



May 4, 2018

Ms. Joyce Thomas, Administrative Officer Senior  
Lexington Fayette Urban County Government  
Department of General Services  
Office of the Commissioner  
200 East Main Street  
Lexington, KY 40507

RE: Project 30-2016/ Lexington Fire Station No. 24 Expansion of Kitchen

Dear Ms. Thomas:

As per the LFUCG General Services and Fire Department request to expand the Kitchen, BCI believes that the request warrants additional services for the design work involved with the modification.

BCI is requesting a fee for this work of \$12,000. BCI is requesting that this be amended into our current contract for Project 30-2016.

Should you have any questions or concerns, please contact our office at (859) 268-1933.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael E. Carroll'.

5/4/2018

Michael E. Carroll, AIA,  
Vice President