



MEMORANDUM

TO: Mayor Jim Gray
Urban County Council
Sally Hamilton, CAO

FROM: Monica Conrad, Director, Parks and Recreation

DATE: May 1, 2018

SUBJECT: Lease Agreement with Alex S. Arnold, 3561 Shamrock Lane, Lexington

Request: Urban County Council authorization to enter into a lease agreement with Andrew S. Arnold for his occupancy of approximately 2,340 sq. ft. of residential space located at mailing address 3561 Shamrock Lane in Lexington, KY. Tenant is essential to Parks operations and the land shall be used for residential use and no other purpose.

Why are you requesting? Lessor and Lessee wish to enter into a lease agreement defining their rights and responsibilities relating to the use and occupancy of said rental property.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$ 0.00
The cost for future FY is: \$ 6,300.00 (revenue)

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Yes
Account number: 1101-11001-0001-42181

File Number: 0492-18

Director/Commissioner: Monica Conrad/Sally Hamilton

