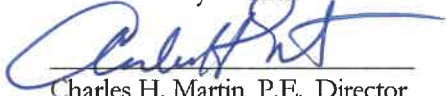




TO: Mayor Linda Gorton
Urban County Council

FROM: 
Charles H. Martin, P.E., Director
Division of Water Quality

DATE: May 24, 2022

SUBJECT: Capacity Assurance Program Audit (RFP #4-2022)

Request

This memorandum is to request award of contract to Bell Engineering for Capacity Assurance Program Audit under RFP #4-2022.

Purpose of Request

The purpose of this memorandum is to request approval of agreements between LFUCG and Bell Engineering, the low and only bidder, for the Capacity Assurance Program Audit—RFP #4-2022.

A workgroup consisting of representatives as defined by CAO Policy # 1 recommends selection of Bell Engineering. Selection of the firm(s) was based on the criteria provided in the table below.

	Criteria	Points
1.	Specialized Experience and Technical Competence	25
2.	Familiarity with the Program	15
3.	Past Record and Performance with LFUCG	10
4.	Capacity of the Person or Firm Organization to Perform the Work	10
5.	Character, Integrity, Reputation, Judgement, Experience, and Efficiency of the Person or Firm	10



6.	Fees/Cost of Service	20
7.	Degree of Local Employment	10

Project Cost in FY22 and in Future Budget Years

This contract is for the firm to provide a Capacity Assurance Program Audit for the amount of Thirteen Thousand, Five Hundred Dollars (\$13,500.00).

Are Funds Budgeted

Funds are budgeted in: 4003-303410-3471-71205 Bud Ref 2022 CAPASSE CONST_DE

Director/Commissioner

Martin/Albright

Cc: Gregory S. Lubeck, P.E., Deputy Director Division of Water Quality
Christopher Dent, P.E., Engineering Section Manager Sanitary Sewers

