

**GRANT AWARD AGREEMENT**  
*Fiscal Year 2012 Class A Incentive Grant Project*

THIS AGREEMENT, made and entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the **LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT**, an urban county government of the Commonwealth of Kentucky, pursuant to KRS Chapter 67A (hereinafter "Government"), on behalf of its Division of Water Quality, and **FRIENDS OF WOLF RUN, INC., 639 Cardinal Lane, Lexington, Kentucky 40503** (hereinafter "Grantee").

**WITNESSETH:**

**WHEREAS**, the Government has funds available through the Stormwater Quality Projects Incentive Grant Program to assist qualified applicants in the implementation of projects that meet the goals of the program; and

**WHEREAS**, the Grantee represents directly or indirectly a group of single-family residences in Fayette County who are fee-payers of the Government's Water Quality Management Fee; and

**WHEREAS**, the Grantee has proposed a need for the funds requested to develop and implement a proposed project by submitting a valid grant application; and

**WHEREAS**, the Grantee desires to implement a specific project that meets one or more Incentive Grant program goals to improve water quality, reduce stormwater runoff, and provide public or private education related to stormwater quality for the benefit of its members, community, and the general public; and

**WHEREAS**, the Grantee's grant application has been reviewed and selected for funding by the Government's Water Quality Fees Board in accordance with Sections 16-408 and 16-410 of the Government's Code of Ordinances;

**THAT FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN EXPRESSED, GOVERNMENT AND GRANTEE AGREE AS FOLLOWS:**

- (1) The Government hereby grants the Grantee the sum of \$4,185.00 (hereinafter "the Grant"), for use in implementing the project elements as listed in Attachment A which is incorporated herein by reference as if fully set out herein.
- (2) The Grantee agrees to match the Grant with contributions, labor and other services equal to or greater than 20% of the total project cost.
- (3) The Grantee agrees to use the Grant only for the activities set forth in Attachment A.
- (4) The Grantee agrees to perform periodic reporting as detailed in Paragraph 5 herein below, and provide to the Government a Project Final Report, in digital and hard copy, within thirty (30) calendar days of the completion of the project elements following a standardized format to be provided by the Government summarizing all work completed and detailing the total grant expenditures.

- (5) The Grant to the Grantee shall be disbursed in the following manner:
- (a) The Grantee shall submit, at least once every three (3) months, a *Grant Reimbursement Form* and a *Request for Funds*, in standardized format provided by the Government, to the Government's Grant Manager designated by the Director of the Division of Water Quality for the project. The *Request for Funds* shall include documentation that the Grantee has already expended the requested funds or shall be in a position to expend properly the requested funds within thirty (30) days of receipt of the funds. The *Request for Funds* shall include full accounting of all eligible grant-related expenses, as listed in Attachment A. Copies of invoices, purchase orders, or receipts showing vendor, date, amount, and items purchased or ordered shall be provided with the *Request for Funds*.
  - (b) Each *Request for Funds* shall include documentation of all of the Grantee's Match Costs listed in Attachment A and claimed for the prior period. For cash expenditures this shall include receipts, showing vendor paid, date, amount, and items purchased. For volunteer hours this shall include sign-in sheets describing the events with signatures, name, address, time in and time out (or length of event), for each participant (volunteers must be 12 years of age or older). For mileage, this shall include driver name, type of vehicle, location to and from, date, and miles driven.
  - (c) Each *Request for Funds* shall be accompanied by a *Project Status Report*, in a standardized format provided by the Government, describing the progress of the project to date, including a description and schedule of all activities completed, and hardcopy or electronic copies of materials completed and/or used to date. For educational events (if applicable), copies of the class sign-in sheets documenting the number of attendees shall be provided.
  - (d) The Government's Grant Manager shall review each *Request for Funds* and supporting documents for compliance with the terms of this Agreement and the guidelines of the Stormwater Quality Projects Incentive Grant Program. If the Government's Grant Manager finds the Grantee's *Request for Funds* is in compliance with the terms of this Agreement and the Program's guidelines and that the activity progress and management program of the Grantee satisfy the terms of this Agreement, he or she shall approve the *Request for Funds* within 15 days of receipt, and then forward it to the Division of Accounting for payment.
  - (e) Should the Government's Program Administrator determine that the Grantee is not in compliance with the terms of this Agreement and/or the Stormwater Quality Projects Incentive Grant Program, including deficiencies in progress and/or management of the project, the Division of Water Quality shall notify the Mayor's Office and the appropriate district Council person and shall meet with the Grantee on matters that prevent approval of the *Request for Funds*. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph 25 herein below.
  - (f) The Government shall release payment of the final 3% of the Grant only after receipt and acceptance of the Project Final Report. The Government's Grant Manager shall review the Project Final Report and provide comments to the Grantee within 15 calendar days or, if acceptable, forward approval to the Division of Accounting for payment.
  - (6) For any project which includes installation of permanent capital infrastructure as listed in Attachment A (not to include individual rain barrels, small rain gardens, and pond equipment), the Grantee agrees to meet all design standards specified in the Government's Engineering Manuals and/or as further described in Attachment A in the design of all Grant-funded improvements. This includes all associated activities including but not limited to erosion and sediment control, traffic control, utility relocations, seeding, etc. The Grantee

