



MEMORANDUM

TO: Linda Gorton, Mayor
 Sally Hamilton, Chief Administrative Officer
 Council Members

FROM: Glenda H. George by EH
 Glenda Humphrey George, Director
 Division of Human Resources

DATE: September 18, 2025

SUBJECT: Abolish/Create positions – Division of Parks and Recreation

Request:

The attached action is requesting authorization to amend the authorized strength by abolishing one (1) classified position of Recreation Manager (Grade 520E) and creating one (1) classified position of Recreation Manager Sr. (Grade 522E), in the Division of Parks and Recreation, effective upon passage of Council.

Why are you requesting:

The purpose of this position is to expand from managing a single program to overseeing multiple facilities and locations.

What is the cost in this budget year and future budget year?

This has a 12-month future impact cost of \$8,004.15.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Recreation Manager	\$61,813.44	\$0	(\$61,813.44)
Recreation Manager Sr.	\$0	\$68,151.20	\$68,151.20
Total Annual Impact/ Salary and Benefits \$8,004.15			



File Number: 0923 - 25

Director/Commissioner: Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton at (859) 258-3037.

