Vehicle Action Sheet

			Date: //13/2013
Requested Actions			
✓ New Vehicle a✓ Vehicle Trans✓ Remove Vehic	s an Addition (complete sections As a Replacement (complete section fer In/Out (complete section B) the from Service for Disposal (comequest for Vehicle from Fleet Service)	s: A and B) plete section A)	
Section A			
New Vehicle or Re	move Vehicle from Service Data		
Unit no.	Year	Make	Model
505502	Police	Chief Mark Barnar	a Must
Program no.	Division	Division Director	Director Signature
Section B			
Vehicle Replaceme	ent Data		
06324	2004	Ford	Crown Victoria
Unit no.	Year	Make	Model
Program no. Transfer out Divis	Division ion Data	Division Director	Director Signature
Program no.	Division	Division Director	Director Signature
Section C			
Vehicle Request to	Add to Fleet Division		
How will this vehic	le be utilized?		
Is this addition the r necessary?	esult of new duties or responsibilitie	s? If yes, please explain and if	not, why is an additional vehicle
Requesting Departm	nent Commissioner	Date	_(signature required for section C)
Approved By:	commissioner of General Services	Date	_(signature required for section C)

FS-1 revised 4/29/11

Vehicle Action Sheet

			Date: 7/15/2015
Requested Action:			
✓ New Vehicle as :✓ Vehicle Transfe✓ Remove Vehicle	an Addition (complete sections A a Replacement (complete section r In/Out (complete section B) from Service for Disposal (con uest for Vehicle from Fleet Services)	ns A and B) uplete section A)	
Section A			
	ove Vehicle from Service Data		
Unit no.	. Year	Make	Model
505502	Police	Chief Mark Barnard	i Jelh Tom
Program no.	Division	Division Director	Director Signature
Section B			
Vehicle Replacemen	t Data		
06257	2003	Ford	Crown Victoria
Unit no.	Year	Make	Model
Program no. Transfer out Division	Division 1 Data	Division Director	Director Signature
Program no.	Division	Division Director	Director Signature
Section C			
Vehicle Request to A	dd to Fleet Division		
How will this vehicle	be utilized?		
Is this addition the resonecessary?	ult of new duties or responsibiliti	es? If yes, please explain and if n	ot, why is an additional vehicle
Requesting Departmer	at Commissioner	Date	(signature required for section C)
Approved By:Cor	nmissioner of General Services	Date	(signature required for section C)

FS-1 revised 4/29/11