

ORDINANCE NO. _____-2021

AN ORDINANCE AMENDING SECTION 21-14(A) OF THE CODE OF ORDINANCES PROVIDING THAT AFTER THE APPOINTING AUTHORITY RECEIVES HIRING RECOMMENDATIONS FROM THE CHIEF ADMINISTRATIVE OFFICER FOR CLASSIFIED CIVIL SERVICE APPOINTMENTS, THE APPOINTING AUTHORITY MAY AUTHORIZE THE DIVISION OF HUMAN RESOURCES TO MAKE CONDITIONAL OFFERS; REQUIRING THE DIVISION OF HUMAN RESOURCES TO SUBMIT A REPORT OF ALL APPOINTMENTS WITHIN THIRTY (30) DAYS AFTER THE APPOINTMENT IS MADE; AND AMENDING SECTION 22-13 OF THE CODE OF ORDINANCES AUTHORIZING THE DIVISION OF HUMAN RESOURCES TO MAKE CONDITIONAL OFFERS AS REQUESTED BY THE APPOINTING AUTHORITIES AND TO SUBMIT A REPORT OF ALL APPOINTMENTS MADE TO THE UNCLASSIFIED CIVIL SERVICE POSITIONS TO THE URBAN COUNTY COUNCIL WITHIN THIRTY (30) DAYS AFTER THE APPOINTMENT; EFFECTIVE UPON PASSAGE OF COUNCIL.

Section 1 – That Section 21-14(a) of the Lexington-Fayette Urban County Government Code of Ordinances is hereby amended to read as follows:

The appointing authority shall make all classified civil service appointments, probationary and permanent. Prior to appointment, the appointing authority shall receive recommendations from the supervisor in whose executive unit the vacancy exists. In all cases the appointing authority shall receive the recommendation of the chief administrative officer prior to a conditional offer being made. After recommendations are submitted to the appointing authority, the individual may authorize the Division of Human Resources to make conditional offers. The Division of Human Resources shall submit a report of all classified civil service appointments to the urban county council within thirty (30) days after the appointment is made.

Section 2 – That Section 22-13 of the Lexington-Fayette Urban County Government Code of Ordinances is hereby amended to read as follows:

The appointing authorities set forth in articles II and III shall make or recommend all appointments to positions covered by this chapter. The Division of Human Resources is authorized to make conditional offers, as requested by the appointing authorities, and shall submit a report of all appointments made to the unclassified civil service to the urban county council within thirty (30) days after the appointment is made. No employee appointed to a position requiring a physical examination or medical examination, as specified by the director, shall begin work until he or she has passed the required physical examination or medical examination. No employee shall be subject to a physical examination or medical examination until after a conditional offer has been made and accepted. If an employee successfully passes his or her physical examination or medical examination, he or she may begin his or her probationary period.

Section 3 - That this Ordinance shall become effective on the date of its passage.

PASSED URBAN COUNTY COUNCIL:

MAYOR

ATTEST:

CLERK OF URBAN COUNTY COUNCIL
PUBLISHED:

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