

Southern Police Institute

Excellence in Policing

Department of Justice Administration
University of Louisville
Louisville, KY 40292

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Working, Controlling & Managing Major Cases Course

Southern Police Institute

Lexington (KY) Division of Police

Contract Agreement

February 24-26, 2015

The **Southern Police Institute (SPI)** agrees to deliver a 24-hour (3-day) course entitled ***Working, Controlling & Managing Major Cases***, in cooperation with the **Lexington Division of Police (LDP)**, 150 Main Street, Lexington, KY, on **February 24-26, 2015**, beginning at 8:00 A. M. and ending at 5:00 P.M. each day. The training will be conducted at the **Lexington Division of Police Training Academy, 500 Newtown Pike, Lexington, KY 40508**. This course is accredited by the Kentucky Law Enforcement Council for 24-hours of in-service training.

LDP agrees to pay a contract cost of **\$12,640.00** (twelve thousand six hundred forty dollars) for a maximum of **32** agency participants as selected by **LDP (\$395.00 per person)** and assigning a Coordinator to handle SPI paperwork and ground travel of one SPI instructor. Any additional participants that **LDP** adds in this course will be charged at the rate of **\$395.00** per person. Payment shall be made in the form of a check made payable to the **University of Louisville**. This check shall be mailed to the Southern Police Institute, McCandless Hall, University of Louisville, Louisville, KY 40292 at the completion of the course on February 26, 2015.

Under this contract, the **SPI** agrees to provide instructional staff (one instructor for three days), binders, notebooks, and instructional handouts for all participants. All travel, food, and lodging costs for the instructional staff will be the responsibility of the **SPI**.

LDP agrees to provide a suitable classroom facility at the Lexington Division of Police Training Academy (to accommodate a minimum of 60 persons comfortably), all audio visual equipment including a LCD projector, projector screen, flip charts and a white board with markers and laptop (for back up). **LDP** agrees to select and notify each participant registered under this contract by **LDP**.

LDP agrees to select each participant for the training session that will be registered in this course and to provide a final roster at least five (5) days prior to the course start date. **LDP** will be responsible for the notification and attendance of each participant registered under this contract. **LPD** has given permission for additional participants outside of this contract agreement and from outside the agency to register for this course and attend this training. It is agreed that **SPI** will handle all outside registrations and tuition payments for these participants.

SPI will award a certificate of completion (4 CEUs) to each participant successfully completing the training. The certificate will be awarded from the Southern Police Institute, Department of Justice Administration, College of Arts and Sciences, University of Louisville. This certificate will be sent via email, in PDF format, to each participant at the conclusion of the course.


We the undersigned agree to the tasks stated herein and recognize our joint and individual responsibilities.

Cynthia C. Shain, Director
Southern Police Institute

12-18-14
Date

Honorable Jim Gray, Mayor
Lexington, Kentucky

Date


Chief Mark Barnard
Lexington Division of Police

01-28-2015
Date