



**TO: LINDA GORTON, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

**DATE: AUGUST 31, 2023**

**SUBJECT: APPROVAL OF AGREEMENT WITH MANAGEMENT REGISTRY INC.  
FOR CSEPP SUPPORT STAFF FOR CSEPP – FY23**

**Request:** Council authorization to execute a contract extension with Management Registry Inc. (previously known as Omnisource Integrated Supply, LLC,) in the amount of \$274,000. The extension is for CSEPP support staff in the Division of Emergency Management through December 31, 2024. Cost not to exceed \$924,000.

**Purpose of Request:** On August 31, 2023 (Resolution 457-2023), Council approved the acceptance of federal funds from the Kentucky Department of Military Affairs, Division of Emergency Management for the continued operation of the Chemical Stockpile Emergency Preparedness Program (CSEPP).

On October 28, 2021 (Resolution 586-21), Council approved RFP 1-2021 with Management Registry, Inc for a three-year contact for \$650,000. On November 3, 2022 (Resolution 614-2022), Council approved to fund the contract with Management Registry for CSEPP support staff using FY22 CSEPP funds.

The Division of Emergency Management requests to increase the Management Registry contract by \$274,000 for CSEPP support staff at a cost not to exceed \$924,000.00.

**What is the cost in this budget year and future budget years?** The cost is \$274,000 for FY24. No additional costs are anticipated in future budget years.

**Are the funds budgeted?** Funds are budgeted as follows:

FUND	DEPT ID	SECT	ACCT	BUD REF	ACTIVITY	PROJECT	AMOUNT
3200	505201	0001	71299	2023	KY-FAY-455	CSEPP_2023	\$250,000
3200	505201	000	71299	2023	KY-FAY-490	CSEPP_2023	\$ 24,000

**File Number:** 0906-23

**Director/Commissioner:** Dugger/Armstrong

