

**MEMORANDUM**

TO: Linda Gorton, Mayor

FROM: Alana Morton, Administrative Specialist Principal
Division of Human Resources

DATE: January 16, 2026

RE: Summary of Information from the Mayor
(Council Meeting – January 22, 2026)

The following have been approved by the Mayor and are hereby submitted for Council approval:

PERMANENT CLASSIFIED CIVIL SERVICE APPOINTMENTS

LeAngela Drake, Accounts Payable Manager, Grade 524E, \$2,933.52 biweekly in the Division of Accounting, effective January 14, 2026.

Jessica McClung, Revenue Compliance Analyst, Grade 518N, \$28.114 hourly in the Division of Revenue, effective December 30, 2025.

Sherita Jackson, Staff Assistant, Grade 509N, \$18.364 hourly in the Division of Revenue, effective December 23, 2025.

Nathan Deas, Mailroom Clerk, Grade 510N, \$18.816 hourly in the Department of General Services, effective January 14, 2026.

Kyle Cloyd, Vehicle & Equipment Technician Principal, Grade 521N, \$32.093 hourly in the Division of Facilities and Fleet Management, effective January 28, 2026.