further agrees to design the facilities in such a way as not to preclude the potential for future water quality/quantity monitoring by the Government.

- (7) For any project which includes installation of permanent capital infrastructure as listed in Attachment A, the Grantee agrees to provide in hard copy and electronic format the following deliverables as they become available, each sealed by a Professional Engineer licensed in the Commonwealth of Kentucky (or Registered Landscape Architect when allowed by Kentucky Revised Statutes 323A.010):
- Design calculations;
  - Final construction plans, including erosion and sediment control plans, traffic control plans, grading plans, etc.;
  - Final specifications and bidding documents (if applicable);
  - Detailed engineer's construction cost estimate including quantities;
  - Inspection, Operation, and Maintenance Plan laying out the plan for regular inspection and maintenance of each proposed facility for design performance and safety in accordance with manufacturer's specifications and the Government's Stormwater Manual.
  - Copies of all federal, state, and local permits, approvals, encroachments, etc. obtained for the project.
  - Record Drawing showing all field changes, and signed and sealed by the professional of record certifying the project as shown meets all original design intent.
  - Photo documentation of site conditions and improvements before, during, and after construction.
- (8) For any project which includes installation of permanent capital infrastructure listed in Attachment A, the Grantee shall provide, by the end of the design phase, certification by a Professional Engineer or Registered Landscape Architect licensed in Kentucky that all stormwater control facilities proposed for this project are feasible and viable Best Management Practices (BMPs) for controlling stormwater quality and/or quantity and are appropriate for the project site.
- (9) The Grantee agrees that any and all stormwater control facilities, including equipment and infrastructure, constructed or purchased with Grant monies shall remain the property of the Grantee, or the current property owner, or his successors and assigns, unless otherwise noted in Attachment A.
- (10) The Grantee agrees that all stormwater control facilities, including equipment and infrastructure shall remain in service and maintained by the Grantee or its representatives for at least the Service Life listed in Attachment A. For capital infrastructure, this shall include following the Inspection, Operation, and Maintenance Plan developed for each facility referenced in Paragraph 7 above. ~~For capital infrastructure, the Grantee further accepts and agrees to enter into the "Agreement to Maintain Stormwater Control Facilities for Class-A Incentive Grant Projects" attached hereto as Attachment B and which is incorporated herein by reference as if fully set out herein. (N/A for this grant)~~
- (11) The Grantee agrees, and all individual property owners with grant-funded improvements installed on their properties shall agree, to allow the Government access to perform monitoring of the project elements for compliance with this Agreement.
- (12) The Grantee agrees to comply with all applicable local, state, and federal rules, regulations, ordinances, and laws in implementation of the project.
- (13) The Grantee agrees to obtain all necessary local, state, and federal permits and approvals in a timely manner and prior to the start of any work requiring such permits or approvals.
- (14) The Grantee agrees to obtain written approval from the Government's Grant Manager or Program Administrator for any proposed changes to the Project Team or Project Plan as listed in Attachment A prior to implementing the changes. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph 25 herein below.

