



Lexington-Fayette Urban County
Division of Police
MEMORANDUM
Lexington, Kentucky

DATE OF ISSUE
May 25th, 2017

EFFECTIVE DATE

NUMBER

TO:

Mark Barnard
Chief of Police

FROM:

Assistant Chief Melissa Sedlaczek
Bureau of Special Operations

SUBJECT:

Request for Council Approval
New Honor Guard Uniforms

I am requesting a council resolution for the purchase of our new Honor Guard uniforms. A sole source form is attached and the funds are currently budgeted for this purchase of \$28,821.60.

If you need anything further, please let me know.

E-Mailed .

Assistant Chief Melissa Sedlaczek
Bureau of Special Operations

Happy, Renita 32519

From: Bowen, Stephanie 40122
Sent: Thursday, May 25, 2017 3:03 PM
To: Happy, Renita 32519; Wright, Mike 35340
Cc: Sedlaczek, Melissa 26657; Bowen, Stephanie 40122
Subject: SO: Requisition #0000147673 Galls
Attachments: Sole Source Galls.doc; Honor Guard Blue Sheet Request.doc

Please find attached a request for a blue sheet in regards to a Gall's purchase for Honor Guard Uniforms.

Stephanie Bowen

Lexington Division of Police

Bureau of Special Operations

425-2360

From: Sedlaczek, Melissa 26657
Sent: Thursday, May 25, 2017 3:01 PM
To: Bowen, Stephanie 40122
Subject: FW: Requisition #0000147673 Galls

Please forward the official request for the blue sheet to the Chief's Office.

*Assistant Chief Melissa Sedlaczek
Bureau of Special Operations
Lexington Police Department*

From: Brand, Mark 38261
Sent: May 25, 2017 10:27 AM
To: Pape, Douglas 26968
Cc: Brand, Mark 38261
Subject: FW: Requisition #0000147673 Galls

Sir:

Please forward to the Chiefs office so this item can be blue sheeted.

Thanks

L.T. Mark Brand
Bureau of Special Operations
Lexington Police Department
859-258-3821

From: Bowen, Stephanie 40122
Sent: Thursday, May 25, 2017 10:18 AM
To: Brand, Mark 38261; Pape, Douglas 26968; Sedlaczek, Melissa 26657
Subject: FW: Requisition #0000147673 Galls

FYI

Stephanie Bowen
Lexington Division of Police
Bureau of Special Operations
425-2360

From: Conni Hayes [<mailto:chayes@lexingtonky.gov>]
Sent: Thursday, May 25, 2017 9:20 AM
To: Bowen, Stephanie 40122
Cc: Todd Slatin
Subject: RE: Requisition #0000147673 Galls

Stephanie,

The sole source is fine but as I said in a previous email, this must go through council because of the amount. The sole source should be submitted with the blue sheet.

Thank you,

Conni M. Hayes, MS
Buyer
Division of Central Purchasing
859-258-3320
lexingtonky.gov



From: Bowen, Stephanie 40122 [<mailto:sbowen@lexingtonpolice.ky.gov>]
Sent: Thursday, May 25, 2017 8:47 AM
To: Conni Hayes
Subject: FW: Requisition #0000147673 Galls
Importance: High

[EXTERNAL] Use caution before clicking links and/or opening attachments.

FYI

Stephanie Bowen
Lexington Division of Police
Bureau of Special Operations
425-2360

From: Brand, Mark 38261
Sent: Thursday, May 25, 2017 8:43 AM
To: Bowen, Stephanie 40122
Subject: FW: Requisition #0000147673 Galls
Importance: High

Steph:

Please forward to Ms Hayes.

LT. Mark Brand
Bureau of Special Operations
Lexington Police Department
859-258-3821

From: Bowen, Stephanie 40122
Sent: Friday, May 19, 2017 3:34 PM
To: Brand, Mark 38261; Pape, Douglas 26968; Wright, Mike 35340; Sedlaczek, Melissa 26657
Cc: Bowen, Stephanie 40122
Subject: FW: Requisition #0000147673 Galls
Importance: High

FYI – Per Ms. Hayes this requisition this going to have to be blue sheeted because of the amount – a sole source will have to go through council.
This was for the Honor Guard Uniforms.

Stephanie Bowen
Lexington Division of Police
Bureau of Special Operations
425-2360

From: Conni Hayes [<mailto:chayes@lexingtonky.gov>]
Sent: Friday, May 19, 2017 3:23 PM
To: Bowen, Stephanie 40122
Subject: RE: Requisition #0000147673 Galls

Yes

*Conni M. Hayes, MS, Buyer
Division of Central Purchasing
859-258-3320*

From: Bowen, Stephanie 40122 [<mailto:sbowen@lexingtonpolice.ky.gov>]
Sent: Friday, May 19, 2017 2:35 PM
To: Conni Hayes
Subject: RE: Requisition #0000147673 Galls

This is for the Honor Guard Uniforms, correct?

Stephanie Bowen
Lexington Division of Police
Bureau of Special Operations
425-2360

From: Conni Hayes [mailto:chayes@lexingtonky.gov]
Sent: Friday, May 19, 2017 2:16 PM
To: Bowen, Stephanie 40122
Cc: Todd Slatin
Subject: Requisition #0000147673 Galls

Stephanie,

In further looking at this requisition this going to have to be blue sheeted because of the amount – a sole source will have to go through council. I'm sorry that I really didn't realize it was over \$20,000 and I can't approve a sole source over \$20,000.

Thank you,

Conni M. Hayes

Conni M. Hayes, MS, Buyer
Lexington-Fayette Urban County Government
Division of Central Purchasing
200 E. Main St., Room 338
Lexington, KY 40507
859-258-3320