

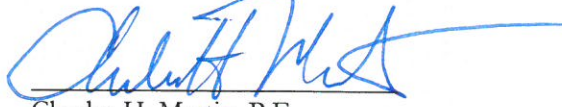
MAYOR JIM GRAY



LEXINGTON

CHARLES H. MARTIN, P.E.
DIRECTOR
WATER QUALITY

TO: Mayor Jim Gray
Urban County Council

FROM: 
Charles H. Martin, P.E.
Director, Division of Water Quality

DATE: April 19, 2017

RE: Lease Agreement for Wide-Format All-in-One

Request

The purpose of this memorandum is to request approval of the attached agreement submitted by Lynn Imaging for the lease of a wide-format scanner, plotter, printer, and copier for the Division of Water Quality.

Purpose of Request

The lease is for replacement of equipment at the end of its life. We have determined lease of this equipment is the most cost-efficient way we have of digitizing plans, maps and other documents as part of the asset management plan required by the Consent Decree.

Project Cost

The Lease is for three years at an annual cost of \$2,399.40 plus \$0.25 per square foot of print volume. The lease will include the equipment, service, ink and 24lb inkjet paper. Funds are budgeted and available in 4002-303401-3401-71303.

File Number:

Director/Commissioner: Martin/Hoskins-Squier

