

ADMINISTRATIVE REVIEW FORM**Request for Council Action**

See Reverse for Instructions

Log No. _____

I. DIRECTORS AND / OR COMMISSIONERS (Summary of Action Requested)

Resolution requesting authorization for acceptance of a contract extension/change order to an existing agreement with Hazen and Sawyer, P.S.C. for The Sanitary Sewer Assessment Reports and Remedial Measures Plans. Costs not to exceed \$1,500,000.

Budgetary Implications: ☒ Yes ☐ NoAdvance Document Review: ☐ Law ☐ Risk Mgmt

If 'Yes', provide the following information. Prepare and attach a Budget Amendment if necessary.

Fully Budgeted ☒Partially Budgeted ☐Not Budgeted ☐

ACCOUNT NUMBER

4003 - 303401 - 3425 - 92811

THIS FY IMPACT

\$ 1,500,000

ANNUAL IMPACT

\$ 0

PROJECT REMEDIAL - 2012

ACTIVITY CONSENT-DE

BUDGET REFERENCE 2012

Director's Signature

Date

Commissioner's Signature

Date

II. RECEIVED AND LOGGED FOR CHIEF ADMINISTRATIVE OFFICER

Received By _____

Date _____

III. ADMINISTRATIVE SERVICES REVIEW

Review By

Initials / Date

Approve

Disapprove

Comments

Department of Law

_____/____

Division of Budgeting

_____/____

Schedule No. _____

B-102 No. _____

Acct. No. _____

-

-

-

Project _____

Activity _____

Budget Reference _____

Fiscal Year _____

Annual Impact \$ _____

Current Balance \$ _____

Division of Human Resources

_____/____

Division of Community Development

_____/____

Division of Purchasing

_____/____

IV. POST REVIEW ACTION TAKEN☐ Forward to CAO☐ Hold☐ Return to Commissioner or Director**V. CAO'S REVIEW**☐ New Business Item☐ Approve☐ Disapprove☐ Hold and Reenter (Date) _____☐ Pull Permanently

Return to: _____

CAO _____

Date _____

VI. COW Work Session Recommendation☐ To Remain on Docket☐ Receive as Information Only☐ Request Add'l Info from _____☐ To Council

Committee

☐ Other: _____

Council Administrator _____

Date _____