

Blue Grass Community Foundation

Senior Food Advisor - Grant Agreement

(A sub-agreement of the Foundation for Healthy Kentucky and The Kentucky Agricultural Development Board Agreements with the Blue Grass Community Foundation)

Grantee: Lexington-Fayette Urban County Government (LFUCG) – Office of the Mayor

Grant Amount: \$80,000

Terms: Twelve months following the date of execution of this agreement

Purpose: To underwrite a Senior Food Policy Advisor position within Lexington Fayette Urban County Government.

Grant Activities: Project activities are the responsibility of the Grantee. The Grantee shall use grant funds to create a position in the office of the Mayor, LFUCG, to advocate for policies and programs that would lead to increased access to fresh, locally-grown and nutritious foods.

Funds are to be used only for the purposes stated above and as described in Attachments A, B & C. The Grantee is responsible for complying with all restrictions and requirements outlined in Attachments A, B & C.

Evaluation: The evaluation will be conducted by Lexington-Fayette Urban County Government (LFUCG) and the Advisory Committee formed to provide oversight, guidance and support to the Senior Advisor – Food Policy.

Any additional internal and/or external evaluation reports relating to this grant should be submitted to Blue Grass Community Foundation.

Communications: The Grantee is solely responsible for complying with all restrictions and requirements outlined in Attachments A, B & C as they relate to communications for this grant.

Conditions: The Grantee is solely responsible for complying with all restrictions and requirements outlined in Attachments A, B & C as they relate to conditions for this grant.

Reports and payments: The Grantee is solely responsible for complying with all restrictions and requirements outlined in Attachments A, B & C as they relate to reports and payments on this grant. The Grantee shall in a timely manner provide Blue Grass Community Foundation with all reports to be submitted to Foundation for Healthy Kentucky and The Kentucky Agricultural Development Board.

Books and Records: Grantee shall maintain an accurate record of the grant received and all expenses incurred under this grant, and retain such books and records for at least four years after completion of the use of this grant. Furthermore, at the request of

Blue Grass Community Foundation, Grantee shall permit reasonable access to its files, records and personnel by the Community Foundation (or its designated representatives) for the purpose of making financial audits, evaluations or verifications, program evaluations, or other verifications concerning this grant as the Community Foundation deems necessary.

Management of Grant Funds: Grantee may not assess an administrative or financial management fee of any kind, or charge expenses of any kind for the costs of administering and using funds disbursed to Grantee under the grant, unless agreed to in writing and in advance by Blue Grass Community Foundation.

Unexpended Funds: Blue Grass Community Foundation reserves the right, in its sole discretion, to discontinue funding if it is not satisfied with the progress of the grant or the content of any required written report. In the event of discontinuation or at the close of the grant, any unexpended funds shall immediately be returned to the Community Foundation, except where the Community Foundation has agreed in writing to an alternative use of the unused funds.

No-cost extension: If needed, Grantee should submit a request for a no-cost extension to the program officer before the end of the grant period. The request should contain the reason for the extension, any unexpended funds identified and how the funds will be used, and the length of time requested for the extension.

Royalties: Any materials produced by this grant and earnings thereon shall not provide royalties or otherwise inure to the personal benefit of individuals connected with this grant. Any funds realized by Grantee from product sales must be used exclusively for this project.

No guarantee of future funding: The Grantee acknowledges that the receipt of this grant does not imply a commitment on behalf of Blue Grass Community Foundation to continue funding beyond the terms listed in this grant agreement.

If you agree to the terms and conditions of this grant agreement, please sign and return this document to Blue Grass Community Foundation. Please keep a copy of the signed document for your grant files.

Grant payment, according to the terms above, will be released within 30 days of receiving this signed agreement and the project budget.

Name: _____

Title: _____

Signed: _____ Date: _____

