



Devine Carama, Director
ONE Lexington
200 E. Main St.
Lexington, Kentucky 40507

February 22, 2023

Dear Mr. Carama,

It has been a pleasure to collaborate with ONE Lexington, the Lexington Mayor's Office and Cities United on the 2022-2026 ONE Lexington Strategic Plan. It is invigorating to witness our community's solidarity and synergy regarding this crucial initiative, and I applaud you and your team's leadership efforts. Furthermore, it is exciting to watch our community collectively address youth and young adult gun violence as the plan unfolds.

I am reaching out on behalf of the Community Innovation Lab @ the University of Kentucky. Through our recent discussions, it is apparent that the lab could continue as a key partner within the strategic plan; specifically, in the areas of evaluation and education. We realize this encompasses a multi-year commitment and therefore submit the following proposal for your review.

Please note, it is understood that CIL's efforts will be evaluated at the end of every fiscal year regarding renewal. I am happy to submit a quarterly invoice for services rendered.

Please let me know if you have any questions and we all look forward to your continued efforts.

Respectfully,

A handwritten signature in cursive script that reads 'Bryan Hains'.

Bryan Hains, Professor
Director, Community Innovation Lab @ the University of Kentucky
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859-257-7578

EXHIBIT A

OBJECTIVES

The Community Innovation Lab @ the University of Kentucky (CIL) seeks a sub-contract with ONE Lexington. Within the subcontract, the CIL would be responsible for developing and implementing evaluation and educational components of ONE Lexington's Strategic Plan. In doing so we agree to meet the following objectives:

EVALUATION

CIL will develop and implement processes to evaluate the comprehensive impact of the strategic plan as outlined by the four stages of the collective impact model.



*Collective Impact model adapted from (The Forum for Youth Investment, 2022)

(ONE Lexington Strategic Plan, p. 23)

In addition to evaluating the community's collective impact, we agree to:

- Provide summative statistics associated with youth and young adult gun violence as provided by the Lexington Police Department on a quarterly basis.
- Evaluate the holistic impact of ONE Lexington's Gun Prevention Grant program annually.
- Assess the impact of the *It Takes a Village* summer program
- Collaborate with ONE Lexington's delegated associate and provide evaluative consultation regarding ONE Lexington's school programming.

Comprehensive results from the multifaceted assessments will be provided in an annual executive summary to ONE Lexington leadership. In addition, we are happy to provide specific initiative data on an as needed basis to ONE Lexington.

EDUCATION

In addition to evaluation, CIL commits to designing, implementing, and evaluating suites of professional workshops for ONE Lexington's community partners and the Lexington community. The suites align with ONE Lexington's initial facilitation objective: "Provide professional development opportunities for collaborative stakeholders" (ONE Lexington Strategic Plan, 2022 p. 11). Each suite is intended to build capacity among community partners and bolster their effectiveness to further address youth and young adult gun violence.

The *Non-Profit Suite* will focus on non-profit development and leadership including the topics:

- Non-profit development

- Volunteer management
- Grant writing
- Program evaluation

The *Engagement Suite* will focus on strategies to effectively engage diverse community members, building further solidarity in addressing youth and young adult gun violence within our community. Engagement topics include:

- Youth engagement
- Culturally relevant engagement
- Generational dynamics

*Workshop topics are based on research completed by CIL in fall, 2019. Results were included within the strategic plan (ONE Lexington, 2022 p. 11)

Two workshops from each suite will be provided annually. Once the initial suite of workshops is completed, CIL will re-evaluate professional development needs/topics among community partners. As part of their educational commitment CIL also agrees to assist ONE Lexington in summarizing strategic plan for diverse community members as needed.

EXHIBIT B

PROJECTED TIMELINE

2023 (March – June 30th, 2023)

March 1 – completed subcontract with ONE Lexington

March 30th – CIL submits comprehensive evaluation plan to ONE Lexington

April 1st – CIL submits comprehensive education plan to ONE Lexington

May – *Non-Profit Suite* workshop one presented

June 15th – 4th Quarter numbers from police department provided to ONE Lexington

June 30th – End of Year (EOY) evaluation report provided, including:

- Summative statistics about youth gun violence from the entire year
- Report on collective impact findings
- Impact evaluation from *It Takes a Village* summer program (2022)
- Holistic impact evaluation report from ONE Lexington's grant program

Requested Budget: \$6,000*

* (The budget associated with this year is for a 6-month period, not an entire year.)

EXHIBIT C

2023 – 2024 (July 1st, 2023 – June 30th, 2024)

September 1st – *Engagement Suite* workshop one presented

September 15th – 1st Quarter numbers from police department provided to ONE Lexington

December 1st – *Engagement Suite* workshop two presented

December 15th – 2nd Quarter numbers from police department provided to ONE Lexington

March 1st – *Non-Profit Suite* workshop one presented

March 15th – 3rd Quarter numbers from police department provided to ONE Lexington

June 1st – *Non-Profit Suite* workshop two presented

June 15th – 4th Quarter numbers from police department provided to ONE Lexington

June 30th – End of Year (EOY) evaluation report provided, including:

- Summative statistics about youth gun violence from the entire year
- Report on collective impact findings
- Impact evaluation from *It Takes a Village* summer program (2023)
- Holistic impact evaluation report from ONE Lexington's grant program

Requested Budget: \$20,000