



## KENTUCKY EMERGENCY MANAGEMENT

**Andy Beshear**  
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Director Emergency Management  
Lexington/Fayette Urban County Government

SUBJECT: CSEPP Program Expenditures

The County CSEPP programs are experiencing increasing procurement costs for contract services, equipment, and office supplies required to support the CSEPP program. We realize procurement costs have risen since the CSEPP budgets were developed.

KYEM approves the purchase of CSEPP equipment and services that exceeds the amount listed in the budget with the following conditions.

First, the cost of the equipment or service does not exceed the cost listed in the budget by more than 10%. Both the 2CFR and the CSEPP grant NOFO require approval by FEMA for purchases that exceed the budgeted amount by more than 10%. Second, the county cannot exceed the total amount budgeted for the CSEPP benchmark. Third, the quantity listed in the budget cannot be increased.

The above approval can be dissolved at the discretion of KYEM.

Respectfully,

Wayne Burd  
Kentucky Emergency Management  
Assistant Director of Operations

cc: James D. Sparks  
Kim Hedden  
Charles Williams





