



MEMORANDUM

TO: Susan Speckert, Commissioner
Department of Law

FROM: Alisha Lyle, Administrative Specialist Principal
Division of Human Resources

DATE: November 12, 2021

RE: Summary of Personnel Actions for Resolutions
(Council Meeting – November 18, 2021)

The following have been approved by the Mayor and are hereby submitted for Council approval:

CLASSIFIED CIVIL SERVICE PERMANENT APPOINTMENT

David Reed, Public Service Supervisor, Grade 514N, \$25.718 hourly in the Division of Streets and Roads, effective November 3, 2021.

Alex Herring, Equipment Operator Sr., Grade 512N, \$17.296 hourly in the Division of Streets and Roads, effective October 12, 2021.

Victor Annas, Engineering Technician, Grade 514N, \$19.822 hourly in the Division of Engineering, effective November 17, 2021.

Kelly Justice, Program Administrator, Grade 524E, \$2,402.96 biweekly in the Division of Youth Services, effective December 7, 2021.



Brada Minton, Staff Assistant, Grade 508N, \$16.524 hourly in the Division of Grants and Special Programs, effective November 10, 2021.

CLASSIFIED CIVIL SERVICE VOLUNTARY DEMOTION

Ralishia Howard, Probation Officer, Grade 515N, \$21.359 hourly in the Division of Community Corrections, effective November 22, 2021.

