



ADDENDUM #3

RFP Number: 40-2025

Date: January 21, 2026

Subject: **Engineering Services for Stormwater Indefinite Services**

Address inquiries to:
Brian Marcum (859) 258-3320
brianm@lexingtonky.gov

TO ALL PROSPECTIVE SUBMITTERS:

Please be advised of the following information to the above referenced RFP:

Project Manager Requirements

- **Demonstrated timely and effective communication and responsiveness** to regulatory agencies (such as DWQ) and clients, supported by historical references, past performance records, or verifiable examples from similar stormwater projects.
- **Strong technical expertise** in stormwater engineering, including the ability to oversee technical staff, perform thorough QA/QC reviews of drawings, specifications, and hydraulic/hydrologic modeling to identify and correct errors before submittal to DWQ or regulatory authorities.
- **Proven experience in public engagement**, including preparing for and delivering clear, effective presentations at public meetings or stakeholder sessions related to stormwater projects.
- **Extensive project management leadership** (must have relevant experience with at least three projects over last five years) on comparable stormwater related projects, with evidence of proactively guiding projects to successful completion (e.g., maintaining schedules, scopes, and budgets) independently of heavy reliance from client/regulatory staff direction.
- **Hands-on commitment to field verification and quality control**, including walking sites with draft plans to identify utility conflicts, minimize surface/curb disturbance, spot missing obstacles, and ensure constructability — demonstrated through relevant examples from recent projects.



Hourly Rates

Please provide hourly rates for the following classifications:

- a) Clerical/Assistant
- b) Technician/Draftsman/AutoCad Tech
- c) Project Manger
- d) Project Engineer
- e) President/Vice President/Sr. Manager/Owner

We will place the hourly rates in Lonwave please provide in your proposal documents and same pricing in Lonwave. These will be used for evaluation purposes.

In Section 2. Contract Type and Contracting Process

Omit portion

All or some projects may consist of two or more "phases", including, but not limited to, initial investigation/analysis and final/detailed design. Each firm may be asked to provide a quote for each phase of a project. LFUCG realizes that providing a quote for future phases is uncertain, therefore, subsequent phase fees may be negotiated with the selected firm when the scope of work is better defined. If the negotiation results in a total fee which exceeds the next low original total fee quote, LFUCG reserves the right to have the original next 3 firms submit a quote for those phase(s).

Replace with

All projects shall commence with Phase 1: Preliminary Engineering Report, which will investigate the issues or situations identified in the Scope of Services and evaluate potential solutions. The purpose of the Phase 1 report is to identify and assess feasible alternatives. Progression to subsequent phases—Phase 2: Final Design and Phase 3: Construction Management—is contingent upon the identification of at least one viable solution that is both technically practical and economically feasible, as determined in the Phase 1 report. Accordingly, fees for Phase 2 and Phase 3 services will be negotiated separately at that time with the selected consultant (the winning proposer from Phase 1)."

Additional questions have been answered in Lonwave.

Todd Slator



Todd Slatin, Director
Division of Central Purchasing

All other terms and conditions of the RFP and specifications are unchanged. This letter should be signed, attached to and become a part of your submittal.

COMPANY NAME: _____

ADDRESS: _____

SIGNATURE OF BIDDER: _____

