

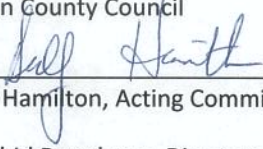
MAYOR JIM GRAY



LEXINGTON

SALLY HAMILTON
COMMISSIONER
GENERAL SERVICES

TO: Mayor Jim Gray
Urban County Council

FROM: 
Sally Hamilton, Acting Commissioner of General Services

CC: Jamshid Baradaran, Director, Facilities & Fleet Management

DATE: January 3, 2018

SUBJECT: Change Orders for Olympic Construction LLC's Contract to Build Fire Station #24

On December 7, 2017, the Urban County Council passed Resolution Number 733-2017, accepting the bid amount of \$4,443,100.00 to Olympic Construction, LLC for the Fire Station #24 Construction Project. Pursuant to Resolution 733-2017, a contract is being executed with Olympic Construction, LLC for this work.

Construction will start in January 2018 with a substantial completion date in April 2019. In order to maintain the progressive construction schedule necessary, the Administration requests that Council authorize the Mayor or his designee (i.e., the CAO) to execute change orders to the contract subject to the following conditions:

- No individual change order increase exceeds Twelve Thousand Dollars (\$12,000) (.27% of the original bid amount),
- No change order materially changes the scope of the project or contract,
- The cumulative total increase for all change orders executed pursuant to this resolution does not exceed One Hundred Twenty Thousand Dollars (\$120,000) (2.7% of the original bid amount),
- Budgeted funds are available to cover change order increase,
- Any and all change order decreases are authorized,
- A summary of all change orders executed by this arrangement will be furnished to the Urban County Council quarterly, unless more frequent reporting is requested.

All change orders that fall within these conditions will be reviewed and recommended by the consulting architect (Brandstetter Carroll Inc.) and their sub-consultants, by the Urban County Government's Project Manager, and by the Commissioner of General Services to assure need, appropriateness, and accuracy. The reviews will be conducted prior to submittal of such change orders to the Mayor or his designee (i.e., the CAO) for signature. Change orders meeting the above criteria will not need to go to Council prior to approval. Any changes that do not comply with these conditions will be submitted to the Council for authorization by the normal blue-sheet process.

Council authorization of this conditional change order process will help to prevent costly time delays in a project that is of high importance to the community.

File Number: 1378-17

Director/Commissioner: Jamshid Baradaran, Director of Facilities & Fleet

