LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT CHANGE ORDER		Date:	April 18, 2024 R-24	2-2024
		Project: Phoenix Park Construction		
	Page 1 of 2	Location:	Phoenix Park Con	ract #236-2021
To (Contractor): Contractor's Name Contractor's Address		Contract No.	236-2021	
		Original Contract Amt.	\$135,000.00	
		Cumulative Amount of Previous Change Orders	\$1,200.00	
		Percent Change - Previous Change Orders		0.89%
		Total Contract Amount Prior to this Change Order	\$136,200.00	
		Change Order No.	2	
	You are hereby requested to comply with the following char	nges from the contract plans an	d specification;	
	- Current Change C	Order	X 0 1gc 1000 1	
Item [No.	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price	
1 Desig	n Consultant Additional Services - Bidding and Negotiation		\$8,000.00	
	n Consultant Additional Services - Construction nistration		\$63,250.00	
3				
5				
6				
		£0.00		
	I decrease	\$0.00		
Tota	I increase		\$71,250.00	
	Amount of this Change Order	\$71,250.00		
	Contract Amount Including this Change Order	\$207,450.00		
Perc	ent Change - This Change Order	L		52.78%
Perc	ent Change - All Change Orders			53.67%
The time provi	ded for the completion in the contract and all provisions	s of the contract will apply her	reto.	
This Change C	Order shall have a zero (0) calendar day time extension			
Recommende	ed by: Michelle Kostenial	(Project Manager) Date 4/18/24	
Reviewed / A	ccepted by:	(Consultant) Date 4/19/24	
Accepted by:	N/A	(Contractor	Date	
Approved by:	1 Mostline	(Director) Date 432124	
Approved by: N/A (Less than 5%) (Commissioner) Date 4/23				
Approved by:	N/A (Less than 5%) Ounda) Horlon	(Mayor or CAO	Date 5/112021	

		Page 2 of 2	
JUSTIFICATION FOR CHANGE		PROJECT: Phoenix Park Construction	
		CONTRACT NO. 236-2021	
		CHANGE ORDER #: 2	
1.	Project funding for construction has been secured and project construction is being advertised for bid, now requiring these additional design consultant professional services to assist with bidding & negotiation and provide construction / contract administration.		
2.	Is proposed change an alternate bid?Yes _XNo		
3.	Will proposed change alter the physical size of the project?Yes XNo		
	If "Yes", explain.		
4.	Effect of this change on other prime contractors: None		
5.	Has consent of surety been obtained? X YesNot Necessary		
6.	Will this change affect expiration or extent of insurance coverage? X Yes No		
	If "Yes", will the policies be exte	ended? X Yes No	
7.	Effect on operation and mainter		
8.	Effect on contract completion da	ate: None	
		Mayor Date	



professional services fee proposal

January 27, 2024

Michelle Kosieniak, Superintendent of Planning & Design LFUCG Division of Parks and Recreation RE: Professional services requested for Phoenix Park Reimagined.

Michelle-

As requested, Element Design has provided the following Fee Proposal for professional design and engineering services for the following additional services for Phoenix Park:

- Bidding & Negotiations (typically 5% of overall professional services)
- Construction / Contract Administration (typically 25% of professional services)

The fee proposal herein also includes professional services from our electrical engineer of record for Phoenix.

Breakout of services is as follows, based on a 4.6M construction scope assuming a 5.5% fee schedule for Construction / Contract Administration:

Bidding & Negotiations (site/civil and electrical if needed):

- Coordinate with LFUCB Purchasing
- Attend pre-bid meeting or site meeting
- Respond to bidder questions
- Draft addenda as needed
- Attend bid opening
- Review bids / references
- Provide Recommendations

Fee for Bidding & Negotiations = \$8,000

Construction / Contract Administration (site/civil and electrical):

- Coordinate with LFUCG Parks and General Contractor for DPO items
- Attend and provide field reports (2x / month) for total 8 month construction period
- Respond to field questions, review issues
- Provide and issue construction clarifications and changes (LFUCG to write Change Orders per their policy)
- Review shop drawings / submittals
- Review pay applications
- Provide Substantial Completion and Final Completion Punchlists
- Provide Record Drawings
- Warranty Review

Fee for Contract Administration = \$63,250

Total Proposed Fee = \$71,250

Please let me know if you have any questions or comments. Ramona Fry, RLA, ASLA, LEED AP BD+C Principal Element Design

landscape architecture + civil engineering + planning