAGE:					4.8 AC.

Notes: It is anticipated that future greenways will be accepted by LFUCG in 2017. This could result in additional mowing acres (up to 35 acres) in the South 5 zone. The bidder mowing this package will be given the first opportunity to accept these new parcels at the \$/acre price for Water Quality Lots per the Price Sheet.

**ADDENDUM #2**Bid Number: **#26-2017**

Date: February 17, 2017

Subject: **Mowing for Environmental Services**Address inquiries to:
Kristie Thomas
(859) 258-3320**TO ALL PROSPECTIVE SUBMITTERS:**

Please be advised of the following clarifications to the above referenced Bid:

1. Add the following sentence to B.1.17: Successful bidders shall be awarded a maximum of 3 bid packages with a combined total acreage not to exceed 118 acres. LFUCG reserves the right to waive this limit in the future if there are not enough available authorized contractors on the contract to distribute the work without exceeding the threshold.

2. Add to B.1.11 the following:

The Contractor is responsible to mow and maintain all of the area listed on the tables and shown on the attached maps (except as described in B.3.10 or B.3.13). Bid package acreages are computed based upon these maps. Delineated areas are based upon GIS parcel line data and visible fence lines. Typically, fence lines provide a visual boundary for ROW mowing. In areas with no fence, the shaded map areas serve as a guide for helping determine the extent of the ROW. This is particularly important on slopes or at bridges which may be located in wide ROW areas. In some cases, "no mow zones" are accounted for on the maps, but in other locations no mow zones are not accounted for on the maps and must be located in the field.

3. Add B.3.17 as follows:

B.3.17 Expectations for Contractor performance for this contract's first mowing season (i.e. 2017) are as follows:

- Contractors shall be given 3 cuts in April 2017 to complete sidewalk and curb edging on (a) Water Quality lots and greenways, on (b) Lots denoted as such in Roads tables, and (c) Facilities (i.e. fully edged by end of 3rd cut).



- Contractors shall be given 2 cuts in April 2017 to complete initial string-trimming of old weed material out of concrete and curb joints (i.e. fully cleaned by end of 2nd cut).
 - All other litter removal, string-trimming, edging, and mowing shall be fully completed on all packages as part of the 1st cut. Contractors should expect to encounter higher than normal levels of trash and debris at the start of mowing.
 - All following years require full compliance for all tasks on the 1st cut of the mowing season.
4. Add following sentence to B.4.2: Contact the Division of Environmental Services to pick up litter/debris clearly resulting from dumping.
5. Replace B.4.3 with the following:
- B.4.3 If the Contractor comes across any debris that appears to be illegal in nature (e.g. weapons, drugs), leave in place and immediately contact 911 and the LFUCG's Mowing Contracts Manager. If the Contractor comes across a chemical or other illicit spill, leave in place and immediately contact LFUCG's Mowing Contracts Manager who will forward the request for investigation to the Division of Water Quality.
6. Add B.4.4 as follows:
- B.4.4 Contractors shall ensure all staff working on this contract are fully trained in OSHA regulations and guidelines related to mobile meth labs, blood-borne pathogens, and proper procedures when encountering discarded needles or blood-soaked materials. All litter crew vehicles shall keep a Sharps Disposal Container marked as Biohazard. Needles or similar items shall be placed in Sharps Disposal Containers and properly disposed of as Biomedical/Biohazard waste following all local, state, and federal laws and regulations.
7. Add the following sentence to B.5.3: The "Mowing" category of work listed above includes mowing and blowing/removal of grass/weeds clippings out of gutters and off of hardscapes.
8. Replace B.1.10 with the following:
- LFUCG reserves the right to either offer contractors additional mowing acreage on existing bid packages based upon geographic location (e.g. North 1, East 2, etc.) or seek services from available contractors on the approved list. Pricing shall be computed based upon the bidder's Average Cost/Acre for the type of area added from the Price Sheet. LFUCG expects significant areas of water quality/greenway mowing to be added over the next two years. Approximate acreages are provided in the Notes in Section C.
9. Replace the last paragraph in B.5.3 with the following:
- Failure to satisfactorily perform all of the work under any of these categories shall result in partial payment on an invoice based upon the percentages listed above. For example, missing some string-trimming in a ROW area would result in reduction of payment by 35%. Recurring**



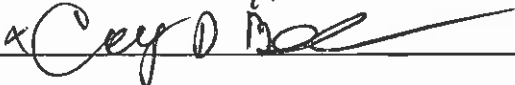
issues with partially completed work will not be tolerated and will result in reduction of mowing area, removal from bid packages, and/or cancelling of the contract.

