




**MEMORANDUM**

**TO:** Jim Gray, Mayor  
Sally Hamilton, CAO  
Urban County Council Members

**FROM:**   
Monica Conrad, Director  
Parks and Recreation

**RE:** Change Order #1  
Kenwick CC Window Replacement  
Contract No. 193-2015

**DATE:** July 22, 2016

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Request

This is a request for Council approval of change order one (1) to increase the contract with W R Cole and Associates, Inc. in the amount of \$10,350.00. This contract was originally approved in Resolution 193-2015.

Why are you requesting?

Department needs this action completed because:

This change order is to add 3 additional windows that were not included in the original bid to the current approved contract.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$10,350.00

Future cost of this action: \$0

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Budgeted



Account number: 1105 707601 7211 91017 750 2015 LFUCG KENWICK\_PK\_COUNCIL

File Number: 869-16

Director/Commissioner: Conrad/Reed

