



**TO:** LINDA GORTON, MAYOR  
URBAN COUNTY COUNCIL

**FROM:** THERESA REYNOLDS, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS

**DATE:** OCTOBER 23, 2023

**SUBJECT:** Contract Modification No. 5 with Strand Associates Inc. for the  
Town Branch Trail Phase 6 Project

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**Request:** Council authorization to execute Contract Modification No. 5 in the amount of \$9,800.00 with Strand Associates Inc. for additional design of Town Branch Trail Phase 6 increasing the contract price from \$1,194,174.00 to \$1,203,974.00.

**Purpose of Request:** On July 7, 2015 (Resolution 465-2015), Council authorized execution of an Engineering Services Agreement in the amount of \$286,600 with Strand Associates Inc. for design of Town Branch Trail Phase 6 (RFQ 18-2015). On March 22, 2017 (Resolution 117-2017) Council approved execution of Contract Modification No.1 in the amount of \$744,174 for addition of the preparation of the final design which increased the contract total to \$1,030,774. On September 30, 2021 (Resolution 532-2021), Council approved Contract Modification No. 2 increasing the contract by \$42,100 which increased the contract total to \$1,072,874. On May 5, 2022 (Resolution 230-2022), Council approved Contract Modification No. 3 in the amount of \$67,500 for additional design increasing the contract to \$1,140,374. On July 13, 2023 (Resolution 419-2023), Council approved Contract Modification No. 4 in the amount of \$53,800.

The LFUCG Division of Engineering needs this action to design wayfinding to improve trail user experience and aesthetics, additional landscaping and evaluate ADA compliance between Oliver Lewis Way and the Norfolk Southern (NFS) railroad for the project. Contract Modification No. 5 increases the contract amount by \$9,800.

**What is the cost in this budget year and future budget years?** Cost in FY24 is \$9,800. No additional costs are anticipated.

**Are the funds budgeted?** Yes, 3160-303202-3225-90313; TOWNBRNC\_2015; VI\_DES\_A; 2015

**File Number:** 1113-23

**Director/Commissioner:** Burton/Albright

