

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT CHANGE ORDER Page 1 of 2	Date:	May 11, 2018	
	Project:	WWTP Safety Program	
Smith Management Group 1860 B Williamson Ct. Louisville, KY 40223 Attn: Kevin Chaplin Tel: 502-587-6482, Ext. 208 Fax: 502-587-6572 Email: KevinC@smithmanage.com	Location:	Town Branch/West Hickman	
	Contract No.	#194-2016	
	Original Contract Amt.	\$334,800.00	
	Cumulative Amount of Previous Change Orders	\$0.00	
	Percent Change - Previous Change Orders		0.00%
	Total Contract Amount Prior to this Change Order	\$334,800.00	
	Change Order No.	1	

You are hereby requested to comply with the following changes from the contract plans and specification;

Current Change Order			
Item No.	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price
1	Electrical Safety Implementation Services		\$197,511.25
	Total decrease	\$0.00	
	Total increase		\$197,511.25
	Net Amount of this Change Order	\$197,511.25	
	New Contract Amount Including this Change Order	\$532,311.25	
	Percent Change - This Change Order		58.99%
	Percent Change - All Change Orders		58.99%

The time provided for the completion in the contract and all provisions of the contract will apply hereto.

Recommended by Robin Wright (Proj. Engr.) Date 5/14/18
 Accepted by [Signature] SMA President (Design Engineer) Date 5/14/18
 Approved by [Signature] (Director) Date 5-22-18
 Approved by Dorothy Hester (Commissioner) Date 6-1-18
 Approved by [Signature] (Mayor or CAO) Date JUN 21 2018

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT CHANGE ORDER Page 1 of 2		Date:	May 11, 2018	
Smith Management Group 1860 B Williamson Ct. Louisville, KY 40223 Attn: Kevin Chaplin Tel: 502-587-6482, Ext. 208 Fax: 502-587-6572 Email: KevinC@smithmanage.com		Project:	WWTP Safety Program	
		Location:	Town Branch/West Hickman	
		Contract No.	#194-2016	
		Original Contract Amt.	\$334,800.00	
		Cumulative Amount of Previous Change Orders	\$0.00	
		Percent Change - Previous Change Orders		0.00%
		Total Contract Amount Prior to this Change Order	\$334,800.00	
	Change Order No.	1		
You are hereby requested to comply with the following changes from the contract plans and specification:				
Current Change Order				
Item No.	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price	
1	Electrical Safety Implementation Services		\$197,511.25	
	Total decrease	\$0.00		
	Total increase		\$197,511.25	
	Net Amount of this Change Order	\$197,511.25		
	New Contract Amount Including this Change Order	\$532,311.25		
	Percent Change - This Change Order		58.99%	
	Percent Change - All Change Orders		58.99%	
The time provided for the completion in the contract and all provisions of the contract will apply hereto.				
Recommended by <u>Robin Wright</u>		(Proj. Engr.)	Date <u>5/14/18</u>	
Accepted by <u>[Signature]</u> (Maylon Whitney, SNG Resident)		(Design Engineer)	Date <u>5/14/18</u>	
Approved by _____		(Director)	Date _____	
Approved by _____		(Commissioner)	Date _____	
Approved by _____		(Mayor or CAO)	Date _____	

**LEXINGTON-FAYETTE URBAN COUNTY
GOVERNMENT CONTRACT CHANGE ORDER**

Page 1 of 2

Date:	May 11, 2018
Project:	WWTP Safety Program
Location:	Town Branch/West Hickman
Contract No.	#194-2016
Original Contract Amt.	\$334,800.00
Cumulative Amount of Previous Change Orders	\$0.00
Percent Change - Previous Change Orders	0.00%
Total Contract Amount Prior to this Change Order	\$334,800.00
Change Order No.	1

Smith Management Group
1860 B Williamson Ct.
Louisville, KY 40223
Attn: Kevin Chaplin
Tel: 502-587-6482, Ext. 208
Fax: 502-587-6572
Email: Kevinc@smithmanage.com

You are hereby requested to comply with the following changes from the contract plans and specification;

Current Change Order

Item No.	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price	
1	Electrical Safety Implementation Services		\$197,511.25	
	Total decrease	\$0.00		
	Total increase		\$197,511.25	
	Net Amount of this Change Order	\$197,511.25		
	New Contract Amount Including this Change Order	\$532,311.25		
	Percent Change - This Change Order			58.99%
	Percent Change - All Change Orders			58.99%

The time provided for the completion in the contract and all provisions of the contract will apply hereto.

Recommended by Robin Wright (Proj. Engr.) Date 5/14/18
 Accepted by _____ (Design Engineer) Date _____
 Approved by _____ (Director) Date _____
 Approved by _____ (Commissioner) Date _____
 Approved by _____ (Mayor or CAO) Date _____

JUSTIFICATION FOR CHANGE

PROJECT: WWTP Safety Program

CONTRACT NO. #194-2016

CHANGE ORDER: 1

1. Necessity for change: Audit results recommended expansion of the scope for electrical safety training and implementation services.
2. Is proposed change an alternate bid? ___ Yes ___ No
3. Will proposed change alter the physical size of the project? ___ Yes No
If "Yes", explain.
4. Effect of this change on other prime contractors: N/A
5. Has consent of surety been obtained? ___ Yes ___ Not Necessary
6. Will this change affect expiration or extent of insurance coverage? ___ Yes ___ No
If "Yes", will the policies be extended? ___ Yes ___ No
7. Effect on operation and maintenance costs: N/A
8. Effect on contract completion date: N/A



