




MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Tamara Walters, Director
Division of Human Resources

DATE: June 30, 2023

RE: Amendments to Authorized Strength - FY 2024 Budget

The attached action amends the classified civil service and sworn authorized strength by creating and abolishing positions, renaming a division and reorganizing a division as approved in the FY 2024 budget process within the Lexington-Fayette Urban County Government.

The request includes the following to be effective July 1, 2023:

- In the classified civil service authorized strength:
 - Rename the Division of Central Purchasing to the Division of Procurement, transferring all filled positions along with incumbents;
 - Abolish one (1) classified civil service position of Director of Purchasing (Grade 531E) and create one (1) classified civil service position of Director of Procurement (Grade 531E), reclassifying the incumbent;
 - Abolish two (2) classified civil service positions of Buyer Sr. (Grade 521E) and create two (2) classified civil service positions of Procurement Officer Sr. (Grade 521E), reclassifying the incumbents;
 - Abolish three (3) classified civil service positions of Buyer (Grade 517E) and create three (3) classified civil service positions of Procurement Officer (Grade 517E), reclassifying the incumbents;



- Create one (1) classified civil service position of Revenue Compliance Analyst (Grade 518N) in the Division of Revenue;
 - Create one (1) classified civil service position of Computer Analyst (Grade 521E) in the Division of Computer Services;
 - Abolish one (1) classified civil service position of Telecommunications Support Specialist (Grade 516N) and one (1) classified civil service position of Network Systems Administrator Sr. (Grade 522E) in the Division of Computer Services;
 - Abolish one (1) classified civil service position of Skilled Trades Worker (Grade 515N) in the Division of Streets and Roads;
 - Abolish one (1) classified civil service position of Administrative Specialist Sr. (Grade 518N) in the Department of Law;
 - Abolish one (1) classified civil service position of Administrative Officer (Grade 523E) in the Department of Public Safety;
 - Create four (4) classified civil service positions of Safety Officer (Grade 515N) and one (1) classified civil service position of Victim's Advocate (Grade 518N) in the Division of Police;
 - Abolish one (1) classified civil service position of Nuisance Control Officer (Grade 515N) and create one (1) classified civil service position of Code Enforcement Officer Sr. (Grade 518N) in the Division of Code Enforcement;
 - Create one (1) classified civil service position of Grants Manager (Grade 524E) in the Department of Social Services;
 - Abolish one (1) classified civil service position of Public Service Supervisor (Grade 517N) in the Division of Facilities and Fleet Management;
 - Create four (4) classified civil service positions of Vehicle and Equipment Technician Sr. (Grade 519N), four (4) classified civil service positions of Vehicle and Equipment Technician Principal (Grade 521N), seven (7) classified civil service positions of Heavy Equipment Technician Sr. (Grade 521N) and seven (7) classified civil service positions of Heavy Equipment Technician Principal (Grade 523N) in the Division of Facilities and Fleet Management;
 - Abolish one (1) classified civil service position of Administrative Specialist (Grade 516N) in the Division of Historic Preservation;
 - Create one (1) classified civil service position of Affordable Housing Specialist Sr. (Grade 522N) in the Division of Grants and Special Programs; and,
 - Abolish one (1) classified civil service position of Trades Worker (Grade 510N), one (1) classified civil service position of Public Service Manager (Grade 521E) and one (1) classified civil service position of Information Officer (Grade 518N) in the Division of Parks and Recreation.
- In the unclassified civil service authorized strength:
 - Abolish one (1) unclassified civil service position of Administrative Specialist Sr. (Grade 518N) and one (1) unclassified civil service position of Construction Project Administrator (Grade 528E) in the Office of the Mayor;
 - Abolish one (1) unclassified civil service position of Clinical Services Supervisor (Grade 524E) in the Division of Community Corrections; and,



- Abolish one (1) unclassified civil service position of Client Assessment Counselor (Grade 515N) and abolish one (1) unclassified civil service position of Juvenile Probation Officer (Grade 517N) in the Division of Youth Services.
- In the sworn authorized strength:
 - Create two (2) sworn positions of Firefighter (Grade 311N) in the Division of Fire and Emergency Services.

The request includes the following to be effective July 3, 2023:

- Reallocate three (3) classified civil service positions of Fleet Operations Manager from Grade 523E to Grade 527E, including incumbents, in the Division of Facilities and Fleet Management;
- Reallocate three (3) classified civil service positions of Fleet Operations Supervisor from Grade 520N to Grade 525N, including incumbents, in the Division of Facilities and Fleet Management;
- Reallocate twelve (12) classified civil service positions of Vehicle and Equipment Technician from Grade 516N to Grade 517N, including incumbents and all vacant positions, in the Division of Facilities and Fleet Management; and,
- Reallocate one (1) classified civil service position of Fleet Operations Manager from Grade 523E to Grade 527E, including incumbent, in the Division of Fire and Emergency Services.

The fiscal impact for FY 2024 (26 pay periods) will be budget neutral. All funding for the new positions is included in the FY 2024 approved budget.

File Number:

Director/Commissioner: Tamara Walters/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle 859-258-3957.