- (15) The term of this Agreement shall be from the date of this Agreement until completion of the project outlined herein. The Grantee agrees to complete the project within **18** months from the date of this Agreement. The Grantee agrees to obtain written approval from the Government's Grant Manager or Program Administrator for any time extensions beyond the grant period. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph 25 herein below.
- (16) The Grantee understands that the **Grant shown herein in Paragraph 1 is a not-to-exceed amount**, and any additional funding needed to complete the project elements listed in Attachment A is the responsibility of the Grantee. If it becomes apparent to the Grantee or the Government that the Grantee will be unable to complete the project either in the manner or for the amount described in this Agreement, then the Grantee must immediately notify the Government's Grant Manager and Program Administrator by providing a complete and detailed written explanation of its inability to comply with the terms of the Agreement. The Grantee must further provide the Government's Grant Manager and Program Administrator with a complete and detailed written explanation of any proposed changes, and the reasons for those changes.
- (17) The Grantee asserts that it is an incorporated organization registered in active status with the Commonwealth of Kentucky Secretary of State, and is in full compliance with all applicable provisions of the Lexington-Fayette Urban County Government's Code of Ordinances Chapter 5 – Buildings and Building Regulations, Chapter 7 – Finance and Taxation, Chapter 12 – Housing, and Chapter 16 – Sewage, Garbage, Refuse, and Weeds, or in compliance with Kentucky Department of Housings Buildings and Construction rules and requirements as is appropriate for those state institutions, parcels, or buildings which are subject to state regulations and oversight as opposed to local ordinances and regulations. If the Grantee becomes out of compliance with any of these provisions, it will contact the Government's Program Administrator immediately. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph 25 herein below.
- (18) This Agreement may not be modified except by written agreement of the Government and the Grantee.
- (19) In any advertisement of the grant-funded project, whether oral or written communications, the Grantee agrees to identify the Lexington-Fayette Urban County Government as the source of the above referenced funds; the Grantee shall not specifically identify any individual or elected official as being responsible for the funds donated by the Government.
- (20) The Grantee agrees to allow the Government to publicize the Grantee's project through the Government's website and other media.
- (21) The Grantee agrees to reference the Lexington-Fayette Urban County Government's Water Quality Management Fee and the Stormwater Quality Projects Incentive Grant Program as a source of funding for the project on any permanent signage or educational brochures, presentations, websites, etc. produced using grant monies.
- (22) The Grantee is solely responsible for assuring that adequate and appropriate insurance or other necessary coverage is maintained during the term of this Agreement.
- (23) The Grantee shall provide equal opportunity in employment as required by applicable federal, state, and local laws, regulations and ordinances.
- (24) The Government assumes no responsibility whatsoever in the Grantee's project activities. Grantee shall defend, indemnify, and hold harmless the Government from and against any and all liability, claims, damages, losses, actions, costs, expenses, obligations, fines, and assessments of whatever kind, including defense costs and attorney's fees that are in any way incidental to or connected with, or that arise or are alleged to have arisen, directly or indirectly, in whole or in part, from or by Grantee's or its contractor(s), agents, or assigns, negligent acts or misconduct, or errors or omissions, or in any way connected with the activities carried out pursuant to this Agreement, the Grant award or the Stormwater Quality Projects Incentive Grant Program.