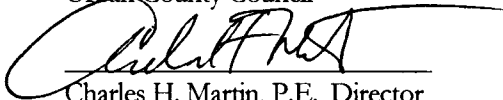
Mayor

JUN 27 2016

Date



TO: Mayor Jim Gray
Urban County Council

FROM: 
Charles H. Martin, P.E., Director
Division of Water Quality

DATE: May 11, 2018

SUBJECT: Change Order #1 to Resolution #194-2016 with Smith Management Group for Electrical Safety Implementation Services – Division of Water Quality

Request

The purpose of this memorandum is to request approval of Change Order #1 to the Wastewater Treatment Plants Safety Program Audit and Post Audit Implementation Services. The cost of the additional work is \$197,511.25; which increases the contract amount to \$532,311.25. The additional contracted implementation services and training will be completed during FY 2018 and FY 2019.

Purpose of Request

The original agreement provided for an audit (\$34,800) and a three-year implementation phase at \$100,000 a year; however, the audit revealed the need for more extensive electrical safety programmatic changes than what was originally anticipated in the RFP. Additional services to be provided include:

- Complete Arc Flash studies at both plants and implement findings.
- Complete staff training on NFPA 70e low voltage.
- Implement site specific training and documentation processes to maintain a compliant safety environment.

Project Cost in FY18 and in Future Budget Years

Funds for this fiscal year are currently budgeted, and the balance of the funding was included in the division's Fund 4002 FY19 budget request.

Are Funds Budgeted

Funds for this work in FY 2018 are budgeted in 4002-303401-3402-71299.

Director/Commissioner

Martin/Hoskins-Squier



LaDonna Roberts

From: Michael Cravens
Sent: Monday, May 21, 2018 10:40 AM
To: Commisioner EQ PW Exec Asst; Dowell Hoskins-Squier
Cc: LaDonna Roberts
Subject: RE: Law Review: Smith Management Group Change Order #1 Electrical Safety Implementation Services

I have reviewed this request for approval of Change Order #1 to the agreement with Smith Management Group for electrical safety implementation services. There are no legal issues with this request.

Michael Cravens
Attorney Senior
Department of Law

859.258.3500
MCravens@lexingtonky.gov
lexingtonky.gov



NOTICE OF CONFIDENTIALITY

This message is intended only for the use of the individual or entity to which it is addressed and may contain confidential information that is legally privileged and exempt from disclosure under applicable law, including but not limited to, Kentucky Rule of Evidence 503. Any legal opinion provided in this electronic mail transmission is provided in the course of my legal representation of the Lexington-Fayette Urban County Government and should not be disseminated to the public. If the reader of this message is not the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, delete it from your system without copying or forwarding it, and notify the sender of the error by replying via e-mail or by calling the Department of Law at (859) 258-3500, so that our address record can be corrected. Thank you.

From: Janet Graham
Sent: Monday, May 14, 2018 11:27 AM
To: Michael Cravens <mcravens@lexingtonky.gov>
Cc: LaDonna Roberts <lroberts@lexingtonky.gov>; Dowell Hoskins-Squier <dhoskinssquier@lexingtonky.gov>; David Barberie <dbarberi@lexingtonky.gov>; Glenda George <glendah@lexingtonky.gov>; Keith Horn <mhorn@lexingtonky.gov>
Subject: FW: Law Review: Smith Management Group Change Order #1 Electrical Safety Implementation Services

Michael, can you please review and thanks.

NOTICE OF CONFIDENTIALITY

This message is intended only for the use of the individual or entity to which it is addressed and may contain confidential information that is legally privileged and exempt from disclosure under applicable law, including but not limited to, Kentucky Rule of Evidence 503. Any legal opinion provided in this electronic mail transmission is provided in the course of my legal representation of the Lexington-Fayette Urban County Government and should not be disseminated to the public. If the reader of this message is not the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, delete it from your system without copying or forwarding it, and notify

the sender of the error by replying via e-mail or by calling the Department of Law at (859) 258-3500, so that our address record can be corrected. Thank you.

Janet M. Graham
Commissioner of Law
Department of Law
200 East Main Street
Lexington, KY 40507
859.258.3500 office
859.258.3538 fax
jgraham@lexingtonky.gov



From: Commissioner EQ PW Exec Asst
Sent: Monday, May 14, 2018 11:14 AM
To: Janet Graham; Michael Cravens
Cc: Dowell Hoskins-Squier; LaDonna Roberts
Subject: FW: Law Review: Smith Management Group Change Order #1 Electrical Safety Implementation Services

Janet,

Can you please have the attached reviewed prior to input in Legistar?

Thanks,
Sandy
3401

Sandra Sue Burke
Executive Assistant to Dowell Hoskins-Squier
Commissioner, Department of Environmental Quality & Public Works

859.258.3400 office
859.684.3493 cell
lexingtonky.gov



From: LaDonna Roberts
Sent: Friday, May 11, 2018 1:53 PM
To: Commissioner EQ PW Exec Asst <commeqpw@lexingtonky.gov>
Subject: Law Review: Smith Management Group Change Order #1 Electrical Safety Implementation Services

Sandy,

Please send the attached to law for review, so we can begin the Legistar process.

Thank you,

LaDonna Roberts
Administrative Specialist
Division of Water Quality

859.258.3362 office
lexingtonky.gov