



TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL

FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: MAY 16, 2022

SUBJECT: Authorization to Execute Professional Services Agreement with Element Design RFP #19-2022 Design Services for Sports Courts

Request: Council authorization to execute a Professional Services Agreement with Element Design in the amount for \$66,000 for design services for new courts and existing court renovations for Lexington Parks and Recreation at nine (9) city parks.

Purpose of Request: The RFP selection committee, based on standard scoring methods, has selected Element Design. Based on previous experience and competitive proposal is highly qualified to perform the work needed for Professional Design Services for Sports Courts Construction and Renovation. The purpose of these services is to assess the current conditions and to perform full design services for new courts and existing court renovations for Lexington Parks and Recreation at nine (9) city parks in Lexington.

What is the cost in this budget year and future budget years? Cost in FY22 is \$66,000. Future budget years will not be required for design.

Are the funds budgeted? Yes, funds for this project are budgeted as follows:

Fund	Dept. ID	Section	Account	Site	Bud Ref	Project	Activity	Amount
3230	707602	7221	91015		2022	AR_NQCT_2022	Various	\$52,092.13
3230	707602	7221	91015		2022	AR_PARKQCT_2022	Various	\$11,907.87

File Number: 0509-22

Director/Commissioner: Conrad/Ford

