



TO: Linda Gorton, Mayor
Urban County Council

FROM: Jennifer Sutton
Administrative Officer, Sr
Office of the Chief Administrative Officer

DATE: June 18th, 2026

SUBJECT: Maintenance Agreement with 300 W. Vine LLC

Request:

Approval of a Maintenance Agreement with 300 W. Vine LLC, to install and maintain landscaping and related improvements within the Vine Street right-of-way area adjacent to its property located at 300 West Vine Street. LFUCG is willing to allow this, conditioned upon an agreement with 300 W. Vine LLC to assume full responsibility for the installation and maintenance of the improvements, including any and all costs associated therewith, and provided that LFUCG retains full control of the public right-of-way. The term is for 5 years with successive one year renewal periods.

Purpose:

This agreement allows 300 West Vine LLC to take responsibility for enhancing and maintaining the landscaping and related features within the portion of the Vine Street right-of-way adjacent to its property. The improvements include plantings, irrigation, and general upkeep, all based on plans approved by LFUCG. All work under this agreement shall be performed in compliance with all applicable laws, rules, and regulations, and all physical alterations, changes, additions, and plantings are subject to LFUCG's approval. LFUCG retains full authority over the right-of-way and retains the right at all times to access the maintenance area in order to operate, maintain, repair, or improve the right-of-way, in its discretion. All costs associated therewith are the responsibility of 300 West Vine LLC, resulting in no budgetary impact on LFUCG.

Budgetary Implication:

The cost for this FY27 is: \$0

File Number: 0593-26

Sutton/Hamilton

