



Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

MEMORANDUM

TO: Jim Gray, Mayor
Richard Moloney, Chief Administrative Officer
Council Members

FROM: _____
Leslie Jarvis, Acting Director
Division of Human Resources

DATE: January 6, 2012

SUBJECT: Create Positions—Division of Police

The attached action amends Section 22-5 of the Code of Ordinances, creating two (2) positions of Evidence Technician (Grade 112N); one (1) position of Police Analyst (Grade 111N); and one (1) position of Public Information Officer (Grade 118E) all in the Division of Police for a term to expire December 31, 2014, effective upon passage of Council.

The Division requests this action to extend the positions originally established in 2009. The Evidence Technician positions will be responsible for processing crime scenes to include locating and lifting latent fingerprints, the collection and preservation of evidence including blood and DNA, photography of the crime scene, preparation of crime scene diagram and preparing written reports. There are also other duties outside of an active crime scene. The position of Police Analyst will mainly be in collecting, collating, analyzing and disseminating traffic collision statistics and traffic reports for quality control. The Public Information Officer will provide highly sensitive and critical communication with the public in support of the effort of crime reduction and prevention education, and to engage the public's assistance with the identification and apprehension of criminal suspects.

The fiscal impact for FY2012 is budget neutral since they were funded in the FY2012 adopted budget. These positions in the future will be funded using the Justice Assistance 2011 Grant until the expiration date of December 31, 2014 or the Grant is discontinued.

If you have questions or need additional information, please contact Daniel H. Fischer at 258-3030.
Attachment

cc: Clay Mason, Commissioner of Public Safety
Ronnie Bastin, Chief of Police

Log # 12-0028