



**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: FEBRUARY 28, 2024

**SUBJECT: Authorization to Execute Agreement with Palmer Engineering
RFP #53-2023 Wolf Run Watershed Management Plan Update**

Request: Council authorization to execute an Engineering Service Agreement with Palmer Engineering for Wolf Run Watershed Management Plan Update, for the Environmental Quality and Public Works – Division of Environmental Services, at cost not to exceed \$100,000.

Purpose of Request: On September 28, 2023 (Resolution 505-2023), Council approved to execute an agreement and accept an award from the Commonwealth of Kentucky funds under the 2023 Section 319(H) Grant Program for the Division of Environmental Services to update the Wolf Run Watershed Management Plan using the MS4 Program’s volunteer stream sampling data collected in the Wolf Run Watershed during 2022-2023.

RFP #53-2023 was advertised for Wolf Run Watershed Management Plan Update. The RFP selection committee, based on standard scoring methods, has awarded Palmer Engineering for the Wolf Run Watershed Management Plan Update at cost not to exceed \$100,000.

What is the cost in this budget year and future budget years? Cost in FY2024 is \$100,000. No additional costs are anticipated at this time.

Are the funds budgeted? Yes, 3400-313201-3092-92211 2024 WOLF_RUN_2024 STA_GRANT

File Number: 0244-24

Director/Commissioner: Carey / Albright

