



TO: Mayor Linda Gorton
Urban County Council

FROM: Doug Burton, Director
Division of Engineering

DATE: April 4, 2025

SUBJECT: Indefinite Services Contracts
Right-of-Way Services Work Category

Request:

Council authorization to execute Engineering Service Agreements with three firms to provide Right-of-Way Services through the Division of Engineering's Indefinite Services Contract.

Purpose of Request:

The Division of Engineering utilizes Indefinite Services Contracts to more efficiently procure professional services for various projects on an as needed basis.

A Request for Statements of Qualifications from qualified firms to provide professional services via an Indefinite Services Contract was advertised (RFP 41-2024). Palmer Engineering, Lochner, and Strand Associates were chosen for the Right-of-Way Services Work Category by a selection committee based off the criteria listed in the RFP.

These Engineering Services Agreements do not authorize any of these firms for a specific contract. It places them in a pool from which firms will be selected on a rotating basis.

What is the cost in this budget year and future budget years?

The cost for this FY is: N/A (See comment below.)

The cost for future FY is: N/A

Are the funds budgeted?

Funds for Indefinite Services Contracts will be budgeted on a project by project basis.

File Number: 0335-25

Director/Commissioner: Burton/Albright

