




MEMORANDUM

TO: Mayor Jim Gray
Urban County Council

FROM: 
John Howard, Deputy Director
Division of Waste Management

DATE: March 27, 2018

SUBJECT: Sole Source Purchase Request for Mettler Toledo Scales to purchase software, hardware and professional services between Lexington-Fayette Urban County Government (LFUCG) on behalf of the LFUCG Division of Waste Management and Mettler Toledo/Scales.

Request: The purpose of this memorandum is to request approval to enter into an agreement with Mettler Toledo Scales to purchase software, hardware, and professional services in order to weigh trucks and track data from weights for Waste Management. Mettler Toledo Scales is the current vendor for the scales and the software.

Authorization to: Approve sole source with Mettler Toledo Scales

Why are you requesting? Mettler Toledo scales is the sole supplier of the industrial scales used at three locations for Waste Management (Transfer Station, Materials Recycling Center, and Hailey Pike Landfill). The scales are used daily to track truck weights relating to refuse, recycling and yard waste.

Department needs this action completed because: Mettler Toledo's scales and Autoscale Software is currently used by the division. Additional software, scale/RFID hardware, and professional services are needed by Mettler Toledo in support of our currently installed scales and the software that runs them.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$120,000.00

The cost for future FY is: \$25,000 yearly

Are the funds budgeted? Yes

The funds are budgeted or a budget amendment is in process: Yes

cc: Dowell Hoskins-Squier

