



LEXINGTON DIVISION OF POLICE OFFICE OF THE CHIEF

TO: Mayor Jim Gray
Urban County Council

FROM: Chief Ronnie Bastin
Division of Police

DATE: May 21, 2012

RE: **Central Business Systems – Mail Equipment Contract and Maintenance Agreement**

Please find attached Mail Equipment Contract and Maintenance Agreement between Central Business Systems and Lexington-Fayette Urban County Government.

The attached contract/agreement is for the lease of new and upgraded equipment for the False Alarm Reductions Unit (FARU). This FARU currently processes approximately 5,000 permit renewal letters, alarm invoices and other correspondence. The upgraded equipment would be more efficient and far exceeds the capabilities of the current equipment.

The new contract cost is \$3,107.28 annually, and includes the lease on new equipment and maintenance for five (5) years.

Upon approval and signing, please forward a copy of the agreement to my office to acquire additional signatures.

A handwritten signature in cursive script that reads "R. Bastin".

Ronnie Bastin
Chief of Police

RB/rmh

Attachment

cc: Clay Mason, Commissioner of Public Safety