

..Title

{Enter Legislative File Description}

..Summary

{Summary of Action Requested}

Budgetary Implications: Yes/NO

Advance Document Review: Law/Risk Management

Fully Budgeted: Yes/No/Partial

Account Number:

This Fiscal Year Impact: \$

Annual Impact: \$

Project:

Activity:

Budget Reference:

Current Balance:

..Body

{Body of resolution or ordinance}