



**TO: LINDA GORTON, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

**DATE: MAY 22, 2026**

**SUBJECT: CONTRACT MODIFICATION #1 TO AGREEMENT WITH  
CONSULTANTS TOOLE DESIGN GROUP, LLC.**

---

**Request:** Council authorization to execute Contract Modification #1 to Contract #160-2024 with consultants Toole Design Group, LLC. in the amount of \$88,506 for development and delivery of a Complete Streets Design Manual training program, increasing the contract price from \$450,000 to \$538,506, and extending the project completion date from June 30, 2026 to June 30, 2027.

**Purpose of Request:** Request approval to execute contract modification #1 with Toole Design Group, LLC. for contract #160-2024 (Reso 319-2024), to provide development and delivery of a comprehensive training program supporting implementation of Lexington's Complete Streets Design Manual. The proposed scope includes leadership, planning, engineering, operations, and development of community trainings; development of graphics-rich educational materials; recorded onboarding resources; and coordination with subconsultants. The training program is intended to build organizational capacity, support consistent implementation of the Manual across departments and external partners, and advance Lexington's Complete Streets and Vision Zero goals.

**What is the cost in this budget year and future budget years?** \$88,506 in FY26 local funds, no new grant funds utilized. The new contract total is \$538,506. No future budget years impact is anticipated.



**Are the funds budgeted?** Yes, 1101-135001-0001-71299 2026 Complete Streets Admin-Prof Svc

**File Number:** 0448-26

**Director/Commissioner:** Duncan/Horn