(25) If, through any cause, the Grantee shall fail to fulfill in timely and proper manner its obligations under this Agreement, or if the Grantee shall violate any of the covenants, agreements or stipulations of this Agreement, the Government shall provide the Grantee thirty (30) calendar days to address the deficiency or violation. If the Grantee does not, after the thirty (30) days, come into compliance with this Agreement, the Government shall thereupon have the right to terminate this Agreement by giving written notice to the Grantee of such termination and specifying the effective date thereof, at least five (5) calendar days before the effective date of such termination. In that event, all finished or unfinished documents, receipts and reports prepared by the Grantee shall, at the option of the Government, become its property and the Grantee shall immediately repay to the Government all monies received pursuant to this Agreement less any amount representing just and equitable compensation for the Government's share of any satisfactory work completed pursuant to the Agreement.

(26) The Grantee's sole remedy for a breach of this Agreement by the Government shall be limited to the amount of the Grant.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement at Lexington, Fayette County, Kentucky, this the day and year first above written.

**LEXINGTON-FAYETTE URBAN COUNTY  
GOVERNMENT**

BY: \_\_\_\_\_  
JIM GRAY, MAYOR

ATTEST:

\_\_\_\_\_  
CLERK, URBAN COUNTY COUNCIL

**FRIENDS OF WOLF RUN, INC.  
639 CARDINAL LANE  
LEXINGTON, KENTUCKY 40503**

BY: Bruce M. Hutcheson  
NAME: Bruce M. Hutcheson  
TITLE: President Friends of Wolf Run Inc.

The foregoing Agreement was subscribed, sworn to and acknowledged before me by Bruce Hutcheson as the duly authorized representative for and on behalf of Fowl Inc., on this the 16 day of March, 2012.  
My commission expires: August 7, 2014.

William A. Sitt  
NOTARY PUBLIC  
483489

**ATTACHMENT A**  
**to the GRANT AWARD AGREEMENT**  
**between Lexington-Fayette Urban County Government (LFUCG)**  
**and Friends of Wolf Run Inc.**  
**(Health Assessments)**

- GRANT PROGRAM:** FY2012 Stormwater Quality Projects Incentive Grant Program  
Class A (Neighborhood) Projects
- Funded through the LFUCG Water Quality Management Fee
  - Administered by the LFUCG Division of Water Quality in the Department of Environmental Quality

**PROJECT TEAM AND CONTACT INFORMATION**

**Organization:** **Friends of Wolf Run, Inc.**  
639 Cardinal Lane  
Lexington, KY 40503  
859-619-2233  
KY Organization #: 0612068

**Organization President:** **Bruce Hutcheson**  
friend@wolfrunwater.org

**Primary Project Contact and Project Manager:** **Terry Foody, R.N.**, Research Nurse Coordinator  
859-277-5291  
terryfoody@junio.com  
Will serve as project manager, assuring all project activities are conducted and reported. Will plan and implement the healthcare provider surveys and community educational elements.

**Secondary Project Contact:** **Ken Cooke**, Organization Secretary  
859-276-1253  
ken.cooke@canewoods.com  
Will serve as project liaison for Friends of Wolf Run; assist with report preparation, and as an advisor.

**Professional Services:** **John Poundstone, M.D.**, Former Commissioner Health Department  
Will serve as main advisor for survey planning, implementation, and disease analysis.  
**Andrew D. Waters, R.S.**, Epidemiologist Bluegrass Region 2  
Will assist with disease registries, technical expertise, survey planning, suggestions, and feedback.

**Educational Partners:** **Brian Radcliffe**, Program Instructor, UK  
**Carol Hanley**, Director, Tracy Farmer Institute for Sustainability and the Environment, UK  
Coordinate educational discussions in Wolf Run area public schools.  
**Maxine Rudder**, Deputy Director, Bluegrass PRIDE  
**Tresine Logsdon**, Energy Director, Fayette County Public Schools  
Tracy Farmer Institute for Sustainability and the Environment, UK

**PROJECT PLAN ELEMENTS**

The project is a continuation of the Friends of Wolf Run Health Assessments FY2011 Incentive Grant. For that project, the Organization sampled and analyzed (through the UK Microbiology Clinical Laboratory) stream samples from the Wolf Run Watershed for the presence of pathogens of human waterborne disease. Concurrently, area health care providers were surveyed regarding the

presence and quantity of waterborne disease related illness in the neighborhood population. A Health Impact Survey tool was utilized and tested for validity and reliability. The key words were “diarrhea; and “gastroenteritis” in zip codes 40503, 40504, and 40510. Results were provided to LFUCG and existing community educational organizations.

