

Vehicle Action Sheet

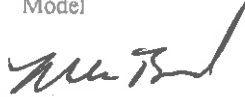
Date: 7/15/2015

Requested Action:

- New Vehicle as an Addition (complete sections A and C)
- New Vehicle as a Replacement (complete sections A and B)
- Vehicle Transfer In/Out (complete section B)
- Remove Vehicle from Service for Disposal (complete section A)
- Temporary Request for Vehicle from Fleet Services Pool (complete section A)

Section A

New Vehicle or Remove Vehicle from Service Data

Unit no.	Year	Make	Model
505502	Police	Chief Mark Barnard	
Program no.	Division	Division Director	Director Signature

Section B

Vehicle Replacement Data

Unit no.	Year	Make	Model
06324	2004	Ford	Crown Victoria

Vehicle Transferring between Divisions

Transfer in Division Data

Program no.	Division	Division Director	Director Signature
-------------	----------	-------------------	--------------------

Transfer out Division Data

Program no.	Division	Division Director	Director Signature
-------------	----------	-------------------	--------------------

Section C

Vehicle Request to Add to Fleet Division _____

How will this vehicle be utilized? _____

Is this addition the result of new duties or responsibilities? If yes, please explain and if not, why is an additional vehicle necessary? _____

Requesting Department Commissioner _____ (signature required for section C)
Date _____

Approved By: _____ (signature required for section C)
Commissioner of General Services Date _____

Vehicle Action Sheet

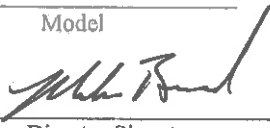
Date: 7/15/2015

Requested Action:

- New Vehicle as an Addition (complete sections A and C)
- New Vehicle as a Replacement (complete sections A and B)
- Vehicle Transfer In/Out (complete section B)
- Remove Vehicle from Service for Disposal (complete section A)
- Temporary Request for Vehicle from Fleet Services Pool (complete section A)

Section A

New Vehicle or Remove Vehicle from Service Data

Unit no.	Year	Make	Model
505502	Police	Chief Mark Barnard	
Program no.	Division	Division Director	Director Signature

Section B

Vehicle Replacement Data

Unit no.	Year	Make	Model
06257	2003	Ford	Crown Victoria

Vehicle Transferring between Divisions

Transfer in Division Data

Program no.	Division	Division Director	Director Signature
-------------	----------	-------------------	--------------------

Transfer out Division Data

Program no.	Division	Division Director	Director Signature
-------------	----------	-------------------	--------------------

Section C

Vehicle Request to Add to Fleet Division _____

How will this vehicle be utilized? _____

Is this addition the result of new duties or responsibilities? If yes, please explain and if not, why is an additional vehicle necessary? _____

Requesting Department Commissioner _____ (signature required for section C)
Date _____

Approved By: _____ (signature required for section C)
Commissioner of General Services Date _____