

Lexington-Fayette Urban County Government DEPARTMENT OF GENERAL SERVICES

Jim Gray Mayor

Geoff Reed Commissioner, General Services

MEMORANDUM

TO:

Jim Gray, Mayor

Sally Hamilton, CAO

Urban County Council Members

FROM:

Monica Conrad, Director Parks and Recreation

RE:

Facility Usage Contract

DATE:

October 12, 2015

Request

Authorization to: enter into a facility usage contract between the Lexington-Fayette Urban County Government and Fayette County Board of Education for use of the Norsworthy Auditorium Saturday, December 12, 2015 for the Parks and Recreation Kiddie Kapers production.

Why are you requesting?

Department needs this action completed because: Kiddie Kapers production.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$1,511.50

The cost for future FY is: unknown

Are the funds budgeted? Yes

The funds are budgeted or a budget amendment is in process: Budgeted

Account number: 1101 707604 7324 71302

File Number: 1292-15

Director/Commissioner: Conrad/Reed