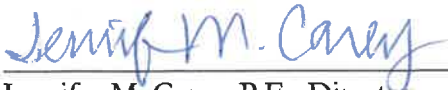




TO: Mayor Linda Gorton
Urban County Council

FROM: 
Jennifer M. Carey, P.E., Director
Division of Environmental Services

DATE: February 21, 2025

SUBJECT: Agreement with EnergyCAP, LLC for 3-year subscription services related to EnergyCAP Utility Management software and to establish EnergyCAP, LLC as a sole-source provider

Request

The purpose of this memorandum is to request Council authorization for the Mayor to execute a three-year agreement with EnergyCAP, LLC, for subscription services related to EnergyCAP Utility Management software not-to-exceed \$14,406.63 in the first year (FY26) and to establish EnergyCAP, LLC, as a sole-source provider.

Why are you requesting?

LFUCG has used EnergyCAP software since 2010. The software has been foundational in LFUCG's energy management program, providing a user-friendly interface to track and research utility expenses across 1,400 accounts. EnergyCAP has updated its subscription pricing model and requires a multi-year agreement to secure the lowest price option for LFUCG.

This agreement has a total potential term of three years, beginning with an initial one-year period and automatically renewing for up to two additional one-year terms. Either party may terminate for cause: (i) upon 30 days' written notice of a material breach if uncured within that period or as mutually extended in writing; or (ii) immediately if the other Party becomes subject to bankruptcy, insolvency, receivership, liquidation, or a similar proceeding.

What is the cost in this budget year and future budget years?

The cost for FY26 is not-to-exceed \$14,406.63. Per the terms of the agreement, FY27 and FY28 will be secured at \$15,126.97 and \$15,883.32, respectively.



Are the funds budgeted?

Funds have been requested for FY26 as a split cost between funds 1101, 1115, and 4002 in this account: #####-313201-3093-77802.

File Number: 0216-25

Director / Commissioner: Carey / Albright

