

## Public Infrastructure Fund Application

**Application Instructions:** Please complete ALL relevant sections before submission. Attach all additional documents to the application as needed and note their attachment on the application.

### Section 1: Project Basics

Applicant Name \_\_\_\_\_

Company Name \_\_\_\_\_

**Project Description:** Provide a complete description of the project, including the project name, location, size, and scope.

**Infrastructure Proposed:** Identify what type of infrastructure is to be funded and provide a description of how its funding is critical to the success of the project.

- Public parking
- Sanitary or storm water improvements
- Public road
- Sidewalk or public trail
- Streetscape improvement
- Public transit enhancement
- Other \_\_\_\_\_

**Expected impact of Public Infrastructure:** Provide a description of the impact the construction of the public infrastructure will have on the surrounding area and existing infrastructure system.

**Project Funding Justification:** Identify which of the two categories the project falls into and provide an explanation of why you feel that this project complies with the goals of the funding program.

- Direct job creation:** Provide a description of the company, the type of jobs to be created, number of jobs created and average salary,
- Direct capital investment:** Provide a detailed description of the capital investment to be made.

## **Section 2: Cost Estimates**

**Cost Estimate:** Provide a detailed cost estimate of the proposed infrastructure project.

**Description of Eligible Expenses:** Provide a detailed description of all eligible expenses for the project.

**Stamped Engineering Drawings:** Attach copies of stamped engineering drawings suitable for review of the proposed infrastructure project. Drawings will be reviewed for compliance with engineering manuals as well as for cost estimate purposes.

## **Section 3: Project Financing, Plan Compatibility and Timeline**

**Evidence of Project Financing:** Provide detailed evidence of funding for the overall project. In addition, applicants should provide a detailed explanation of the “gap” in financing of the infrastructure that is needed.

**Other LFUCG Funds:** Provide a detailed list of all LFUCG funds that have been applied for or received as part of this project. Examples include but are not limited to Affordable Housing Fund, Jobs Fund, Tax Increment Financing, etc..

**Evidence of Plan Compatibility:** Provide detailed evidence of the compatibility of the proposed project with the comprehensive plan and all other relevant small area plans, land use regulations or other LFUCG policies. This should include, but is not limited to, all necessary approvals from the Division of Planning, Division of Building Inspection, Division of Engineering and Division of Water Quality.

**Project Timeline:** Provide a detailed project timeline and work schedule showing how the money will be encumbered within 6 months of approval. **Once funds have been encumbered they must be spent within 2 years.**