Project elements for the FY2012 grant include:

**1) EXPANDED HEALTH PRACTITIONER SURVEY:**

- Continued monitoring of watershed healthcare practitioners for evidence of waterborne disease in the Wolf Run Watershed, noting trends;
- Expand monitoring to a few areas outside of the watershed for data comparison;
- Dissemination of reports of findings to a variety of groups such as: LFUCG, Division of Water Quality and Kentucky Environmental Policy, Urban County Council, and the Mayor’s office. Reports will also be posted on the Friends of Wolf Run website.

**2) EDUCATION AND PUBLIC OUTREACH:** The existing educational module, which is based

on the preliminary findings of water analysis and health care practitioner surveys, will continue through existing agencies such as Blue Grass PRIDE and the Tracy Farmer Institute for Sustainability and the Environment at UK. It will also include Middle and High School teachers and students at Fayette County Schools, particularly those in the Wolf Run Watershed, and in AP Environmental Science classes at Bryan Station, Paul Laurence Dunbar, and Henry Clay High Schools. Other targeted audiences will be patient groups, health care providers, community agencies, professionals, Friends of Wolf Run, and the watershed residents themselves. The educational objectives will be to help provide an understanding of the process of human contamination, the importance of a correctly functioning sewer system, and the role of the environment in contributing to public health. Emphasis will be placed on sanitary health measures such as avoiding drinking from streams, the importance of hand washing before eating, using the toilet inside rather than outdoors, diapering babies and toddlers for outside play, and the proper disposal of trash.

**REPORTING REQUIREMENTS**

In addition to the reporting requirements outlined in the Grant Award Agreement, the following special items are noted for this project: None.

**EQUIPMENT**

Any equipment purchased with the Grant shall remain the property of the Organization.

**PERMANENT FACILITIES/INFRASTRUCTURE**

**Permanent Capital Infrastructure:** This grant does not include “Permanent Capital Infrastructure” as defined in the Grant Award Agreement. Attachment B is not required for this Agreement.

**GRANT PERIOD & PROJECT SCHEDULE**

The grant period starts on the date of execution of the Grant Award Agreement by the Mayor and extends for the time period as listed in the Grant Award Agreement. Any time extensions must be approved in writing by the LFUCG Incentive Grant Manager. The project schedule shown in Table 1 is preliminary. Proposed changes to the project which alter this schedule significantly shall be discussed with the LFUCG Grant Manager prior to implementation.

Table 1. gives the anticipated project schedule.

**TABLE 1. PROJECT SCHEDULE**

Activity	Anticipated Date
Approval of Grant Award Agreement	April 2012
Convening of Project Steering Committee	May 2012
Healthcare Survey Planning and Preparation	June-July 2012
Survey and community contacts and follow-up	August 2012 – February 2013
Data Registry Review & Consult	September 2012, March 2013
Survey Visits Review & Consult	September 2012, March 2013
Analysis of Findings	December, 2012; April, 2013
Preliminary reports to City/State/Web	May 2013
Round Table Committee Report Meeting /Meetings with Health Care Practitioners	May 2013
Plan Education Component	May 2012 – November 2012
Education with Agencies and Schools	May 2012 –April 2013
Final Report to LFUCG with Invoice	June 2013
Final Payment	June 2013

**PROJECT BUDGET – GRANT ELIGIBLE EXPENSES & ORGANIZATION MATCH**

Table 2. Lists the Eligible Expenses for this project. Only properly invoiced items shall be reimbursed with grant monies or counted toward the Organization's match.

Any work performed on this project prior to grant award by Urban County Council and Notice To Proceed from the LFUCG Grant Manager is NOT an eligible expense and shall not be reimbursed or counted toward the match.



