



Parking Agreement Lexington Parks & Rec Lexington Center Parking July 4, 2020

This agreement made and entered into this day 24th of June, 2020 by and between Event Parking Expert, LLC hereinafter-named Contractor, and LFUCG – Parks & Rec hereinafter-named Client.

As Client, I hereby agree to pay Event Parking Expert, LLC the required fee below for services received July 4, 2020


(please initial next to choice)

- A. Two Entries \$1,500
 B. Tree Entries \$1,820


The Contractor is waiving the normal 50% deposit as it is not customary for the city of Lexington to prepay for services. Along with this agreement is an invoice for services rendered to be payable within 30 days following the event. The Client agrees to make full payment at this time.

In exchange for the agreed-upon fee, the following is understood:

1. Contractor will provide 15 parking attendants (option A) or 19 parking attendants (option B) and parking manager from 7 pm – 11 pm (or once egress has been completed) on event date, who will provide traffic control and parking assistance into designated parking spaces into the Lexington Center Parking lots (see attached maps for parking plans). The Client will be responsible for supplying barricades (8-10), traffic cones (60) or barrels (25), left turn only signs (4), and right turn only signs (4). If possible, the Contractor requests the use of a golf cart or ATV beginning at 5pm on the date of the event.
2. Client agrees to pay \$20.00 per hour per attendant requested beyond the above time frame. Additional hours must be agreed upon by both the Contractor and Client.
3. Contractor will provide all necessary safety equipment and communication devices for parking attendants.
4. Contractor and its affiliates will not be held liable for any damage to vehicles or theft that may occur during the event.
5. Contractor will not be responsible for any vehicles left on the premises nor parked in unauthorized spaces.
6. Contractor will not be responsible for any facility damage (i.e. grass fields, signage, posts) caused by patrons' vehicles during the event.
7. Client understands if the event is canceled or rescheduled to another date which is not available for Contractor, Client will be invoiced \$200 for time spent planning for the event.
8. Client agrees to pay a \$50.00 NSF fee for all checks returned for non-sufficient funds.
9. Client understands and accepts the responsibility to immediately notify Contractor of any changes regarding this event including but not limited to cancellation, change in venue, weather related issues, and change of anticipated number of vehicles.
10. Please make check payable to Event Parking Expert, LLC



Mayor Linda Gorton, LFUCG 7/10/2020
Date



Event Parking Expert, LLC 6/24/2020
Date


LINDA GORTON
MAYOR



MONICA CONRAD
DIRECTOR
PARKS & RECREATION

MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, CAO
Urban County Council Members

FROM: 
Monica Conrad, Director
Division of Parks and Recreation

RE: Agreement with Event Parking Expert

DATE: June 19, 2020

Request:

This is a request for Council approval of an Agreement between the Lexington-Fayette Urban County Government and Event Parking Expert for the set up and execution of Lexington's 4th of July fireworks public parking at Lexington Center Parking lots on July 4, 2020.

Why are you requesting?

Department needs this action completed because:

This agreement will provide a parking manager and parking attendants for the 4th of July fireworks public parking at the Lexington Center Parking lots.

What is the cost in this budget year and future budget years?

\$1,500.00

Are the funds budgeted? Yes

Account 1101 707604 7406 71299

File Number: 0641-20

Director/Commissioner: Conrad



*Mackenzie
This will be
after-the-fact,
so if you can
email me the
executed agreement,
that would be great!
Thanks,
Rose Olive*