

SUSAN LAMB

FAYETTE COUNTY CLERK



TO: Linda Gorton, Mayor

FROM: Susan Lamb, Fayette County Clerk

DATE: June 25, 2024

RE: FY 2025 Help America Vote Act - Election Security Funds

We are pleased to announce that we have yet another opportunity to request additional funds from the Help America Vote Act (HAVA) for the use specifically for privacy voting booths. The amount that is allotted for each County is \$8,300.00 and we have the attached estimate for purchasing additional privacy voting booths for our 2024 General election. It is anticipated that the voter turnout for the 2024 General election will be much larger than the past two general elections so we want to provide more space for privacy for our voters to complete their ballots. These funds will allow Fayette County to set up 150 more privacy booths for voters across our voting locations.

We would appreciate your consideration to approve the application to accept the Help America Vote Act – Election Security funds with the Ky State Board of Elections for up to \$8,300.00.

Attached is also the Notice of Grant Opportunity, Help America Vote Act – Election Security Resolution and Help America Vote Act Application.

We were just given notice of this opportunity and the deadline for requesting is July 31, 2024. I am requesting this be placed on the docket for July 2nd or 9th so that we can meet the deadline.

Please let me know if you have any questions and I am more than happy to reach out to a councilmember to request a walk-on and double reads if that is helpful.

Cc: Erin Hensley, Commissioner, Dept of Finance

Harp Enterprises, Inc
2400 MERCHANT ST.
LEXINGTON, KY 40511-2602 US
(859) 253-2601
m.smith@harpky.com

Estimate



ADDRESS
FAYETTE COUNTY CLERK
162 EAST MAIN ST STE 131
LEXINGTON, KY 40507

SHIP TO
FAYETTE COUNTY CLERK
162 EAST MAIN ST STE 131
LEXINGTON, KY 40507

ESTIMATE #	DATE
1291	06/25/2024

DESCRIPTION	QTY	RATE	AMOUNT
Starfire Voting Booth-Hard Screen	26	185.00	4,810.00
Table Top Voting Booths	125	22.00	2,750.00
SHIPPING, HANDLING & RECEIVING	1	740.00	740.00
SUBTOTAL			8,300.00
TAX			0.00
TOTAL			\$8,300.00

Accepted By

Accepted Date

Notice of Grant Opportunity

Fiscal Year 2025 Help America Vote Act ("HAVA") via the State Board of Elections

In an effort to strengthen the physical security of your election equipment and provide up to date privacy for your voters, the State Board of Elections has devoted Help America Vote Act ("HAVA") funding to lessen this financial burden for our County Clerks. Each county is eligible for up to \$8,300.00 for the acquisition of the following items **ONLY**.

1.) Election Equipment Security Carts

Two size options are available under the scope of this grant. The smaller cart will include one fixed shelf and will not collapse. The larger cart will include one shelf but is collapsable. The dimensions are included below with the price per unit.

These items will be purchased and owned by the State Board of Elections through Federal grant funding. If you request carts, you will receive inventory tags to be affixed to those items and they will be included on your yearly Federal Inventory report. These items will **not** be included in your annual SEFA report.

2.) Privacy Voting Booths

Funding for privacy booths will only be available as a reimbursable grant. You will be responsible for the procurement of these items. After your order has been placed, you will submit required documentation to SBE for disbursement of funds. These will be pass-through funds and **will** be included in your annual SEFA report.

Any combination of items can be claimed under the scope of this grant, however, your total spent **MUST NOT** exceed your eligibility. Unused funding will not be reallocated. Any dollars spent over your eligibility must be absorbed by the Clerk's Office or the Fiscal Court.

Application must be returned to SBEGrants@ky.gov by the close of business, **Wednesday, July 31, 2024**. Any applications received at another email address or after the deadline will not be accepted.

The scope of this grant is firm, and **no substitutions can be made**. All questions relating to this opportunity must be sent to SBEGrants@ky.gov.

**FISCAL YEAR 2025
HELP AMERICA VOTE ACT (HAVA) – ELECTION SECURITY**

**AUTHORIZING RESOLUTION
COUNTY OF _____**

ADOPTION OF A RESOLUTION OF THE _____ COUNTY FISCAL COURT AUTHORIZING THE FILING OF FY 2025 PHYSICAL SECURITY, HELP AMERICA VOTE ACT (HAVA) APPLICATION WITH THE KENTUCKY STATE BOARD OF ELECTIONS (SBE) FOR UP TO \$8,300.00; AUTORIZING AND DIRECTING THE _____ COUNTY JUDGE/EXECUTIVE TO EXECUTE ANY DOCUMENTS WHICH ARE DEEMED NECESSARY BY SBE TO CARRY OUT THIS PROJECT; AND AUTHORIZING THE JUDGE/EXECUTIVE TO ACT AS THE AUTHORIZED CORRESPONDENT FOR THIS PROJECT.

WHEREAS, _____ County ("County") desires to purchase voter privacy booths approved by the State Board of Elections (SBE) on behalf of the residents of _____ County by supporting the HAVA – Election Security Project; and

WHEREAS, it is recognized that HAVA monies available to the County for the purposes stated herein, pursuant to HAVA – Election Security, impose certain obligations, and responsibilities upon the County and will require among other things:

- 1) Approve of a satisfactory application transmitted to SBE for approval, and,
- 2) Other obligations of the County in connection with receiving the HAVA grant monies for the purposes states herein;

NOW, THEREFORE, be it resolved this _____ day of _____, 20____, by _____ county Fiscal Court:

That a FY25 Physical Security – Help America Vote Act Application on behalf of the County for HAVA monies up to \$8,300.00. Project shall be submitted to SBE; the county shall provide such additional information and furnish such documentation as may be required, and the county Judge Executive shall act as the authorized department correspondent for this Project.

Done this _____ day of _____, 20____. Motion by _____ and seconded by _____, members present voting unanimously in favor.

By: _____

County Judge/Executive

ATTEST:

By: _____
Title: _____

PHYSICAL SECURITY (FY25)
Help America Vote Act Application
Kentucky State Board of Elections

Project Information

Project Title: 2024 General Election
County: Fayette

Shipping Information

Contact: Gilda Walters
Shipping Address (1): 162 East Main Street
Shipping Address (2): Elections, 2nd Floor
City: Lexington
State: Kentucky 40507
Contact Phone: 859-253-8377
Contact Email: SLamb@fayettecountyclerk.com

Quantity Information

	Quantity	Cost	Total
Small Cart	0	1445.00	0
Large Cart	0	1203.50	0
Reimbursable Grant	n/a	8300.00	8300
Total			8300

****Total must not exceed \$8,300.00.**

Please check each box to acknowledge the following:

☐

Inventory tags, provided by SBE will be attached to the equipment upon receipt of the listed items.

☒

Invoice(s) and SBE Resolution are attached for Reimbursable grant requests
ONLY

To the best of my knowledge and belief the information included is true and correct and the proposed use of the equipment legally complies with the Election Security grant funding provided by the Election Assistance Commission.

Printed Name

Title

Signature

Date