



TO: Linda Gorton, Mayor

FROM: Kristin Chilton, Fire Chief

DATE: April 10, 2020

SUBJECT: MOU between the Division of Fire and Emergency Services SERVPRO

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The Division of Fire and Emergency Services request authorization to enter into an agreement with SERVPRO.

Why are you requesting? We are requesting so that we will be able to accept the donated services of cleaning and sanitizing fire department apparatus and fire stations as part of the cooperative responses in fighting the COVID-19 outbreak.

What is the cost in this budget year and future budget years?

The cost for this FY is: N/A

The cost for future FY is: N/A

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: N/A

Account number: N/A

File Number: (L0391-20)

Director/Commissioner: Chilton/Armstrong

