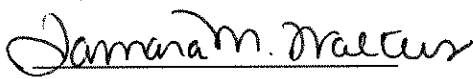


M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Tamara Walters, Director
Division of Human Resources

DATE: October 16, 2023

SUBJECT: Extend Position – Division of Waste Management

Request:

The attached is requesting authorization to extend one (1) unclassified position of Administrative Officer (Grade 523E) for a term of four (4) years within the Division of Waste Management, effective upon passage by Council.

Why are you requesting?

The position is necessary to continue the Division's capital projects and optimization programs.

What is the cost in the budget year and future budget year?

This position is included in the FY 24 budget from account 1115-303501-0001-63121.

File Number: 1083 - 23

Director/Commission: Tamara Walters/Sally Hamilton