**TABLE 2. PROJECT BUDGET**

Type of Expense	Participants	Item	Unit Price	Quantity	Funded by Organization	Funded by Grant	Total Expense
Volunteer Hours	Friends of Wolf Run, Ken Cooke	Grant Management	\$ 7.25 per hour	10	\$ 72.50	\$ -	\$ 72.50
Consulting Fees	Dr. Poundstone Andrew Waters	Survey site consultations	\$ 50.00 per hour	4	\$ 200.00	\$ -	\$ 200.00
Consulting Fees	Dr. Poundstone Andrew Waters	Survey and H.D. results consultations	\$ 50.00 per hour	2	\$ 100.00	\$ -	\$ 100.00
Consulting Fees	Friends of Wolf Run	Web site Design	\$ 50.00 per hour	1	\$ 50.00	\$ -	\$ 50.00
Consulting Fees	Dr. Poundstone Andrew Waters	Reports consultation	\$ 50.00 per hour	2	\$ 100.00	\$ -	\$ 100.00
Mileage	Dr. Poundstone Andrew Waters	Mileage	\$ 0.56 per mile	50	\$ 27.75	\$ -	\$ 27.75
Consulting Fees	Dr. Poundstone Brian Raddiffe Maxine Rudder Tresine Logsdon	Educational Preparation	\$ 50.00 per hour	4	\$ 200.00	\$ -	\$ 200.00
Consulting Fees	Friends of Wolf Run	Photos and Illustrations	\$ 25.00 per hour	4	\$ 100.00	\$ -	\$ 100.00
Consulting Fees	Friends of Wolf Run	Maps, graphs, and handouts	\$ 25.00 per hour	4	\$ 100.00	\$ -	\$ 100.00
Consulting Fees	Terry Foody, RN	Survey Plan, preparation, data registry, review	\$ 37.50 per hour	6.5	\$ -	\$ 243.75	\$ 243.75
Consulting Fees	Terry Foody, RN	Health Care Practitioner, Community Agency Visits, & Follow up	\$ 37.50 per hour	40	\$ -	\$ 1,500.00	\$ 1,500.00
Consulting Fees	Terry Foody, RN	Telephone calls	\$ 37.50 per hour	4	\$ -	\$ 150.00	\$ 150.00
Mileage	Terry Foody, RN	Mileage	\$ 0.56 per mile	218.46	\$ -	\$ 121.25	\$ 121.25
Supplies	Terry Foody, RN	Survey copies	\$ 0.50 each	100	\$ -	\$ 50.00	\$ 50.00
Consulting Fees	Terry Foody, RN	Compile results	\$ 37.50 per hour	4	\$ -	\$ 150.00	\$ 150.00
Consulting Fees	Terry Foody, RN	Educational plan and preparation	\$ 37.50 per hour	7	\$ -	\$ 262.50	\$ 262.50
Consulting Fees	Terry Foody, RN	Workshops for 7 Schools, Community Groups, and 3 Agencies	\$ 100.00 per workshop	11	\$ 100.00	\$ 1,000.00	\$ 1,100.00
Consulting Fees	Terry Foody, RN	Media/Interviews	\$ 60.00 each	2	\$ -	\$ 120.00	\$ 120.00
Consulting Fees	Terry Foody, RN	Reports, articles statements	\$ 37.50 per hour	13	\$ -	\$ 487.50	\$ 487.50
Consulting Fees	Terry Foody, RN	Roundtable results meetings	\$ 50.00 per meeting	2	\$ -	\$ 100.00	\$ 100.00
<b>TOTAL PROJECT BUDGET:</b>					<b>\$ 1,050.25</b>	<b>\$ 4,185.00</b>	<b>\$ 5,235.25</b>
					<b>ORGANIZATION SHARE**</b>	<b>GRANT SHARE</b>	
					<b>20-1%</b>	<b>79.9%</b>	

\*\* Class A grants require a minimum 20% match = \$1,046.25 minimum