10. There is a typographical error in the Bid Package: West 2 table. ID #8 should list "20" in the second column. There are 20 turf medians on Harrodsburg Road. It is listed correctly in the fifth column.
11. ID #10 and ID#11 areas have been removed from the Bid Package: East 2 table. These areas are listed in other bid packages. This change results in a reduction in the Roads Total for Bid Package: East 2 to a total of 18.8 acres. A REVISED PRICING SHEET IS PROVIDED REFLECTING THIS CHANGE.
12. USE THE REVISED PRICING SHEET WHEN SUBMITTING YOUR BIDS AND INCLUDE ALL FORMS AND ITEMS REQUESTED IN THE INVITATION TO BID. (Note: This includes the information listed in B.1.15.) FAILURE TO DO SO MAY CAUSE YOUR BID SUBMITTAL TO BE REJECTED.
13. Pre-bid sign-in attached.



Todd Slatin, Director
Division of Central Purchasing

All other terms and conditions of the Bid and specifications are unchanged.
This letter should be signed, attached to and become a part of your Bid.

COMPANY NAME: Casey's Custom Mowing
ADDRESS: 1436 Ft. Harrod Way, Crab Orchard, Ky 40419
SIGNATURE OF BIDDER: 



SIGN-IN SHEET
Pre-bid meeting 26-2017 Mowing for Environmental Services
February 16, 2017 @ 2:00 PM

Representative	Company Name	DBE/MBE/WBE/ Veteran	Phon#	Email Address
Kristie Thomas	LFUGG		859-258-3320	kthomas@lexingtonky.gov
Sherita Miller	LFUGG		859-258-3323	smiller@lexingtonky.gov
Clad Hester	Hester Enterprises LLC		859-287-8976	heresterenters@gmail.com
Trevor Edgington	Edgington Mowing Service		859-661-6451	jerry.edgington 49@gmail.com
Patrick Wright	Wright's Home Improvement LLC		859-533-2155	patrick.wright@insightbb.com
Tina McIntosh	SCINIA LAWSON		(859) 302-5260	scinalawson@tix.com
Tate Pearce	Ground Solutions LLC	WBE	606-371-0591	Den.Jr@groundsolutionllc.com
Mike Mcker	Mow Edge BOW		859-621-4505	nowedgebow@aol.com
Donna Wright	Wright's Farm Service		859-624-4236	wrightsfarmservice@gmail.com
Larry Wright				
Whitney Davis	W.L. Davis ENT.		859-382-0012	Davis ENT. Davis@gmail.com
Eric Whitaker	McLee Springs		859-983-5234	myeesprings@a-inds.com.net
Matt Hugbo	McLee Springs		859-983-5234	mclee.springs@gmail.com
Ray Cross	Landscape Supply & Design	WBE	859-508-2748	rcross0607@wiredtime.net
Casey Burke	Casey's Custom Mowing		606-308-2679	Caseyburke27@gmail.com
Lee Harris	Creative Design Landscapes LLC		859-270-6847	lhharris7695@gmail.com
Charles Haggerty	Haggerty's Green Care & Maintenance		859-509-1679	Charles.Haggerty@ccm.com
Kevin Sharp	GREEN SOLUTIONS		859-382-9625	KSharp@GREENSOLUTIONSLANDSCAPE.COM
John Saylor	LFVCG		859-983-7349	jsaylor@lexingtonky.gov

STAFF

GARRETT PAYNE - Labor - 1-606-308-4232

MATT OWENS - Labor - 1-859-582-1782

Sam Payne - Labor - 1-606-392-9342

STAN GRANDS - Labor - 1-606-386-9690

CASBY BORTO - Owner - 1-606-308-382679

Sandy Borto - Office/Clerical - 1-606-308-3867

EQUIPMENT -

Exmark 2 Tonn

50" out deck with old operator control discharge.

Crosshopper 2 Tonn 61" Deck with new discharge

OLD CUBIT 52" Deck with operator control discharge

~~Bobcat~~ Bobcat walk behind 48" Deck with operator

control discharge.

3 STIHL Lucas Trimmers

2- Handheld Leaf Blowers

8 REFLECTION CONES

2- Warning signs

3- 10 gallon GAS CANS

1- 5 gallon mix

2- Fire Extinguishers

2- First Aid Kits

1- Spill Kit

1993 GMC 4x4 3/4 TON

16' Low Rider Trailer

ARF

John Day - 1-859-229-1048

Rob Ballard - 1-859-618-3315

Blue grass Army Depot. Mark

Jason ~~Brundage~~ Brundage - 1-859-779-6464