



Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: John Maxwell by JM Walters
John Maxwell, Director
Division of Human Resources

DATE: January 29, 2014

SUBJECT: Create position – Administrative Officer Sr.

The attached action amends Section 22-5 of the Code of Ordinances, creating one (1) position of Administrative Officer Senior (Grade 120E) in the Office of the Mayor for a term to expire within 12 months, effective upon passage of Council.

This unclassified civil service position with grant funding from the Bluegrass Community Foundation, will serve as an advocate for policies, provide education, convene potential collaborators, and support projects that lead to increased markets for local farm products. The position will also support consumer education, with an emphasis on underserved populations by encouraging nutrition education and increasing the availability and purchase of wholesome foods to underserved populations.

This position is being funded in part by the Bluegrass Community Foundation in the amount of \$80,000 and along with a local match of \$25,000.

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.

Attachment

Log #14-0008